

Beaver County Amateur Hockey Association Meeting Minutes

09/28/2021

I. Call to order

Sean Cogis called to order the regular meeting of the Beaver County Amateur Hockey Association at 6:00PM on 09/28/2021 at Brady's Run Ice Arena.

II. Roll call

Autumn Giocondi took roll of meeting attendance. The following board members attended:

President: Sean Cogis	Y	Midget Rep: Becca Cerilli	Y
1 st VP: Bob Wilson	Y	Bantam Rep: Becca Krynicki	Y
2 nd VP: Michel Otto	Y	PeeWee Rep: Autumn Giocondi	Y
3 rd VP: Kim Wohl	Y	Squirt Rep: Mark Narad	Y
Treasurer: Tammy Symanowicz	Y	ADM Rep: Jaclyn Smithhammer	Y
Secretary: Mike Leiper	N	House Rep:	N/A
ACE Coordinator: Dave Woods	Y	Little Pens Rep: Julie Saibena	Y

Non-voting role attendees:

- Christina Michalenko (Team Manager Coordinator): **Y**
- TBD (SafeSport Coordinator): **N**
- Dave Symanowicz (Web Master): **Y**
- Demetrio Vega (Diversity & Inclusion Coordinator): **N**
- TBD (Covid Coordinator): **N**
- Amy Anderson (Puck Stop Manager): **Y**

III. Approval of minutes from last meeting

Meeting minutes from 8/24/21 were presented by Mike Leiper via email prior to the meeting. Kim Wohl motioned to approve, and Becca Cerilli seconded. Minutes were approved by unanimous vote.

IV. Treasurer Report

- Tammy presented financial update. Account balances are as follows.
 - \$75,165.35 Operating Fund
 - \$5,971.24 Angel Fund
 - \$6,684.06 Money Market
 - \$8,537.24 Puck Stop Checking Account

There was a discussion about possibly moving money market to the Angel Fund, as the interest accrued in the account is minimal. We will start the puck stop balance at \$5,000 and move the remainder into the operating fund. Tammy adjusted the budget for the disbanding of the 18U team. Projected profit of \$306.90 for the fiscal year. Tammy also reported that the organization's taxes have not been filed for the 2018, 2019 fiscal years. She is working with previous treasurer(s) on this.

V. Open issues

- a) Sean/Dave/Bob: Scheduling
 - Scheduling is Oct 2/3. Will need to schedule to ensure goalies can attend games. All goalies will be double rostered for the team in the next age group or division.
- b) Michele: Golf Outing
 - Approximate profit of \$6-7k for outing. Not all receipts have been turned in, and there are a few outstanding sponsor payments. Julie purchased Thank You's to send out to contributors.
- c) Sean/Amy: Puck Stop
 - The Puck Stop needs more volunteers. Typically, we operate with 11 workers, but only have 6 at the current time. Some members have shown interest in working, but cannot fulfill all 7 shifts required per month. Discussed prorating. Will also investigate licensing for selling shirts and other items. Amy distributed a new health policy to all workers.
- d) Sean: Ice Fees
 - Tony/Amanda from Brady's Run Arena attended to discuss ice fee complications. Our contract runs Labor Day- Apr 30 this year. We can cancel scheduled ice time with no charge if 30-day notice is provided. For Sept, we had \$5863 of unused ice on weekends alone. Discussed possible ways to prevent paying for unused ice in the future. The challenge is not having the schedule in adequate time to cancel unused ice for early months. We have eliminated some ice times in October to help minimize unused ice. Sean is looking at adding some developmental programs in to fill ice slots. Also, ADM will require 3 home jamborees. There was a discussion about keeping the rink open through the summer. Tony expressed concern over costs for cooling in those months as compared to revenue. He indicated they couldn't sell ice in May last year. Badgers will consider running a spring program to keep ice full through May.

VI. New business

- a) Sean: Equipment Purchase
 - Purchased 2 shooter tutors, 4 bounce backs, 2 tripods, and stickhandling aids. The cost of the equipment will be submitted for reimbursement through the Roger Shearer award. Sean will discuss with Tony how to adequately secure the items, which should arrive tomorrow.

- b) Sean: Clearances
 - Coaches, team managers, and board members can be reimbursed for costs for required USA hockey clearances. PAHL is requiring clearances for penalty box volunteers as well. Badgers will allow reimbursement for up to 2 penalty box attendants per team. Julie reminded the board that penalty box attendants are considered off-ice officials, and should remain neutral during the game.
 - Discussed need for all student coaches to have proper forms completed and submitted.

- c) Becca K: Spectator/Parent Conduct
 - The board was informed of instances of recent spectator/parental misconduct that have occurred already during pre-season. The board agreed that an official Code of Conduct should be finalized and distributed immediately to clearly communicate expectations of player/parent/spectator conduct as well clearly communicate the actions that would be taken in the event of misconduct to ensure a safe and positive environment for all of our members throughout the season.

- d) Standing Committees
 - By Laws (B. Wilson):
The By Law committee recommends the following changes:

Section 7. Elections

3. QUALIFICATIONS: To qualify to vote in an election, or to be a candidate for any office, one must be a full member in good standing who does [not] have a conflict of interest with the goals or objectives of the Association for a period of at least one year prior to the time the vote is taken. The following will not be permitted to vie for a Board position due to perceived conflict of interest.

a. ~~Board members~~ **Presidents** from any other hockey association, scholastic or otherwise, except for PAHL Board. However, coaches from any other hockey association or scholastic association are eligible to hold a board position.

- This bylaw will be tabled for future discussion.

Section 4. Membership Meetings

1. MEMBERSHIP MEETINGS: Membership meetings of the Association shall be held as determined by the Board of Directors. **A minimum of four (4) membership meetings shall be held annually.** Members shall be notified ten (10) days in advance of all meetings. ~~A minimum of one (1) membership meeting will be held annually for election of the Board of Directors. The election meeting will be held scheduled not more than sixty (60) days prior to the expiration of the term of officers.~~

~~2. ELECTION MEETING: The “election meeting” shall not be scheduled more than sixty (60) days prior to the commencement of the term of the officers and not later than thirty (30) days prior to such. Said election meeting will take place at the annual banquet.~~

- This bylaw will be submitted to the membership for approval via electronic vote following 10-day notice.
 - Ways & Means (T. Symanowicz): No report.
 - Finance (): No report.
 - Long Range Planning (M. Narad): No report.
 - Nomination (M. Otto): No report.

e) Sub-Committees

- Registration (K. Wohl): There was a discussion about the possibility of registering the Beaver Middle School team under the Badgers for the purpose of obtaining USA hockey approval. Sean will investigate the implications for the Badgers if this would be done.
- Development (D. Woods): Per Julie, Badgers will host a “try hockey for free” day on Nov 6 (8:15-9:15am), \$35 per player.
- Public Relations (B. Wilson, M. Narad, D. Symanowicz): No report
- Picnic: (J. Smithhammer): No report
- Referees (B. Krynicki): No report
- Pictures (B. Krynicki): Pictures will be Sept 29. All information on schedule and ordering has been distributed to teams.
- Tournaments (): No report.
- Fundraising (Otto/Giocondi): No report.

- Banquet (B. Cerilli/M. Narad): The banquet has been tentatively scheduled for May 15 at the Brady's Run Lodge.
- f) Mark Narad: Squirt Division Rep
- Squirt practice has been consistently 10 minutes late due to ADM equipment not being cleared from the ice in a timely manner. ADM will need to begin clearing equipment and training aids to give the Zamboni driver adequate time to cut the ice.
- g) Sean: Non-voting Board Members
- Sean nominated Ben Davis as the SafeSport Coordinator. Becca K seconded. All approved.
 - Sean expressed the need for a Covid Coordinator, who will advise on the Covid policy which the Badgers have adapted from the PA Dept of Education. Any Covid related concerns should be reported to the team manager, who will then consult the Covid Coordinator. Sean nominated John McGuire as the Covid Coordinator. Becca K seconded. All approved.

VII. Adjournment

Sean Cogis adjourned the meeting at 8:34 pm.

Minutes submitted by: Autumn Giocondi