



**Thief River Falls Amateur Hockey Association  
Special Board Meeting Agenda  
Monday, August 20th, 2018  
6:00pm City Auditorium Basement**

**Present:** Jon B, Jon H, Ross, Chanc, Kip Nick, Randy, Amber, Leif, Roz, Dusty

**Absent:** James, Tim, Brett

1. **Call Meeting to Order**
2. **Review and Approve Agenda 1<sup>st</sup> Jon H, 2<sup>nd</sup> Ross -- Unanimous**
3. **Requests to Appear**
4. **Approve Minutes of Previous Meeting 1<sup>st</sup> Jon B, 2<sup>nd</sup> Randy -- Unanimous**
5. **Treasurer's Report/Finance Committee**
  - a) Finance Committee Represent
    - a. President, Vice President, Treasurer and 2 at Large (Randy and Jon H)
  - b) Approve Checks and Bills 1<sup>st</sup> Jon H 2<sup>nd</sup> Leif No Discussion Unanimous
  - c) Approve Financial Statements 1<sup>st</sup> Amber 2<sup>nd</sup> Leif No Discussion Unanimous
  - d) Approve 2018-19 Budget
    - Motion to adopt proposed 2019 budget 1<sup>st</sup> Dusty 2<sup>nd</sup> Amber

Discussion – What about Apparel, Helmets, and other equipment to match new color schemes. What about Coaches' salaries? Hockey Operations

Amend motion to exclude hockey operations director for \$5000 and Reduce Gaming Revenue by \$3400 1<sup>st</sup> Dusty 2<sup>nd</sup> Amber Unanimous

6. **Gaming Report –**
  - a) Approve Gaming Report 1<sup>st</sup> Dusty 2<sup>nd</sup> Randy Unanimous
  - b) Approve Allowable Expenses and Lawful Purpose Reports 1<sup>st</sup> Jon B 2<sup>nd</sup> Dusty Unanimous
  - c) Additional Gambling Checking Account Signer
7. **Administration**
  - a) Committee Reports and Assignments
    - i. Master Schedule

1. Pee Wee A looking to add Bemidji and Bantam A looking to add Moorhead. Parents will be asked to reimburse fees once teams are picked.

- 1<sup>st</sup> Ross 2<sup>nd</sup> Chanc – Motion to prepay tournaments for teams, with understanding Parents will reimburse tournament fees. Discussion – Unanimous.

2. General Managers Questions, whom will be in charge
  3. When to run Mite Jamboree Jan 19<sup>th</sup> or Jan 5<sup>th</sup> there will be conflicts -- Rick will decide.
  4. Fall District in Sept 11 in EGF, need board member to be there. Kip and Jon B will plan on attending.
  5. Pee Wee A (Nov 30) and Bantam A are mixed on flyer. Will go with what is advertised  
Coincides with Artic having Ralph on Friday. Might be conflict in schedule.
- ii. Third Ice Sheet Committee
  - iii. Safe Sport Committee
  - iv. Tournament Committee
    1. Advertising and Team Recruitment
    2. Bantam A Request for Second Road Tournament
  - v. Gaming Committee
  - vi. HOC Committee Report
    1. Appointment of Committee Members Jon B was there
      - Update Sept 10 through 28 (3 on 3)
      - Goal to break even on cost
      - Registration should be up this week
      - Oct 1<sup>st</sup> Will be skills clinics included in the dues (2 weeks)
      - Oct 22<sup>nd</sup> start of try outs (2 weeks)
      - Working on coaches and evaluators
      - Team practices will start Nov 5<sup>th</sup>
      - Want to squirt and mite in-house still (Done by end of December)
      - Opening on HOC (Rick Looker is leaving)
  - vii. Old Arena
    1. New Lighting Project – Discussed with Electrician about doing ½ the lights. 17 lights at a cost of \$7000, We gain rebate. \$80 a light. Question about old lights what to do with them. Will the county give us permission to sell? (Old lights will be stored at Leif) approximately cost to association of around \$1700 (according to Leif)
      - Motion to proceed with ½ of lights replaced 1<sup>st</sup> Leif 2<sup>nd</sup> Jon H Discussion of plusses and Minuses -- Unanimous.
    2. Concessions – What does it cost compared to Revenue? Employees will need to run concessions stand. Use of dibs, what does it do to other shifts.
  - viii. The Huck Report
  - ix. Other Committees and Committee Assignments

## 8. Old Business

- a) Finance Manager Hire
  - Kip -- Proposing to Hire Chuck Lundgren under the same package as he received as the TRFAHA treasurer
  - Discussion of should we post position

- Motion to Approve Chuck as Finance Manager for the remainder of the year 1<sup>st</sup> Ross 2<sup>nd</sup> Randy Unanimous
- b) Hockey Director – Tabled Not going forward this year.
- c) TRFAHA Design Committee/Bantam Jerseys (Chanc, Brian, Brett, Tim, and Kip)
  - Ideas to find Money for Jersey from outside sources.  
Motion for Chanc to keep looking for outside sources of funding 1<sup>st</sup> Ross, 2<sup>nd</sup> Amber Unanimous
- d) Advertising and Sponsorships
- e) Coupon Books
- f) Mega Raffle
- g) 3 on 3 Hockey/Fall Hockey
- h) TRFAHA Registration Nights/Parents Meeting
- i) Mini-Mite Jerseys
- j) Coaching Applications and Search
- k) KTRF Advertising – Motion for Ross to approach Wayne at KTRF what can we get as an advertising package of \$2500 1<sup>st</sup> Jon B 2<sup>nd</sup> Amber Discussion of pluses and minuses Unanimous

## 9. New Business

- a) Team Sponsors
- b) Concession Fee Penalty -- Motion to move from \$200 to \$400 1<sup>st</sup> Amber 2<sup>nd</sup> Jon H Discussion Should it be prorated. Unanimous
- c) Motion to buy out concession dibs for a one-time cost of \$400 1<sup>st</sup> Jon H 2<sup>nd</sup> Amber Unanimous
- d) Opening of Addition Saving Account for Funding Raising/Donations – Motion 1<sup>st</sup> Jon B 2<sup>nd</sup> Dusty Unanimous
- e) Parent Coaches/Coaches Pay
- f) Fee Waivers
- g) Player Fees/Kids Not Playing **Communication and Enforcement**
  - a. What do we do with economic hardship.
- h) TRFAHA Registration Nights/Parents Meeting

## 10. Adjournment 1<sup>st</sup> Jon H 2<sup>nd</sup> Chanc Unanimous

### Assignments

With a large turnover in board members and other positions, many assignments will be open. Below is a list of assignments. If any are not listed, please let me know and I will add.

Note the President is a de facto member of all committees whether listed or not.

#### **Potential Assignments (Current Members)**

Gaming Manager (Roz)  
 HOC (Rick Looker, Corey Poole, Mike Roff, Kaine Martell, and Greg Bottem)  
 Game Scheduler (Rick)  
 Third Ice Sheet (Brian, James, Chuck, Kaine, Kevin Sorter, Jon Bushy, Joel Rude)  
 Equipment (Mike Roff, Jenny Roff, and Nathan Anderson)  
 Referee Scheduling (Jeremy)  
 Website and Social Media (Jeremy and James)  
 Tournament (Jeremy and Rick)  
 Old Arena (Leif)  
 Budget/Finance (Chuck and Kip)

#### **Assignments TBD (Current Members)**

Practice Scheduler (Jon B.)  
Registrar (Kacie Artt)  
Concessions Scheduling (Jeremy)  
Concessions (James)  
Mega Raffle (James and Brian)  
Summer Camp (Brian)  
Safe Sport (Leif, Jon H., and Kim)  
Gaming (Jon, Leif, and Roz)  
Handbook/Bylaws (Brian)  
Marketing (Ross and Brian)  
GM Coordinator (Jeremy)  
Ad Sales (None)