



October 21, 2025 Travel Coaches Meeting

A big thank you to all the coaches and team managers. We appreciate the time and dedication you put into your Mustangs team and look forward to a successful 50th year of Mustangs soccer.

Code of Conduct – Joel West

- A reminder that RDYSL has a zero-tolerance policy. The behaviors and actions with referees, other players, coaches and parents influences the actions of our players. If you as a coach or team manager encounter an issue, you do not need to deal with it yourself. Reach out to Joel West and/or Nancy Mantle.
- Please reference updates to our Code of Conduct on our website. We have a Code of Conduct section of our website with a tab for coaches, players, and parents/spectators.
- Each section includes consequences for violations.
 - Violations received from the league are the responsibility of the coach.
 - The coach cannot use discretionary funds to cover any associated fines.
 - In addition, all violations will be reviewed by the Pittsford Mustangs Board to determine if additional sanctions are applicable.

General Travel Information – Nancy Mantle


- While 2026 RDYSL dates have not been updated at this time, please keep in mind:


January	Team registration due
March	Mandatory coaches meeting at MCC
March	Game changes can begin
April	Game change and field submission deadline
May	RDYSL season begins
May 25	Memorial Day – no games played
July 4	Independence Day – no games played
August	End of RDYSL season

- RDYSL placement is not something our club can influence. Providing as much information on the team registration form is important. RDYSL is balancing the number of clubs and teams in each age group and division. It is especially challenging for RDYSL to place U9 teams as there is limited information (e.g., season record) to go on.
- If your team composition has changed year-over-year, please stress that when completing the form.
- If you are a new coach, Mark Michaud and Glen Buckley will be at the Athletic Campus and can provide guidance on placement in RDYSL based on what they see during indoor practices. They are here to help!
- If you haven't already, we recommend scheduling a parent meeting to share your coaching philosophy and align on the number of tournaments to attend.



- At the mandatory RDYSL coaches meeting, you will receive your preliminary schedule. Once you receive the preliminary schedule, we recommend you share it with your parents to better understand any potential scheduling conflicts.
- Please reference the Travel and Select pages on our website for program details and FAQs. The RDYSL website (rdysl.com) is another great resource for coaches and team staff.

 REMINDER: If you do not attend the RDYSL meeting, you will be fined for non-attendance. The fine will not be covered by the club.

 HELPFUL TIP: In regard to team placement, if you are between two divisions, consider what type of season you want and what will help the players be most successful. In most cases, you may want to propose a lower division. You can always be moved up the following year.

Team names are now identified by gender, age group and color. Do NOT make changes to the team's name in Sports Engine. Roster updates should be directed to Nancy Mantle. To confirm the correct staff has been matched to a team, please provide the names for head coach, assistant coach and team manager to Nancy Mantle by 10/31/2025.



Finances and Expenses – Meg Love

- Each team will receive a check in April that covers the referee fees for scheduled home games.
- If a game is cancelled after the game has begun and fees have been paid, please go to the website, and complete the expense reimbursement form. Select Referee fee.
- Mustangs will reimburse the registration cost for one tournament in full for each team. To obtain your reimbursement, please go to the website, and complete the expense reimbursement form.
 - Proof of payment and confirmation of tournament participation are required with the expense submission.
 - Do NOT submit expenses before a tournament has taken place.
 - There are funds for one coach for travel/hotel expenses for an out-of-town tournament.
- Teams will have a \$200 discretionary fund (e.g., additional equipment, indoor tournament or end of season party). The money will be reimbursed at the end of the season once fines are accounted for.
 - Do NOT submit multiple reimbursement requests or early requests.
 - Submit one reimbursement request at the end of the season with the appropriate receipts.
- The Mustangs will reimburse a coach in good standing with the club who successfully completes coaching/license course(s). A copy of the certificate and proof of payment must be included in your expense reimbursement request.



REMINDER: Indoor leagues are not covered by tournament reimbursement.



HELPFUL TIP: Once you receive your check for referee expenses, cash the check and prepare referee envelopes for each home game.



Go to PittsfordMustangs.com/Coaches to find the reimbursement form and helpful tips to ensure your reimbursement goes smoothly.



Equipment – Graham Carson

- Again, very few coach bags came back from last year, so you all should have what you need. If you are a new coach, please email Graham and he will coordinate a time to pick up a bag.
- A coach bag includes pinnies, assorted cones, ice packs, a set of corner flags, two game balls and a first aid kit.
 - If you need extra balls, please use your discretionary funds.
- If you are an existing coach, please contact Graham if you need a first aid kit or ice packs.
- Coaches are responsible for corner flags. Please collect them at the end of each game. If there are unmarked corner flags already on the field, please collect them as well and contact Graham.
- If you are playing on the turf field at Thornell Farm Park, turf flags are available in the Field Locker Room.
- If you need equipment, please note that you can't request equipment and expect same-day delivery. Graham will typically go to the storage unit on Fridays and equipment can be picked up from his house.
 - Once a coach receives confirmation of requested equipment, please pick it up as soon as possible. Equipment will be returned to the storage locker if it is not picked up after 5 days of receiving confirmation.
 - Equipment will be labeled – please do not search the garage for equipment.
- We do not provide goalie gloves as they tend to get sweaty and moldy with use. It is recommended you use discretionary funds to purchase goalie gloves.



REMINDER: If you need equipment, please make your request it at least one week prior to when you need it. Equipment will not be delivered to a coach's house or to a game field.



HELPFUL TIP: Don't forget to grab your corner flags after each game. You are fined if you don't have corner flags. You may want to leave them in your car so you don't forget.

Boys and Girls Registrar – Tom DeGrave & Steve Schreib

- Tom DeGrave is the registrar for the boys. Steve Schreib is the registrar for the girls.
- Registrars are responsible for:
 - Building team rosters and player passes.
 - Assigning players to teams.
 - Assigning coaches and managers to teams.
 - Collecting and validating proof of age.
 - Collecting and uploading player pass headshot photos.
 - Printing official rosters.
 - Printing and laminating player passes.
- Registrars are NOT responsible for:



- Processing risk management.
- Create teams in GotSport.
- Register players with the club in GotSport.
- Register teams for leagues or tournaments.
- Obtaining Certificates of Insurance (COI).
- In February, you will receive instructions on collecting and submitting information to build your team roster and player passes. You will have about three weeks to complete the paperwork.
 - Roster (please mark up with changes)
 - Coach/manager information sheet please mark up with changes)
 - Google Drive folder with instructions for proof of age and player pass photos
 - Proof of age (birth certificate or a passport – can be expired)
 - Please make sure the proof of age is readable.
 - Information can be redacted on a birth certificate or passport except for name, date of birth and gender.
 - Player Pass Photos
 - Photos should be taken against a plain background.
 - Players should not wear a hat or headband.
 - Picture should be just of the player’s head and shoulders – not their whole body.
- Secondary players/multiple rostering
 - RDYSL secondary player permission forms are no longer required.
 - From NYSW:
 - A player can be rostered with a maximum of two clubs.
 - Within each of those two clubs, the player can be listed on more than one team. The first team in the club would show as primary and the second team would show as secondary based on the order the player is rostered. Any additional teams within the club are noted as Club Pass players.
 - For more information on RDYSL rules, visit <https://www.rdysl.com/data/rules.pdf>
- If you have an early tournament before you receive the packet, please reach out to Tom or Steve.



REMINDER: If you don’t read the instructions on the Google Drive and pictures are not taken as outlined and/or the proof of age documentation is not clear, processing will be delayed.



HELPFUL TIP: Engage a team manager and/or parent to help in obtaining and organizing this information. It’s a lot of paperwork to keep track of.



A roster cannot be generated without at least 1 risk management certified adult on the roster.



Risk Management – Mike Krenzer

- If you don't have a current pass, you will need to be risk managed. You will receive an email from Got Sport to set up an account.
- Please note that there is a cost to complete a background check. The club will cover this cost via a pre-pay code that will be provided to you.
- Risk management can take 4-5 days, or it can drag on much longer. Hold ups to the process include background checks, and not having a recent picture.
- Sports training must be done every year. There is no charge, and it takes 1.5 hours to complete.



REMINDER: Risk management passes need to be generated every year now.





HELPFUL TIP: If you coach multiple teams and need an extra card, please contact Mike to obtain an additional card.



Coach and Player Development – Mark Michaud

- New for this season, RDYSL requires **at least one coach from each team** to have completed a US Soccer coaching course by May 2026.
 - Full list of upcoming local courses on the [NYSWYSA website](#)
 - You can also complete a [US Soccer Online Course](#) (click on “Online Courses” under “Grassroots Courses”).
 - The club will reimburse the cost.
- Our FREE goalkeeper training program with coach Marcelo Moreira begins in November and takes place on Saturdays from 9-10 a.m. through April 2025.
 - For new coaches: this program exposes players to the goalkeeping position and helps develop skills to allow them to be more comfortable in the position.
 - More experienced goalkeepers can hone their skills from the region’s top goalkeeper coach.
 - Registration can be found at PittsfordMustangs.com/Development.
- Players and coaches only on the field at TAC. The presence of non-players creates safety issues and is disruptive for players, coaches, and other teams. Exceptions are scrimmages/indoor league games, when parents are invited onto the field by the coach (e.g. for a meeting), medical reasons, and other extenuating circumstances.
- You will soon receive an email with Glen Buckley’s indoor training schedule.
 - New coaches: Glen will show up and run your practice on the date indicated. These sessions are an opportunity to observe and learn from an experienced coach.
 - If you have a conflict, please let Glen and Mark Michaud know to reschedule.

 REMINDER: Our goalkeeper sessions with Coach Marcelo are FREE to travel players.


 HELPFUL TIP: We are extremely fortunate to have extra space available at TAC for training or scrimmages. Take advantage of this opportunity.


NYSWYSA offers coaching courses throughout the year. Please check the website for updates and course dates at <https://www.nyswysa.org/coaches/nyswysa-scheduled-courses>.



Website – Kristin West

- Under the Resources section, there is a page just for coaches that includes:
 - Field request form
 - Reimbursement form (plus helpful tips & Dos and Don'ts)
 - Coach code of conduct
 - Sports Engine tutorial for coaches
- Under the same Resources section, there is a parent resource page that includes a Sports Engine tutorial for parents. The tutorial includes how to add another parent/guardian to the account. Please encourage parents to reference this page.
- The parent resource page also includes our refund policy and
- Sports Engine released an update earlier this year regarding team permissions. Coaches and coaching staff will have access to team settings, scheduling games and events, and scoring. Rostering access is not automatically provided. If you need to edit players and player numbers, please reach out to Kristin West.

 REMINDER: Please send pictures of league or tournament wins to Kristin West and Hope McGuckin.

 HELPFUL HINT: Reference the Sports Engine guide for coaches and refer parents to the guide for parents under Resources for parents.



Fields – Brian Cregg and John Shea

- Brian's focus is on fields for travel teams. John's focus is on fields for Recreation. However, don't be surprised if you hear from either one of them as they back each other up.
- Teams will be at the Athletic Campus October 1 through April 30. Outdoor grass fields close 11/1 and open 5/1 (weather dependent). We cannot host U9-U12 games prior to 5/1.
- Let Brian know right away if you cancel a practice so he can reassign the field.
- Coaches will be notified of any open practice times at the Athletic Campus. This is a great opportunity for coaches to get a free extra practice or a scrimmage. Open times will be divided based on demand.
- Outdoor field requests will start in March. Games will be scheduled first, then practices. You can submit practices early, but they will not be assigned until games are scheduled.
- If you need to reschedule your home game, work with the opposing team to agree on a new date. Once you have agreement, complete the online field request form at PittsfordMustangs.com/Coaches. Brian will confirm if the date and time requested are available.
 - Please include the game number on the field request form.
 - U9/U10 weeknight games should start at 6:15 or 7:30 to allow two games to be played per night. Please avoid Monday and Wednesday nights from 5:30-7:00 – this time is reserved for Recreation.
 - Group outdoor practice requests by day of the week (e.g., you want to practice T/TH from 6-7; submit one request for T and one request for TH).
- You can request multiple dates on the field request form, but please make sure you account for holidays/vacations.
 - You can request the turf, but school teams have priority.
 - Weekends are the best times to secure practice fields.
- Please remember that our fields are our responsibility. Remove any trash and please report any issues with restrooms to the town.
- If a field is closed due to weather, the Mustangs will communicate a closure around 3 or 4 p.m. ET. If a game is impacted due to a closed field, it is the coach's responsibility to A) inform the opposing team's coach and B) inform the RDYSL Division Coordinator to ensure the referee does not show up to the field.
- Games canceled due to a field closure must be rescheduled within 7 days of the date the game was canceled.



REMINDER: Check the PittsfordMustangs.com home page for field closures.



HELPFUL HINT: The game days page on the RDYSL website can tell you when your games will generally be played based on your age group.




Town and school fields need to be reserved. Submit your practice request at least one week ahead of the time you want to hold your practice.




Uniforms – Michelle Quimby-Holihan

- All teams should be closing team stores unless you have reached out to Michelle and/or Eric. If your team store is not closed, please wrap up ASAP so we can start decorating and shipping.
- For late registrations before March 9, 2026:
 - Contact Michelle and Eric Krajewski at BSN (ekrajewski@bsnsports.com) to place a uniform order. Payment will be direct to BSN.
- For late registrations on or after March 9, 2026:
 - Players will have access to the kits we have on hand, so they don't have to wait 5-7 weeks for delivery. However, we can't accommodate size and number preferences.
 - Uniform costs will be paid to the Mustangs.
- If parents did not attend the sizing event and there are sizing issues when they receive their uniforms, please direct them to contact the BSN customer service number listed in the order confirmation email they received when ordering.

TRAVEL TEAM KIT	SELECT TEAM
1 primary jersey 1 alternate jersey (white) 1 black short 1 Set of black socks 1 polo each for team staff	1 primary jersey 1 alternate jersey (white) 1 gray/gold third/practice jersey 1 keeper jersey and short 1 balck short 1 Set of black socks 1 polo each for team staff
Keeper jersey or a third jersey can be ordered at an additional cost.	

 **REMINDER:** Encourage players/parents to bring both jerseys to all games. The home team is required to change jerseys if both teams have similar colors.

 **HELPFUL HINT:** If you have dual rostered players for two Mustangs teams, please work with the other coach to ensure the player has the same number for both teams and avoid having families purchase two sets of jerseys.

Contact Information for Pittsford Mustangs Board Members can be found at PittsfordMustangs.com/AboutUs.