

**Eagan Athletic Association – Board Meeting Minutes**  
**Thursday, August 25, 2011**  
**Eagan Room, Eagan City Hall**

|   |                |   |                |
|---|----------------|---|----------------|
| <u>President – Dace Unmacht</u>           | <u>Present</u> | <u>Director of Traveling Softball –</u>     |                |
| <u>Vice President – Ken LaChance</u>      | <u>Present</u> | <u>Dana Anderson-Glass</u>                  | <u>Absent</u>  |
| <u>Treasurer – Kate Boyle</u>             | <u>Present</u> | <u>Director of Lacrosse –</u>               |                |
| <u>Secretary – Kurt Urdahl</u>            | <u>Present</u> | <u>Jan and Kurt Johnson</u>                 | <u>Present</u> |
| <u>Administrative Assistant -</u>         |                | <u>Co-Directors of Track –</u>              |                |
| <u>Amy Lokensgard</u>                     | <u>Present</u> | <u>Annette &amp; Michael Linder</u>         | <u>Present</u> |
| <u>Director of Fundraising -</u>          |                | <u>Co – Directors Volleyball –</u>          |                |
| <u>Dan Klekner</u>                        | <u>Present</u> | <u>Teresa Kavanaugh</u>                     | <u>Absent</u>  |
| <u>Director of Coaches -</u>              |                | <u>Director of Fall Volleyball –</u>        |                |
| <u>Susan Schaumann</u>                    | <u>Present</u> | <u>Ann Kluender</u>                         | <u>Present</u> |
| <u>Director of Equipment -</u>            |                | <u>Director of Football -</u>               |                |
| <u>Ed Kees</u>                            | <u>Absent</u>  | <u>Dean Kraus</u>                           | <u>Absent</u>  |
| <u>Director of Technology -</u>           |                | <u>Director of In-House Baseball –</u>      |                |
| <u>Tim Jolliffe</u>                       | <u>Present</u> | <u>Bubba Chambers</u>                       | <u>Present</u> |
| <u>Director of Traveling Baseball -</u>   |                | <u>Director of In-House Basketball –</u>    |                |
| <u>Lynn Estes</u>                         | <u>Present</u> | <u>Eric &amp; Kim Anderson</u>              | <u>Present</u> |
| <u>Director of Traveling Basketball -</u> |                | <u>Director of In-House Fall Soccer</u>     |                |
| <u>Beth and Gregg Koenig</u>              | <u>Absent</u>  | <u>Dione DeMartelaere</u>                   | <u>Present</u> |
| <u>Director of Traveling Soccer -</u>     |                | <u>Director of In-House Spring Soccer –</u> |                |
| <u>Mike Mulrooney</u>                     | <u>Absent</u>  | <u>Trenne Fields</u>                        | <u>Absent</u>  |
| <u>Eagan Parks &amp; Rec Dept -</u>       |                | <u>Director of In-House Softball –</u>      |                |
| <u>Jonathan Moore</u>                     | <u>Present</u> | <u>Mike Ferraro</u>                         | <u>Absent</u>  |
| <u>Director of Publicity -</u>            |                | <u>Director of Wrestling –</u>              |                |
| <u>Brad Ruitter</u>                       | <u>Absent</u>  | <u>Vacant</u>                               |                |
| <u>Director of Kickball –</u>             |                |   |                |
| <u>Bonnie Bley</u>                        | <u>Absent</u>  |   |                |

**Administrative Business:**

**Approve June Board Meeting Minutes:**

- Lynn Estes made a motion to approve the June Board Meeting Minutes, second provided by Michael Linder. Motion carried. June minutes approved.

**Community Awareness & Events**

**EAA Volunteer Recognition Event Recap (Kate)**

- EAA hosted a volunteer appreciation event at Cascade Bay on Sunday, August 14<sup>th</sup> from 6:30 – 9pm. EAA wanted to show their appreciation to the many volunteers that help keep this organization going. We had 422 in attendance. It was a beautiful evening and was very successful. The night was well received by those in attendance. EAA will think of other ways to show their appreciation in the future.

#### **Eagan Turkey Day 5K Update (Brad)**

- A committee met with Janel Woods on August 11<sup>th</sup> at the Dakota County Chamber of Commerce to discuss sponsorship, logo design, registration and marketing items for the upcoming 1<sup>st</sup> annual Eagan Turkey Day 5K race to be held on Thanksgiving Day, November 24<sup>th</sup>. The City of Eagan has not formally approved this race and has not issued any permits. This committee plans to meet in another month. Online registration should be available beginning October 1<sup>st</sup>.

### **Finance Committee Update**

#### **Approval of EAA 2010 Audit Reports (Kate)**

- Lynn Estes made a motion to approve the 2010 Audit Reports, second provided by Ken LaChance. Motion carried. EAA 2010 Audit Reports approved.

#### **Charitable Gaming Status Update (Dan/Kate)**

- EAA's Charitable Gaming Operation has been terminated effective August 15<sup>th</sup>. There has been no activity since February 2010. There will be one more audit and tax filing. We should expect a refund in February 2011.

#### **Approve May/June & July Financials (Kate)**

- Ken LaChance made a motion to approve May, June and July Financials, second provided by Lynn Estes. Motion carried. May, June and July Financials approved.

#### **Shed Progress Discussion (Lynn)**

- Juli Johnson, Director of Parks & Recreation with the City of Eagan is willing to allow placement of a storage building within the Lexington Diffley Athletic Fields property once an agreement is in place for this project. A \$60,000 2011 proposed estimate was submitted to the Board. This includes a Commercial 9x7 garage door with no windows or a 3'0" service door, Concrete footings/floor/masonry work, framing/roof/carpentry, electrical service and asphalt. This estimate does not include architectural plans or any finish work inside of the structure. Dave proposed the following:
  - Use \$30,000 from EAA Capital Fund
  - Make a formal request to Eagan Hockey Association for maximum amount from their Charitable Gaming Operation
  - Continue with space organization analysis
  - Declare a shed clean-up day in September/October

Any funds that we are short, we will get from In-House sports. Dan Kleckner made a motion to proceed with the new shed facility, second provided by Jan Johnson. Motion carried.

## **Marketing & Technology Advisory Committee Update**

- **Newsletter (Brad)**

Brad will send a reminder e-mail to all of the Sport Directors requesting any information they would like included in the next EAA Newsletter. His e-mail should go out the week of September 12<sup>th</sup>.

## **Executive Committee Update**

- **EAA Board Restructure and 2012 Position Vacancies (Dave)**

EAA has an opportunity to be better with a Board Restructure. This comes at a good time with Community and Administration transitions, Board leadership evolution and generational changes. EAA proposes to:

- Formalize one structure for a sport versus two or more independent sports
- Create new roles and transition old roles within the Board
- Enable a better sharing of resources within a sport
- Expand program offerings
- Increase intra-sport awareness and improve communication
- Enhance sport marketing and branding synergies
- Allow for streamlining of EAA Board (reduce quorum issues, increase sub-committees or task specific groups, fewer meetings per year)
- Improve sport partnerships with Eagan High School and District 196
- Will allow for more time to integrate and coordinate activities with other 196 Athletic Associations

Restated Bylaws Committee will be formed before the 1<sup>st</sup> of the year. More discussion will follow at the next Board Meeting.

## **Sport Program Business:**

- **Concussion Baseline Testing**

Sharon (Stumpf) Nord was a guest at the meeting to educate the Board on new Minnesota policy and law that now requires if young athletes show signs of a concussion, coaches must sideline them until they can get a medical all-clear. If an athlete is removed from play because they are showing signs or symptoms of a concussion, Minnesota's Concussion Law requires they receive written authorization from a medical professional to return to play. To help ensure the health and safety of our young athletes, the Centers for Disease Control developed the "Heads Up: Concussion in Youth Sports" initiative to offer information about concussions to coaches, parents and athletes involved in youth sports. EAA now has a concussion policy. It is stated on our website. EAA intends to begin providing baseline testing for all athletes ages 11 and up, during the 2011-12 sport seasons. It is recommended that youth athletes submit a new baseline test every two years.

- **Coach Certification Clinics (Susan)**

The next certification workshop will be held in the fall of 2011. Date and location will be placed on the website when it is available.

- **EAA Kickball Program (Dave)**

Lynn Estes made a motion to put a “Hold” on the Kickball Program due to low enrollment numbers and lack of interest from the community, second provided by Ken LaChance. Motion carried. The program will close after one year.

- **Sport Program Director Updates**

Kim Anderson, Director of Basketball – nothing to report

Ann Kluender, Director of Volleyball – nothing to report

Susan Schaumann, Director of Coaches – The next coach’s clinic will be at the end of September/end of October. The clinic in July had a low turnout and August’s clinic was cancelled. Need to choose a date for November.

Dione DeMartelaere, Director of Soccer –Fall Soccer has 98 teams and over 100 coaches. The numbers are a little lower than last year.

Dan Klekner, Director of Fundraising – There will be a dumpster at Northview and at Eagan High School from 9am – 5pm on Saturday, October 1<sup>st</sup> for shed cleaning and organization. All sport directors need to attend to take care of getting your equipment cleaned up and organized.

Lynn Estes, Director of Traveling Baseball – The 13AA won the 2011 MBL Playoff Championship.

Kate Boyle, Treasurer – nothing to report

Brad Ruitter, Director of Publicity – reminded the group to send in information for the next newsletter.

Michael Linder, Director of Track – He and Annette have been looking for Director replacements for some time. He thinks he might have found two families that would consider sharing the responsibilities.

Amy Lokensgard, Administrative Assistant – nothing to report

Jonathan Moore, Eagan Parks & Rec Dept – nothing to report

Bubba Chambers, Director of In-House Baseball – Baseball is finished. The Ponies took 1<sup>st</sup> place. Bubba would like to expand the in-house league and would like to schedule a rookies camp for ages 4-7.

Jan Johnson, Director of Lacrosse – Jan will send a thank you note to Cheryl at the City of Eagan to thank her for a great season. The fields were in very good shape. 2 Lacrosse teams went to the State Tournament this year.

The next meeting will be Thursday, September 29<sup>th</sup> at 8:00pm in the Eagan Room, Eagan City Hall

**Meeting Adjourned at 10:15pm**