



AC Girls High School Hockey

Booster Club Meeting Minutes

Monday, December 5, 2022

New Hope Ice Arena, mtg room 1, 7:00 pm

Attendance:

Name	Position		Name	Position		Additional Attendees
Jenn Sondrall	President	X	Chad College	Vice President	X	Jenni Monogue, Greg Fruetel
Kevin Monogue	Treasurer	X	Allison Riestenberg	Secretary	X	
Matt Cook	Head Coach		Rick Mack	Incoming President	X	

Group Agenda:

1. **Out of town Bus Trip** - Event feedback/thoughts for next trip
 - a. Food - need more meals, the kids were hungry, hotel breakfast was bad
 - b. Bus was good, under budget
 - c. Matt wants to do this every year going forward
 - d. Everything is paid for; totaled \$5760, budgeted \$7500
2. **New Display Cases in south rink entry way:** decorations, photos, schedule (for small case)
 - a. Schedule - Rick will put together a schedule to print for smaller case (approx 2' x 3')
 - b. Print at district print office, Get contact info from Chad
 - c. Matt has some decorations in storage room that could be used too
3. **Upcoming events:**
 - a. **Pasta Feeds**
 - i. 12/14/2022: need host group/family (11/10- email was sent asking for volunteers)
 1. Riestenberg's will host this, do a potluck using signup genius
 - ii. 1/7/2023: Jennifer Johnson is taking this date, talking to Frankies about donating food, banquet room.
 - iii. 1/25/2023: still need host family for this date
 - iv. Jenn S. and Jenni M. can help arrange vendors
 - b. **Alumni Game:** 12/23; coordinator: Jenn Sondrall
 - i. Allison post on Alumni FB page
 - ii. Clare Sondrall will make a game day post
 - iii. Jenn: send email invites to alumni, look into ordering pizzas or getting food donations.
 - c. **Girls Youth Night:** 12/17. Coordinators: Laura Hanson and Amy Coe
 - i. Create new event schedule, flier and social media post for this year's event (Jenn sent them last year's documents and flier as examples)
 - ii. Send communication to youth team managers
 1. U10s (2 teams) 1pm and 2:15pm, U12's on at 3:30pm, U8s practice at 2pm, no game.
 - iii. Get cookies and juice boxes from Costco
 - d. **Teacher Appreciation:** 1/17/2023. Coordinator: Laura Hanson
 - i. Jen will put together an invite to print out and give to Matt so he can hand it out to players at a practice next week.
 - ii. Purchase \$10 gift cards for each teacher (approx 32 teachers)
 - iii. Collect from the players the name/school of each teacher so we know who's coming
 - iv. Put together a form of a questions kids can fill out to read out at the event - why they chose their teacher
 - e. **Girls tourney: Knockdown at New Hope, January 20th-22nd, 2023**
 - i. Players must be available all weekend for this event
 - ii. Jenn confirm with Youth Association (Susie M.):
 1. Are we responsible for all game day responsibilities and all DIBS shifts for the entire weekend?
 2. Do parents also need to volunteer? How old do you have to be to do DIBS shifts?
 - iii. Allison send email to all parents once we know the details

- f. **Skate with the Wings**
 - i. Will be a Friday at open skate, Chad is working with Carrie/HS boys team
- 4. **Dick's Sporting Good Grant**
 - a. Matt/Allison: Need Thank You photo of team w/ gloves on
 - b. Matt: Finish paperwork for Grant > work with Shelly Rausch
- 5. **Winter Tournament updates.** Coordinator: Jenni Monogue
 - a. All teams paid, Cottage Grove is \$50 short (were misquoted a lower rate)
 - b. Trying to get donations
 - c. CCX is confirmed for 1st day for Varsity evening games
 - d. Apparel will be ordered this week
 - e. Trophies are ordered
 - f. Tickets - going w/ wristbands instead of paper tickets
 - g. Use Tourney Machine app (has a fee, will add QR code to posters from their site)
 - h. Tourney programs, will do both print version (for sale, \$2/each) and an online version
 - i. Silent auction
 - i. Boosters were going to use anything left over from the Golf Tournament. Brennan has these items.
 - ii. Need someone to help with this, Jenni will get back to board on this
 - j. Committee is working on gifts for players, all-tournament team, champions, etc.
 - k. DIBS: 3 shifts per player's family are expected
 - l. AHS TV student group will be taking photos

Group Old Business:

- 1. n/a

President Report: Jenn/Rick

New Business:

- 1. none

Old Business:

- 1. **Photography** for season
 - a. 10/3: Reach out to AV/media clubs at AHS and CHS > Group decided to not do this.
 - b. Jenn contact Helge for alumni night (he'll be here for this game)
 - c. Jen will reach out to Kevin White and Jamie Peterson
- 2. Follow up with the 4 families that haven't paid for **Fall Clinic**.
- 3. Get \$50 gift certificate to pay Michaela Dixon for 'fun' shots on picture day
- 4. Get AirPort Express (wi-fi base station) Brennan is donating before 1st game on 11/12 for music.

Vice President Report: Chad

New Business:

- 1. Heggies pizza fundraiser
 - a. 201 pizzas ordered , \$3409, \$1041 is our profit, about the same as last year.
 - b. 15 families participated.

Old Business:

- 1. **Sponsor page** on website: continue updates to add 2022-23 sponsors (see Boys HS page for example)
- 2. **2022-23 Sponsor jerseys** - status: they have arrived, will be worn at next game.
- 3. **Senior Banners:** 12/5/2022: Ordered today from Northlight Color in New Hope. Hope to get them by the end of the week, total \$187.50.
- 4. Coordinate **Skate with the Wings** with the Boys team (Carrie Yeager is contact) and youth, date TBD
 - a. Get girls team posters made for the event
- 5. **Old 2021-22 season Sponsor jerseys:** Chad has jerseys to give to Pub 42
- 6. **Future items:**

- a. Fundraiser: Impact Fundraising Coupon Cards, get girls involved in fundraising for the team (see notes from October 2022 meeting). Matt is considering this for a spring/summer campaign (July), not during season.

Treasurer Report: Kevin

Bank Status:

1. Current Bank Balance (if all outstanding items clear): \$48,472.50
2. Bank Activity IN/OUT since last meeting:

Activity for November below:

	11/3/2022	Edgeprot	(\$240.00)	\$48,667.51	Goalie bumpers
5351	11/4/2022	jen sondrel	(\$96.73)	\$48,570.78	costco - mound / tryouts - snacks
	11/14/2022	cub foods	(\$61.87)	\$48,508.91	hospitality room
	11/14/2022	almsteds	(\$18.13)	\$48,490.78	hospitality room
	11/14/2022	Lettermans	(\$231.50)	\$48,259.28	asst coaches jackets (2)
	11/15/2022	cub foods	(\$25.90)	\$48,233.38	hospitality room
	11/17/2022	Subway	(\$349.71)	\$47,883.67	holy angles
	11/18/2022	Us Bank - Withdrawl	(\$200.00)	\$47,683.67	tip for bus driver - Brainerd trip
	11/21/2022	amazon cash back	\$6.84	\$47,690.51	
	11/21/2022	subway	(\$349.71)	\$47,340.80	Brainerd - Meals
	11/21/2022	Target	(\$53.97)	\$47,286.83	Brainerd - Snacks
	11/21/2022	noodles & co	(\$22.00)	\$47,264.83	Brainerd - Meals
	11/21/2022	dominoes	(\$101.39)	\$47,163.44	Brainerd - Meals
	11/21/2022	holiday	(\$10.08)	\$47,153.36	Brainerd - Snacks
	11/21/2022	target	(\$82.83)	\$47,070.53	Brainerd - Snacks
	11/21/2022	Kwik Trip	(\$287.58)	\$46,782.95	Brainerd - Snacks
	11/23/2022	subway	(\$334.23)	\$46,448.72	minneapolis
	11/26/2022	Lunds	(\$27.05)	\$46,421.67	breck - snacks
	11/28/2022	Paypal	\$293.54	\$46,715.21	Booster Fees - Lisa Robinson
	11/28/2022	Fergus Falls	\$1,150.00	\$47,865.21	Holiday Classic
	11/28/2022	Princeton	\$1,150.00	\$49,015.21	Holiday Classic
	11/28/2022	Mark Hanson	\$600.00	\$49,615.21	booster fees
	11/28/2022	Pete Paavola	\$300.00	\$49,915.21	booster fees
	11/28/2022	Dan Brey	\$300.00	\$50,215.21	booster fees
	11/29/2022	voigt travel	(\$1,904.92)	\$48,310.29	bus invoice for brainerd
5352	11/29/2022	all star sports	(\$1,319.86)	\$46,990.43	CCM navy Jackets
5353	11/29/2022	NHIA	(\$2,250.00)	\$44,740.43	Captains ice invoice
5354	11/29/2022	all star sports	(\$5,223.30)	\$39,517.13	gloves
5355	11/29/2022	all star sports	(\$2,270.69)	\$37,246.44	hoodies
	12/2/2022	Bemidji	\$1,150.00	\$38,396.44	Holiday Classic
	12/2/2022	OPC	\$1,150.00	\$39,546.44	Holiday Classic
5365	12/3/2022	all star sports	(\$5,964.90)	\$33,581.54	jerseys / bags / hoodies

a.

New Business:

1. **Booster Fees:** 8 families have paid
 - a. Kevin will send email just to the families that haven't paid (bcc them), deadline end of December 2022.
2. **Bus Trip:** \$7,500.00 budget / \$5,700.00 actual
3. **Equipment / Apparel:** What is left to be purchased / paid. All the All Sports invoices have been paid that I received.
 - a. Matt needed order of 1/2 the # of socks for the team (have leftovers from last year). Kevin will confirm if this order has been placed, paid for.
4. **Holiday Classic:** All teams have paid.

Old Business:

5. done> Kevin: verified we are receiving bank deposits from Amazon Smile. Received 3rd Quarter 2022 amt \$6.84.
6. Set up alternate pmt options - Jenni M researched this:
 - a. Cannot have any more than \$599 in any account at any one time, so \$ needs to be transferred out ASAP.
 - b. @Venmo - Can't be set up as a business or we get charged fees.
 - i. Suggestion: Someone on the booster board set up a new Venmo personal account, link it to the booster's bank account.
 - c. @Zelle - done
 - d. PayPal - Jen suggests get rid of PayPal because of fees (non-profit 1.9% fee minimum)
 - i. Get rid of this at the end of the season.
7. Insurance coverage (contact: Zach): Currently, we are covered this year, paid \$400/yr for \$5K coverage
 - a. Working with Zach to get quote for increasing insurance coverage to cover the new equipment (bags, gloves, jerseys, etc) in additional \$5K increments up to \$50K, and what exactly is covered
 - b. Matt is working on determining the replacement costs for the new equipment, everything in locker room (TVs) after storage room shelves gets built
 - c. 12/5: Waiting for a reply from Zack.

8. done>Bank: Met Rick and Jenn S there, got Rick on the the account
 - i. Rick will receive a credit card
 - ii. Got Ann Cook a credit card tied to booster's bank account (for away game meals).
 - iii. Jenn found credit card, doesn't need a new one

Coach Report: Matt

New Business:

1. Needs youth night info for youth girls director and mite director. Jen asked event co-coordinators to provide this info (Amy Coe and Laura Hanson)

Old Business:

1. Player/equipment updates and needs:
 - a. Dick's Sporting Goods Grant for \$5000 Gloves purchase for \$5000
 - i. Finalize post-purchase paperwork for Dick's with Shelly Rausch
 - ii. Need a team "Thank you" picture for Dicks': coordinate with Allison
 - b. Game day pucks: may need more of these
 - c. Socks: may need 1/2 order
 - d. New Breezers: Waiting on estimate from All Star Sports to plan for this purchase next year
2. **Insurance Coverage:** Get Kevin an estimate of replacement costs for the new equipment, everything in locker room (ex: TVs) and storage room.
3. **Grants/Donations:** MidWestOne Foundation (branch in GV) supports capital improvements. Write up a list of specific items we want/need to fund improvements for physical training areas, locker room improvements.
 - a. Was being handled by Shelly Rausch, need someone to take this over
4. **Future Items:**
 - a. Possible goalie family discount off Booster fees each year or put additional \$ into training for the goalies.
 - i. 10/3/2022: Group decided to table this, discuss it next season.
 - b. **Scrimmage Fest 2023:** Research alternatives, don't want to play that many games in one day next year.

Secretary Report: Allison

New Business:

1. Web site: Suggest removing our minutes from the site (see boys page), put email instead (minutes available upon request)
 - a. No, Need to stay out on the site b/c of our non-profit 501c3 status.
2. Photography: suggest we consider hiring a photographer next season to take pictures at home games
 - a. Booster board is open to this, discuss after season ends.

Old Business

1. **Pictures:**
 - a. Received 4 team composite posters from All Sports Photography for the display cases > distribute to High Schools
 - b. Need these photos:
 - i. Picture of the gloves: group shot with all players for TY for Dick's
 - ii. # 20 and #23 for "2023"
 - iii. Whole team around net
 - iv. Varsity (and bubble players)
 - v. JV (and bubble players)
 - vi. Cover shots for team yearbook (action shots, point stick at camera, etc)
2. **Volunteer position openings:** Allison send email to families with any needs
 - a. Game Photographers (Do a post on social media - anyone want to take pictures?)
 - b. Grant Coordinator
3. Photography for 3 games in 2022-23 season:
 - a. Proposal from Dack Nehring (dack@brenrosephotos.com) (example of AHS softball photos: [Armstrong Falcons Varsity 2022 - BrenRose Photos](#))
 - b. He'll shoot a practice and process those images. Depending on the reaction to that gallery we can plan capturing game footage. (Getting access to shoot from the player's bench would be helpful)
 - c. If the test footage is acceptable, he will shoot and process three games for \$250. This will be payable after all the games have been shot.

- d. **9/12: Boosters are interested in Dack's proposal for 3 games at \$250, possibly for specific event games, will decide after season starts**
- e. 12/3: sent email to Dack about doing photography for these event night/games:
 - i. shooting at a practice
 - ii. 3 event games
 - 1. 12/17/2022 - Girls Youth Night (JV 5pm, Varsity 7pm)
 - 2. 1/12/2023 - Senior Night (JV 5pm, Varsity 7pm)
 - 3. 1/17/2023 - Teacher appreciation night (JV 5pm, Varsity 7pm)
- 4. **2021-22 season Sponsor jerseys:**
 - a. 7/11: Offer to girls for \$20/each at the beginning of the season
 - b. 11/7: Allison took them to wash, and will facilitate selling them. Also offer to board members
 - c. Chad has jerseys to give to Pub 42

Communications:

- 1. Emails to send (set timeline for each):
 - a. Future events :
 - i. Winter Tournament in December: stay in town for this
 - ii. ACYHA Girls Tourney in Jan: girls must volunteer for this (be available)

Website updates

- 1. n/a

Next Month - January agenda:

**Next mtg on 2nd Monday of month (1/9/2023), room 2

- 1. Team Pasta Feeds: 1/11/23 and 1/25/23
- 2. Events for jan/feb
- 3. Tournament wrap up

Meeting adjourned - time: 8:40pm

Secretary: Allison Riestenberg, Date: 12/5/2022