



Cougar Club Executive Board Meeting Minutes June 21, 2021

Attendance: Todd Carnes, Gail Burlison, Lisa Burlison, Paul Hawryluk, Tiffany Davis, Rhonda Pickett, Jordan Hagerman, Todd Wellmann, and Mike Green

Special Guests: None

Proceedings:

6:00 p.m. meeting called to order by Todd C.

Minutes – Minutes from the June 7th board meeting were reviewed. **Motion to approve minutes by Paul, 2nd by Mike, motion passed.**

Funding Requests – Various funding requests were presented and then discussed among the Board as follows:

- A. Funding Request from Coach Munson for Girl's Cross County lodging expenses for TAMU-CC Islander Splash Race in the amount of \$4,738.70; 25% down payment of \$1,184.68 is due ASAP with remaining balance due 09/17/2021. **Motion to approve by Mike, 2nd by Todd, motion passed.**
- B. Funding Request from Coach Huff for Multiple Sports (Outdoor) Mobile/Portable Sound System by Sideline Power in the amount of \$4,525.82. **Motion to approve by Paul, 2nd by Jordan, motion passed.**
- C. Funding Request from Coach Walsh for windscreens to be placed in various areas around Cougar Stadium. **Motion to set aside \$10,000.00 for windscreens by Rhonda, 2nd by Tiffany, motion passed.** Paul to get with Coach Walsh regarding potential for sponsorships to be reflected on certain windscreens as well as specific placement and graphics for the windscreens.
 - **Update 06/21/21:** Coach Walsh went back to vendor and they agreed to provide all the custom windscreens found in the original estimate for the negotiated amount of \$10,000.00. **Motion to approve by Paul, 2nd by Rhonda, motion passed.**

Treasurer Update – Turnover of Cougar Club bank info, checks, and debit card from predecessor has happened. Pending President information and signature card before Lisa will have full access to the bank account. Also, need to purchase an online version of QuickBooks. Paul & Lisa to work together to get prior transaction history and transfer to new online account. Target completion by next Cougar Club board meeting.

Fundraising / Sponsorships– 2 existing corporate sponsors have verbally renewed for 2021-2022 year. Need to get invoice from Treasurer to collect payment. Has reached out to 15+ previous corporate sponsors and will continue to pursue other avenues. Further discussions on creating a “Spirit Package” for corporate sponsors to support specific games and/or events throughout the year and include a variety of items such as koozies, cups, plastic footballs, rally towels, and t-shirts with their corporate logo as sponsor.

Membership – No update available currently.

Football Programs/Sales – No update available currently.

Web Marketing – Updated the website with 2021 Scholarship recipients. Republished Cougar Club Dropbox to help Board Members store their documents & files in a centralized manner.

Parent Rep Coordinators – No update available currently for Girls sports. Todd will follow up with Coach Huff to see if the Boys sports open coaching positions have all been filled.

Spirit Shop – No update other than we are working on new designs for this upcoming year with CC Creations.

Concessions – in Tiffany's absence; Todd gave update for Tiffany and reviewed couple of funding items needed for upcoming year. New popcorn machine in the amount of \$1,556.12 and U-Boat Platform from Uline in the amount of \$260. **Motion to approve by Todd, 2nd by Rhonda, motion passed.**

Special Events/Social Media – Meeting scheduled with CSHS Spirit Committee (Coach Walsh, Coach J. Wellmann, & S. Hodges) on Thursday, 06/24/21 to finalize the events planned for 2021-2022. Scrimmage with Temple is scheduled for 08/20/21 with 1st home game on 09/03 against FB Bush. Total of 5 home games at CSHS.

Misc. Items – Todd proposed change to meeting schedule for remainder of summer due to holiday/vacations for key board members to the following:

- Monday, July 12th at 6pm at Field House
- Monday, July 26th at 6pm at Field House
- Monday, August 9th at 6pm at Field House
- September 2021 meeting will move back to standard 1st Monday of every month

Motion to approve by Todd, 2nd by Rhonda, motion passed.

Meeting adjourned at 6:56pm. Motion to adjourn by Jordan, 2nd by Mike.

Next Meeting: Monday, July 12, 2021 @ 6:00pm; Field House.