

## **CLHA BOARD MEETING AGENDA**

Thursday, March 21<sup>st</sup> 2019

### **Board Members:**

*(in attendance= \*italics)*

*\*President-Jason Aarnio*

*\*Vice President-Chris Phelps*

*\*Secretary-Sarah Dassner*

*\*Treasurer-Sara Nelson*

ACE Coordinator-Brady Peterson

*\*Director of Operations / Equipment-Joe Tharaldson*

*\*Director of Business Operations-Corey Hansen*

### **Additional Board Members:**

*\*Advisor-Jen Starkey*

Assistant Treasurer-Kristen White

Registrar-Sara Johnson

Web Coordinator-Matt Raykowski

In-House Tournament Director-Jon Shandley

Fundraising Coordinator-Jamie Kelley

Outdoor Ice Coordinator-Tony Schulte

Ice Schedule Coordinator-Deb Axtman

Director of Youth Hockey-Tyson Anderson

Director of Girls Hockey-Wade Westlund

Mite Director-Pat LeVasseur

*\*Goalie Coordinator-Geoff Pawlenty*

Team Manager Coordinator-Audrey Edson

SKATE Coordinator-Robin Aherns

DIBS Coordinator-Tara Jacobson

### **Additional Attendees:**

*\*Keith Wilmer*

### **AGENDA: Annual Meeting**

- Call to Order: 6:01
- Request for Additional Nominations
- Begin Voting: 6:04
- End of Voting: 7:04
  - Motion: Phelps
  - Second: Aarnio
- Counting of votes: 7:04-7:06
  - Phelps and Aarnio both counted all votes
  - Verified by Sara Nelson
- 1. Review election results: 7:06-7:08
  - Vice President – Troy Breitenbach
  - Director of Girls Hockey – Tara Jacobson
  - Secretary – vacant
  - Director of Business Operations – vacant
  - Hockey Director – vacant

### **AGENDA: March Monthly Meeting**

- Review of Agenda: 7:08-7:11
- Review/approval of last meeting minutes: 7:11-7:18
  - Motion: Corey Hansen
  - Second: Joe T
- Treasurer's Report and Association bills to be paid: 7:18-7:27
  - Waiting on ice report from Deb, need to review with Tyson to ensure that we aren't over paid ice hours
  - Still need to pay out 2 checks for \$100 that Sara needs addresses for.
  - Going into next season when considering the budget, we need to plan for additional spend to put extra funds towards arena
    - Fix men's bathroom
    - Add artificial ice in dryland room
  - All hockey operations should come from registration fees
  - Fundraising money should go back to the association
  - Additional funds could go towards helping out first year skaters to skate for free
  - \$10k in excess is a good goal to plan for
  - Registration will be self-sustaining the program
  - Sara N reached out to coop girls directors to find out if we owe anything to Centennial. Jason is meeting with coop and will find out more information.
    - Wade has a parent meeting planned to get input from parents.
  - Approval of Treasurer's Report
    - Motion: Phelps
    - Second: Dassner

## New Business:

1. Nominations for Board-Appointed Positions 7:08-7:18
  - Open for additional nominations – no nominations, closed.
  - Assistant Treasurer – Kristen White
    - Unanimous
  - Registrar – Sara Johnson
    - Unanimous
  - Mite/U8 Director – Peter Smothers
    - Unanimous
  - Ice Schedule Coordinator – Brady Peterson
    - Unanimous
  - Goalie Coordinator – Keith Wilmer
    - Unanimous
  - In-House Tournament Director – vacant
  - SKATE Coordinator – vacant
  - DIBS Coordinator – vacant
  - Fundraising Coordinator – vacant
  - Next meeting – review job descriptions for each position
  - Consider transferring DIBS coordinator responsibilities to Assistant Treasurer
2. Review updated description of in-house and traveling Mite programs – Final Review – Brady is not present, review at April meeting
3. Vote on bylaw update for description of new board appointed in-house mite manager, non-voting position, reporting to mite director
  - Board-appointed positions will be appointed at April meeting
  - Motion: Dassner
  - Second: Phelps
4. Voting on bylaw changes:
  - Director of Youth Hockey and Director of Girls Hockey change to voting positions
  - Eliminate Hockey Director (ACE Coordinator) position
    - DoYH and DoGH positions report to VP
  - Move Director of Operations to non-voting position
  - Ice scheduler could be moved to reporting to Treasurer
  - Motion: Sara Nelson
  - Second: Phelps
  - Review descriptions of all positions at April meeting, update bylaws and vote at May meeting
5. Proposal to move Annual Board Meeting and Elections to February, with new board members taking office at the April board meeting. 7:34-7:37
  - March will be transition to new roll
  - Will improve attendance
  - Will add update to descriptions at April meeting
6. New Tryout SW, request to present at future board meeting 7:37-7:38

- Sarah D will schedule for May meeting
- 7. Jeff from Sunshine Photography – ran photos for Centennial with good feedback from parents, would like to present at future board meeting 7:38-7:39
  - We have tried changing vendors in the past, and it did not go well.
  - Sarah D will schedule for May meeting

Old Business:

1. Mite Jamboree 7:40-7:54

- Nelson and Kelley families were here all weekend – Thank you!
- Brought in about \$6k
- Good feedback
- Teams requested to be invited back next year
- We need more volunteers
- Requesting board members to volunteer for a couple hours at next jamboree
- Board member should be present in the concession stand because there is so much cash going through
- Rink is offering association back the concession stand
  - Last time, each team took a week out of the season to run the concession stand
  - Association needs a designated person to run it – would need to be paid position
  - Need to define details and logistics
  - Would be a great money maker for association
  - Would need to be mandated as a required DIB credit
  - 4 hour shifts
- We need to expand our tournaments beyond Mite Jamboree
  - No families available to work tournaments if teams are out of town
  - Level tournament teams would require DIBS to be completed that weekend
  - Sara N recommends Hockey Day MN weekend or Celebration of the Lakes weekend
  - Girls tournament would be good because they are hard to find
  - We should get the Mite Jamboree perfected before adding more

2. Tryout dates should be finalized and published on website by May 1<sup>st</sup>

- Would also like blocks figured out for ice time by May 1<sup>st</sup>
- Tournaments should be scheduled by July 1<sup>st</sup>
  - We should go through and pencil in tournaments that we want to go back to
  - Sarah D and Sara J can book hotel blocks as soon as tournaments are registered in July
  - There is not a home Turkey HS tournament this year

- Jason will ask Tyson to draft email to send out for coaches feedback on tournaments
3. Is goalie budget the same as last year? Should be the same 8:03-8:04
    - Ice rate is increasing by \$5 to \$190/hour
    - Keith would like to separate mite goalies from other levels
    - Would like to get mites on the ice for HS games – even just for anthems
  4. SCF, Osceola, and Somerset are looking for associations to play in 8:04-8:06
    - SCF and Osceola are already within our association boundaries
    - Somerset will need to waiver in
  5. Would like to update the dryland room to get better goalie training area, similar to MEGA/FHIT, but would need to get buy in from HS teams to split cost for shared facility 8:06-8:12
    - Jason will get proposal on artificial ice and bring it to board meeting for voting.
  6. Mite Director 8:16-8:18
    - Is there a pilot program with mites that they need D10 refs for  $\frac{3}{4}$  ice
    - We need to budget to pay for refs if  $\frac{3}{4}$  mite ice
    - Need a ref coordinator for Chisago (can be Mite Director)
    - Association can opt in or out – we are currently opted out

Agenda for following month:

1. Welcome new board members
2. Review job descriptions for each board position,
  - Consider transferring DIBS coordinator responsibilities to Assistant Treasurer
  - Update bylaws to vote at May meeting
3. Update bylaws to move Annual Board Meeting and Elections to February, with new board members taking office at the April board meeting.
4. Review updated description of in-house and traveling Mite programs – Final Review

Meeting Adjourned: 8:20