



## Stillwater Area Hockey Association Board Meeting Agenda

Tuesday, May 21 @ 7:00pm @ St Croix Valley Rec Center

**Board Members:** Matt Tuccitto, Justin Fatheree, Karla Lunan, Paula Walther, Ed Souter, Justin Kaufenberg, John Priester,

**Committee and Working Group Members:** Jen Zanon, Jeanette

**Member Audience:**

**Meeting Called to Order:** Meeting was called to order at 7:07

**Review and Approve Previous Meeting Minutes:** Justin made a motion to accept the April 2024 meeting minutes from the previous meeting. Joe G seconded the motion. The motion to accept the April 2024 minutes was approved by unanimous vote. Motion is passed.

### **Agenda Topics:**

1. Gambling Update
  - a. Monthly tax return with the B2 and three LG form
  - b. Expense journal/check register
  - c. Inventory records/invoices
  - d. Copy of ME physical inventory
  - e. Reconciled bank statement
  - f. Fund loss report
  - g. Other correspondence docs, if applicable
2. Finance Review
3. Gambling License
4. SAHA Bylaw Discussion

### ***Meeting Discussion:***

#### **Gambling Update**

**Gambling Manager's Report – Patrick**

<b>April 2024 Total Gross Receipts</b>	\$920,550.01
Net profit	<b>\$10,020.18</b>
Checking account balance	\$113,825.96
Savings	\$51,990.95
Net Receipts	\$113,172.46
Total in prizes paid	\$807,377.55

*Profits from SAHA gambling goes to the youth of St Croix Valley.*

1. Ed made a motion to approve the lawful gambling report for April 2024. Justin F seconded the motion. Motion to approve the April 2024 gambling report was passed by unanimous vote. Motion is passed.
2. Paula made a motion to pre-approve the allowable expenses of \$196,685 for June 2024 Justin F seconded the motion. The motion to pre-approve the June 2024 allowable expenses was approved by unanimous vote. Motion is passed.

Updates:

- There are no additional updates this month as Patrick was not able to attend the meeting.

### **Gambling License**

With the election of new Board Members, we are in need of an officer to be added to the gambling license. Matt will have a discussion with Patrick to determine next steps for the gambling license.

### **Finance Review**

Cash Balances as of 04/30/2024

- Girls Account \$1,241.38
  - Roses made - \$8,419.78 (to be transferred from Main account)
- Playmakers \$15,843.42
- Main Account: \$261,574.85
  - Fraudulent Check identified in April. Account closed and police report filed. debit cards moved to the new account. Implementing positive pay with LE Bank

- Savings: \$212,121.78
  - Registration income through 5/20 = \$73,692
- Team Accounts
  - Total of 40 accounts, 12 have outstanding reconciliations from team managers
  - all reconciled accounts will have a \$20 balance at the end of the fiscal year
  - Accounts to be reconciled have balances varying from \$50-\$12,000

Budget Discussion will be at the June Board Meeting

#### Accounts Receivable

- Mite Balances: 3 families have outstanding invoices of \$215
- 23-24 season balances approximately \$2600 remains 30-90 days past due
  - Primarily 3 families
  - Payment plans are in place; one of the families is paying when possible
- Past Hockey seasons: 18K remains outstanding; recommend writing off balances
- All other Balances are collected.

#### **SAHA Bylaw Discussion**

All board members were asked to review the bylaws and come prepared to the meeting to discuss. all board members agreed that the bylaws are out of date and need to be updated. A small committee will get together to review the bylaws and come to the July board meeting with the proposed changes.

#### **Board Member Report Outs**

##### Mite Coordinator

Read React contract is up for renewal and the mite, boys and girls coordinator will work through this and come to the next board meeting with decisions.

Trying to work around the boys state tournament for the mite jamboree

PDP/Read React conversation about training is in session.

##### Registrar

Approved the 24-25 portal from USA hockey

Registrar kick off will be around August

##### Girls Director

10 Play D2 or D8 decisions need to happen.

U10 B2 level however we need in return a 3rd level at u15 and 3 team A team rule. meaning if you have 3 or more teams at a level you must have 1 that plays A.

Roses registration is up and filling quickly. B2 levels have been added. u8 will be at the Lumberyard this year. Roses sold out in 21 minutes across the board.

Kristin Kreyer will be trained this year so there is always an experienced tournament coordinator. Kristin is already being brought into the loop on this one.

Open conversations for paid coaches.

Eval and Tryout information and packet out to the entire association prior to tryouts. OMEGA has a great example of how this is done and has been a great success

### Boys Coordinator

Conversation with coaches trying to get them locked into 24-25 season.

Making sure that D2 is aware that for JG we need 3 refs for those games. There are several complaints especially at the JG level.

### Treasurer Report Out

-Audit is in process.

Gambling donations will come around May 1st. It will likely be a little less than the original 100K that we projected.

We are looking into other ways to raise dollars for families in financial need.

### Boys Hockey Coordinator

Working with tryout coordinators with the hope that they will be level coordinators throughout the season. Still lots of planning and communications in the works on this.

**Next Meeting: Tuesday, June 18 @ 7:00am Lift Bridge Cowork**

**Adjourn | Meeting adjourned at 7:45**

Justin F motion to adjourn the board meeting, Paula seconded the motion. The motion to adjourn was approved by unanimous vote. Motion is passed.