

GRESHAM YOUTH FOOTBALL ASSOCIATION EXECUTIVE BOARD MEETING MINUTES|
MARCH 11, 2018 5:00-7:00 PM

Meeting called to order at 5:12 PM by President Matt Sims

Attendance: Matt Simms, Brandie Sims, Jesse Morris, Mike Snow, Brad Melhaus, Jennifer McMillan, Deanna Julkowski, Amy Snow, Katherine Sales, Ashley Spence

Absences: Tonja Parker, Mandie Morris

1. Call to Order and Attendance

2. President Report

a. Presidents report

- i. League meeting scheduled for next week – nothing to update on.

3. Old Business

a. Sports Engine base page it up. Matt is working with Joe Hartman to migrate data from BONSI to Sports Engine.

- i. Would like to have everything live by April 1st when registration opens, but not sure if Joe has time.

1. We have data saved from when BONSI started.

- ii. Sports Engine has several options to migrate data. The one GYFA is interested in costs \$1500 and includes some training. GYFA would continue to have Joe maintain the website.

- iii. **MOTION** (Jesse/Brandie) If Joe cannot migrate data by the end of the week then we will pay the \$1500 and have Sports Engine do it – Passed Unanimously.

b. Helmets – Jesse – Sent them all off.

- i. They should be notifying us if anything is missing or needs fixed.

1. Important and recommended to have chin straps match helmet for liability reasons.

c. Open Positions –

- i. Lead Parent Liaison – Tasha Jackson interested but currently unable to make meetings due to conflict.

- ii. Coach of Coaches – still open

- iii. President & Registrar Shadows – still open

- iv. Equipment Co-Manager – Blake would like to be Co-Manager with Jesse

1. **MOTION** – (Brandie/Katherine) – to have Blake as Equipment Co-Manager – Passed Unanimously

d. Jersey's ordered before February 15th deadline, will be here by the end of May

e. Coach survey's – need sent

f. Peach Jar -

- i. Flyer sent to 2038 recipients, of those 831 opened and 69 clicks to website

- ii. Purchased \$450 for 100 units, used 64 units for 8 schools for 8 weeks

1. Will monitor to see if we need to resend and target certain grades

- iii. Melton has contact info for all 6th & 7th graders – give to Brandie if we get

- iv. Gresham Youth Cheer wants to send flyer – Mandy working on

4. New Business

a. Banners -

- i. Do we have any banners? Maybe one.

1. Ask Mandy to look into prices for banners and yard signs

2. Mike will look into hanging a banner at Gresham Youth Baseball field

3. **MOTION** (Jessie/Brandie) to appoint Deanna as the Lead Fundraiser – Passed Unanimously

b. Mike has been unable to get in touch with the theater to see if we can advertise before movies

c. Brad gave treasurer report.

- i. Money Saver storage paid late, but will begin paying 6 months at a time

- ii. If we come across a cheaper price we would be open to move

- iii. Brad would like to continue as Treasurer

- iv. Still needs to file taxes – deadline of May 15th

- v. Presented GY Cheer invoices – all paid except their portion of insurance, need amount

- d. Gresham Youth Cheer
 - i. Want to post to Peach Jar
 - ii. They have a fee schedule set for this year
- e. Emails collected so we have everyone's

Adjourned by Matt Sims at 6:12 PM

Action Items	Who	Due When	Completed
Contact Joe for data migration or have Sports Engine complete for us	Matt	April 2018	
Coach reviews	Brandie	March 2018	
Fill open positions	All	April 2018	
Prices for banners and yard signs	Mandy	April 2018	
Peach Jar for Cheer and if we need to re-send GYFA flyer	Mike	April 2018	
Uniforms – ordering	Jessie	March 2018	February 2018
Helmet reconditioning	Jessie	March 2018	February 2018

Financial Items

Check to GHS \$1000		
File Taxes by May 15, 2018	Brad	

Tabled Items

Gear handout dates	Until May 2018
Pictures – Date, package? Mandy?	Until May 2018

**Respectfully Submitted,
Jennifer McMillan, Secretary**