



PGSA-Recognized Team Contract

PGSA-Recognized Team: _____

Season: _____ Year: _____

The Pearland Girls Softball Association (“PGSA”) and the undersigned PGSA-Recognized Team agree to the following terms and conditions:

Section 1. Application and Approval by the Board

1. A non-PGSA team may apply to become a PGSA-Recognized Team by completing a PGSA-Recognized Team Application Form, Annex A to this Contract.
2. To obtain PGSA-Recognized Team status, the non-PGSA team must:
 - a. Be approved by the Board;
 - b. Sign and consent to the terms and conditions of this Contract; and
 - c. Pay all fees and/or deposits required by this Contract.
3. Approval of a PGSA-Recognized Team attaches to the Manager of Record. If the PGSA-Recognized Team changes its Manager of Record, then a new application and approval process is required.
4. Approval of a PGSA-Recognized Team is on a per season basis.

Section 2. PGSA-Recognized Team Fee and Deposit

1. There is a non-refundable fee of \$1000 per PGSA-Recognized Team, per season.
 - a. Spring Season (February 1-June 30)
 - b. Fall Season (August 1-December 31)
 - c. If a team seeks PGSA-Recognized Team status after the beginning of the season, the non-refundable fee will be pro-rated to the beginning of the month the team becomes a PGSA-Recognized Team.

- i. For example, if a team becomes a PGSA-Recognized Team on March 15, then the non-refundable fee is pro-rated to March 1 (\$800).
2. There is a refundable deposit of \$200 per team, per season to cover any potential damages to PGSA facilities and/or equipment caused by the PGSA-Recognized Team. If there are no damages to PGSA facilities and/or equipment at the end of the season, the deposit will be fully refunded to the PGSA-Recognized Team.
3. The deadline to pay the non-refundable fee and refundable deposit is the first day of the season (Spring Season – February 1, Fall Season – August 1).

Section 3. Official Team Roster

1. The PGSA-Recognized Team shall submit an Official Roster at the beginning of the season, Annex B to this Contract.
2. The Official Roster shall include the following information:
 - a. Team name;
 - b. Team contact information;
 - c. Name and contact information of Manager of Record; and
 - d. Players' names, addresses, dates of birth and phone number.
3. Any changes to the Official Roster must be promptly provided to the PGSA A-Ball Director.

Section 4. Insurance

1. The PGSA-Recognized Team shall obtain its own insurance and provide proof of insurance at the time of application.
2. The PGSA-Recognized Team shall maintain its insurance during the duration of this Contract.
3. Failure to comply with these insurance obligations shall result in the immediate suspension of its PGSA-Recognized Team status.

Section 5. Practice Field Schedule

1. The PGSA-Recognized Team is guaranteed a 1.5-hour practice per week on a PGSA field.

2. Weeknight timeslots are either 6:00-7:30 or 7:30-9:00.
3. Designation of practice field schedule will be determined by the PGSA A-Ball Director, in coordination with the PGSA Scheduler, using a fair and unbiased process.
4. Additional practices on PGSA fields and/or batting cages may be requested by contacting the PGSA A-Ball Director, and is subject to field availability. Cost of additional practices are provided in the PGSA Schedule of Fees, Annex C to this Contract.
5. Use of batting cages will be assigned upon request and is subject to availability.
6. PGSA reserves the right to use scheduled practice times for PGSA events, including tournaments and league make-up games. If this occurs, PGSA will promptly notify the PGSA-Recognized Team.

Section 6. Use of PGSA Facilities and Equipment

1. All persons entering fields shall be listed on the PGSA-Recognized Team's Official Roster and proof of insurance.
2. The PGSA-Recognized Team shall comply with the Code of Conduct, Safety Rules, Field Rental Rules and any other applicable rules provided in the most current PGSA Rules. The PGSA A-Ball Director will provide a copy of the PGSA Rules.
3. The use of the field and/or batting cage has been previously approved by the PGSA A-Ball Director and Scheduler.
4. No dogs are allowed at Dads Club.
5. After using PGSA fields, batting cages and/or equipment, the PGSA-Recognized Team shall ensure:
 - a. All gates shall be closed and locked.
 - b. All equipment shall be returned to the storage room.
 - c. Fields, dugouts, bleachers, and batting cages shall be trash free.

Prior to using the PGSA fields, batting cages and/or equipment, any of the above are not in compliance, take a photo and send to the PGSA A-Ball Director, President and/or Vice President. Non-compliance by others using the field, batting cage and/or equipment does not absolve the PGSA-Recognized Team's obligation to comply with this Rule. PGSA will address non-compliance with the other team.

6. The PGSA-Recognized Team must rake the areas in and around the pitcher’s mound, first base, second base, third base, and home plate.

Section 7. Hosting Tournament Fundraisers at PGSA Fields

1. The PGSA-Recognized Team may host tournaments for team fundraising purposes.
2. Tournament dates must be requested through the PGSA A-Ball Director, and are on a first-come, first-served basis. The PGSA A-Ball Director, in coordination with the Scheduler will determine availability.
3. If hosting a tournament on PGSA Fields, the PGSA-Recognized Team shall:
 - a. Provide a master schedule and list of teams participating to the PGSA A-Ball Director, Scheduler or Vice President prior to the start of the tournament;
 - b. Pay a tournament fee to PGSA five (5) days before the start of the tournament; and

Number of Registered Teams	Tournament Fee
0-9	\$ 250
10-14	\$ 500
15-19	\$ 750
20-24	\$1,000
25-29	\$1,500
30+	\$2,000

- c. Pay a \$250 refundable deposit to PGSA at the time of confirming tournament dates. The deposit will be used to cover any additional field maintenance expenses (i.e. additional chalk, quick dry, etc.) incurred beyond normal field maintenance and/or damage to PGSA facilities and equipment during the tournament.
4. If hosting a tournament, the PGSA-Recognized Team shall be responsible for the following:
 - a. Garbage Removal from fields (cans and grounds)
 - b. Restroom maintenance & cleanup
 - c. Field Work (watering dragging, chalking)
 - d. Concession stand staffing and clean-up
 - e. Improperly secured cages, locks, doors, etc.

f. Quick Dry Usage

5. All PGSA inventory (i.e. concession items, quick dry, etc.) should remain untouched. Please make arrangements with the PGSA A-Ball Director for use of PGSA equipment.
6. Upon return of keys and a clean inspection (field(s) and parks found to be satisfactory), the \$250 deposit shall be returned. In the event of non-compliance and/or damage to PGSA facilities and/or equipment, the amount of the deposit shall be reduced in the amount necessary to correct the non-compliance and repair any damages. Field(s) will be reviewed by two (2) PGSA Board members and photographs will be taken for any non-compliance and/or damage observed. (See below and fee checklist for details.)
7. If the tournament or a portion of the tournament is to be held at Centennial Park, the PGSA-Recognized Team shall comply with the applicable City of Pearland's Rules and Regulations, which will be provided by the PGSA A-Ball Director.
8. If the tournament or a portion of the tournament is to be held at Dads Club, the PGSA-Recognized Team shall comply with Dads Club Rules.

Section 8. Noncompliance and Damage to PGSA Facilities and/or Equipment

1. Any damage to PGSA facilities and/or equipment must be immediately reported to the PGSA A-Ball Director and Vice President. If the Board finds that the damage was caused by the PGSA-Recognized Team, or participants and/or spectators at a tournament hosted by the PGSA-Recognized Team, the PGSA-Recognized Team will be required to reimburse PGSA for costs incurred to repair the damage(s). Damages will be assessed based on the retail market rate plus labor (if applicable).
2. Failure to comply with any of these terms and conditions may result in fees assessed and/or other sanctions approved by the Board, including:
 - a. Payment of maintenance costs, see Annex C for PGSA Fee Schedule; and
 - b. Suspension or removal of PGSA-Recognized Team status

The undersigned understand and agrees to comply with the terms and conditions provided in this Contract.

PGSA-Recognized Team: _____ **Season/Year:** _____

Manager of Record

Name: _____

Signature: _____

Date: _____

Pearland Girls Softball Association

PGSA A-Ball Director

Name: _____

Signature: _____

Date: _____

PGSA President

Name: _____

Signature: _____

Date: _____

PGSA-Recognized Team Application Form

Team Name: _____

Season/Year: _____

Manager of Record Name: _____

Email Address: _____

Address: _____

Telephone Number: _____

Insurance

Policy Provider: _____ Policy Number: _____

Dates of Coverage: _____

Date Received by PGSA A-Ball Director:

Date Approved by the PGSA Board:

Non-Refundable Fee Amount: _____ Date Received: _____

Refundable Deposit: Cash / Check Number _____ Date Received: _____

**Pearland Girls Softball Association
Schedule of Fees**

Field Rental	PGSA-Recognized Teams	Non-PGSA Teams
Without Lights	\$30 per hour	\$35 per hour
With Lights	\$40 per hour	\$45 per hour

Maintenance Items	Fees
Field Lights (usage after midnight)	\$30 per hr
Field work repair (watering, dragging, etc).	\$30 per field
Missing/broken chain/lock	\$30 per chain or lock
Quick Dry	\$10 per bag
Unlocked fields/doors/etc	\$25 per item
Trash	\$25 per bag
Bathrooms	\$50 per bathroom
Concession Stand Clean Up	\$100 per day