



WISCONSIN ASSOCIATION of CHEER & POM COACHES

Board of Directors


Members: Barrett, Bohl, Boivin, Collins, Gerdman, Gullicksrud, Hoefgen, Jacobson, Johnson, Kjendlie, Klatt, McGee, Mittelstaedt, Nielsen, Reiche, Rode, Schroeder, Shaw, Vernezze, Wakefield, Welch, Wolfe

WACPC Mission Statement: Educate, Motivate, Collaborate & Celebrate

WACPC MEETING NORMS

TIME	LISTENING	CONFIDENTIALITY	DECISION MAKING	PARTICIPATION	EXPECTATIONS
-Utilize parking lot to stay on time/topic -Limit personal storytelling	-Listen to understand not to respond -Listen to what's being said and not how -Limit interruption	-Use when appropriate -Present as one committee - an individual's votes/opinions should not be shared	-Make decisions based on what's best for most - Maintain decision stance at least until the following year	-Be an active member (i.e. educate self, attendance, preparation) -Follow up on assigned duties	-Be prepared ahead of time -Ask questions in advance if possible via BAND committee group

Meeting procedures

- Keep comments pertinent, avoid repetition
- No computer/phone use during discussions, focus on topics at hand, use internet computer etc. only when researching info pertinent to the discussion
- Email info@wacpc.com and president@wacpc.com if you cannot attend meetings.
-  2025-2026 WACPC BOD Info and Committee Assignments.xlsx

Meeting Dates:

8/3/2025	9/15/2025	10/20/25	3/24/26	12/8/25
4/12/26	8/20/2025	8/14/25	1/20/26	

4/12/2026

Present: Mittelstaedt, Welch, Johnson, Hoefgen, Schroeder, Boivin, Reiche, Wolfe, Jacobson, Gerdman, Klatt, Vernezze, Bohl, Shaw, Wakefield

Absent:

Excused: Barrett, Gullicksrud, Collins, McGee, Kjendlie, Rode

- I. **Call to Order: 11:32**
- II. **Additions to the Agenda:**

- A. Formal Background Checks
 - 1. Is our organization getting big enough that we should be doing formal background checks on all BOD, Committee Members, Volunteers, Workers, Etc?
 - a) If so, we would need to hire a company to do this.
 - b) CheerUSA? Is there something similar to dance?
 - c) Disclosing on Code of Conduct of felony convictions
- B. What to do if someone breaks their contract
 - 1. What can we do? If we implement a fine, it is likely we won't collect and adds burden to whomever is responsible for managing.
 - 2. Consequence of breaking a contract
 - a) Updated wording of contracts for this
- C. Consider digital membership card for members (rather than a list of names that admissions has to deal with)
 - 1. Yes, look into options
 - 2. Send with rule books
- D. Better process or criteria for listing events on website or only list supported events
 - 1. Can a google form be used or other self-submitting tool
 - 2. Two lists, WACPC supported and all
 - 3. **Create joint subgroup to discuss WACPC Supported events**
- E. Attendance expectations and tracking- set percentage needed to continue to be on BOD or committee
 - 1. Can we clarify expectations for individuals who receive a stipend and/or have a percentage of events to work, but also want to be eligible for other roles? (Lindsay)
 - a) Norms and expectation of roles at events
 - 2. Secretary to keep attendance records and update throughout the season
- F. Multiple people from the same school on the board
 - 1. Are there past issues with this?
 - 2. Monitor when making decisions
 - 3. Be mindful
- G. What's happening with Constitutional change?
 - 1. Working through updates to bring back to membership
- H. Parent resource guide
 - 1. On website
 - 2. Easy to find guide
- I. Conference Committee Chair Stipend Approval
 - 1. Johnson motions to approve. Bohl seconds.
 - 2. **13 yes 0 no 2 abstain Motion passes**

III. President's Report











- A. Review of BOD expectations
 - 1. Develop onboarding/outboarding

IV. Secretary Report:

- A. Approve 1/20 & 3/24 Minutes Johnson motions to approve, Nielsen seconds. Motion passes

V. Treasurer Report: (Thank you Lauren for covering me)

- A. Current Bank Balances:
 - 1. Total \$847,556.69 in the bank with the majority of expenses for 25/26 paid & cleared

<p>1210 Cash and Cash ... </p> <p>Bank: \$553,419.49</p> <p>Posted: \$443,254.56  12 m  0</p>	<p>1310 Cash and Cash ... </p> <p>Bank: \$150,057.49</p> <p>Posted: \$150,057.49  12 m  0</p>	<p>1110 Cash and Cash ... </p> <p>Bank: \$144,079.71 </p> <p>Posted: \$274,566.85  12 m  0</p>
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B. [Fiscal YTD Financial Snapshot](#)

- 1. [Cheer P&L](#)

2. [Dance P&L](#)
3. [Fiscal YTD P & L](#)
- C. [Treasurer SOP working doc](#) - this is what I've been working on to create an SOP for the Treasurer
- D. Going forward, please forward invoices received to:
wisconsin_association_of_cheer+expenses@assist.intuit.com This will import them directly into Quickbooks for payment and reduce lost/missed emails with open invoices.
 1. Also please add the registration@wacpc.com email to all billing/invoicing contacts

VI. Dance Committee


- A. Updates from Dance Committee meeting on 4/11
 - ☰ April Meeting WACPC Dance Committee Rolling Agenda
 1. LX Center floor
 - a) Discuss with LX Center more frequent cleaning in the mornings and between sessions
 - b) Provide education and potentially disposable shoe coverings to coaches
 - c) Branded WACPC rugs for the on Deck and In the Hole areas
 2. Voted to implement a 50% rule rather than a 75% rule.
 3. Raised the team minimum number to 3 with some caveats.
 4. Maintained 6 pom and 3 open divisions and set enrollment numbers.
 5. Moved from two "Regionals" to 2 "Sectionals" model, equalized by the pom divisions.
 - a) Replaced Grey Zone verbiage with Equalizer verbiage in the Handbook.
 6. Approved continuing in the direction of the team scoresheet suggestions from 43 Dance Collective.
 7. Voted to accept Safety & Education Trainers Proposal to provide veteran S&E judges to competitions to assist in consistency in calls and training, overseeing/training newer judges.
 8. Removed "Athlete Fall" as a performance deduction, but maintained the "Fall" performance deduction that is related to falling out of a skill.
 9. Approved stricter registration process and deadlines.

VII. Cheer Committee

- A. Updates from Cheer Committee meeting on 4/11
 1. Trophies
 - a) 3rd place from 2025-2026 approved to be issued medals due to handbook wording.
 - b) Starting 2026-2027, top 3 placements in each division will trophy and medal regardless of division size at state finals.
 2. Discussed venues for Prelims and JEM
 3. Updates for State
 4. Dual Award Announcers for Prelims/State
 5. YIR and Programs - Display Stunt Group and Mascot Winners
 6. Coaches corner kick off in August
 7. Stunt Group Category Divisions
 - a) All Girl Intermediate
 - b) All Girl Advanced
 - c) Coed
 8. Team Minimums
 - a) Game Day
 - (1) Game Day minimum is 3 athletes. All other divisions will remain 5 athletes as a minimum.

- (2) Divisions for Game Day – merge coed and all girl gameday to the gameday division and keep small (3-11), medium (12-15), and large (16+) divisions for gameday regardless of gender of athletes.
9. Division Splits
 - a) Divisions to split at 20 teams based on school enrollment size after the registration date
10. Increase the minimal time for team between routines to 40 minutes

VIII. Joint Committee

- A. Combined Handbook
- B. Combined JEM Event - tabled
- C. Photography Company
- D. All-State Process
 1. What does an all-state athlete look like?
 2. Joint sub-committee to visit all-state as a concept
- E. Spring Coaches “Fling”
 1. Bringing back for 2027
 2. Held under Conference Committee
- F. Event Coordinator Committee
 1. Rather than committee review current handbook and ensure it is done together for cheer/dance coordinators to work together, along with site directors
- G.  2026 Tally Process Updates
 1. **Nielsen motions to accept the Tally Process Updates Proposal. Welch seconds. Motion passes unanimously.**
- H. College Combine - tabled
- I. Sport Committee Chair and Workgroup Lead Stipends
 1. Next season to be looked into adjusting
- J. Scoresheets Watermark?
 1. **Johnson motions to watermark all score sheets on our website (with Erin Gordon's assistance) to make sure they cannot be used without permission at competitions. Valach seconds.**
 - a) Discussion:
 - (1) Competitions are huge fundraisers for a lot of teams.
 - (2) Cheer has a procedure for how the score sheets are released. Dance does not.
 - (3) Vote: Yes - 21 No - 2 Abstain - 0 **Motion passes.**
- K. Champion Video Fees for 26-27 Season
 1. Would like to proceed with pursuing another year with Champion Video
 2. Lauren to email Lance about an “All Access” Ticket
- L. Rosters
 1. Cheer recommending no more.
 2. Tera says we don't need them.
 3. **Alexis motioned to bring back the safety quiz for each sport during the competition process registration process. Danielle seconds.**
 - a) Discussion:
 - (1) Yes - 21, no -1 **Motion passes**
- M. Who is in charge of handbooks
 1. One chair from cheer and one chair from dance on the BOD level
- N. Rules and Clarifications

1. Safety & Education creating a WACPC rules and clarifications - add to general safety section
- O. JEM "State"
 1. Yes - calling it JEM State

IX. Operations

A. Standards & Compliance

1. Update to Code of Conduct and Confidentiality Form
 - a) [DRAFT 2026-2027 WACPC Code of Conduct and Confidentiality Agreement](#)
 - b) We will again use the electronic Google form next season
2. Reviewed 27 Standards and Compliance Complaints

B. Finance

- a) [Timeline for 2026-2027 Budget Development](#)
- b) Stipends Payout Policy
 - (1) Finance Committee / treasurer brings the stipends each month to the BOD for approval
 - (2) Sports Committee to approve at the end of their competition season. Sends recommendations to Finance for approval. The treasurer pays out.
- c) Banking Updates
 - (1) Is the committee open to the finance committee researching other banking opportunities?
 - (a) Yes
- d) W9 Process
 - (1) Quickbooks to send email to request information and upload W9 directly. Can also submit ACH information and contact information. Eliminates use of Google Form.
- e) [Sponsor/Vendor Policy](#)
- f) Bylaws Proposal
 - (1) [Investment Policy](#)
 - (2) [Bylaw Amendment](#)
 - (3) **Nielsen motions to approve financial bylaw amendment to get membership approval. Johnson seconds. All in favor. Motion passes.**

C. Membership

1. 4/8/2026 - 621
2. 4/6/2025 - 603

D. Constitution & Handbook

X. Communications

- A. Social Media Updates
- B. [Wisconsin Association Management](#)
- C. Dissolving communications committee
 1. All communications work already happens within other committees, do not need a separate one
 2. **Wolfe motions to dissolve communications committee. Schroeder seconds. All in favor, motion passes.**

XI. Recognition

- A. JV athletes in the Scholar Athlete recognition
 1. **Johnson motions to include all High School athletes in Scholar Athlete recognition. Boivin seconds. 14 yes 1 no - Motion passes**
- B. What to do if pins aren't received
- C. Scholar athlete postage increases
 1. UPS Membership

- D. Scholarship recipients
 - 1. **Johnson motions to approve scholarship recommendations. Wakefield seconds. All in favor, Motion Passes**
- E. Sportsmanship
 - 1. **Boivin motions to accept cheer sportsmanship recommendation. Jacobson seconds. All in favor, motion passes.**
 - 2. **Johnson motions to accept Dance Sportsmanship recommendation. Bohl Seconds.**
 - a) **5 yes 7 no 3 abstain Motion fails**
 - 3. **Recommendation to go back to committee**

XII. New Business

A. Elections

1. Secretary

- a) Nomination Hayley Wolfe
- b) Nominations from the floor:
 - (1) There were no nominations from the floor
 - (2) Nielsen motions to go into closed sessions. Schroeder, seconds.
 - (3) Nielsen motions to return to regular session.
 - (4) Wolfe elected Secretary

2. Vice President

- a) Nomination Lisa Gerdman
- b) Nomination Lindsay Wakefield
- c) Nomination Katie Bohl
- d) Nomination Alexis Schroeder
- e) Nominations from the Floor:
 - (1) There were no nominations from the floor
 - (2) Johnson motions to go into closed session. Jacobson seconds
 - (3) Nielsen motions to return to regular session, Shaw seconds
 - (4) Wakefield elected Vice President

XIII. Adjournment Johnson motions to adjourn, Nielsen seconds. Meeting adjourns 3:50