



SYLVAN LAKE BLIZZARD SOCCER CLUB

Box #8988
Sylvan Lake, Alberta
T4S 1S6

To Whom It May Concern,

RE: CRIMINAL RECORD CHECK REQUEST

As part of the Sylvan Lake Blizzard Soccer Club's Risk Management Policy, every volunteer or employee, age 18 and over, who at any time could be expected in the performance of their duties to:

- i) Be with any minor aged person(s);
- ii) Be entrusted with personal information provided upon registration;
- iii) Be entrusted with performing financial duties;
- iv) Be responsible for bookkeeping or bank account(s) or any other monetary duties;

must have on file the results of a Criminal Record Check completed within the previous 12 months from their local RCMP detachment in the Town/City in which they reside.

This letter is to confirm _____ is a volunteer with the Sylvan Lake Blizzard Soccer Club; a Criminal Record Check is required to be kept on file by the club.

Should you require any further information, please do not hesitate to contact me at your earliest convenience.

Sincerely,

Julie Maplethorpe
Director of Operations
Sylvan Lake Blizzard Soccer Club (SLBSC) / (403) 304-0446 / admin@sylvanlakesoccer.ca
