



Chaska Chanhassen Hockey Association (CCHA)
 Board Meeting Minutes – September 17th 2018
 VRC – Blue Line Room
 7:00 – 9:00 pm (Planned)

1.) **Call to Order:** Lindsay Yates @ 7:00pm

2.) **Roll Call/Introductions:**

*= present; ^= by phone for closed session only

Board Members	
Cordell Mack	<i>President</i>
Michelle Fontaine	<i>VP– Administration</i>
*Brad Smeed	<i>VP– Hockey Operations</i>
*Josh Schmeig	<i>Treasurer</i>
*Lindsay Yates	<i>Secretary</i>
Jesse Parker	<i>Jr. Gold</i>
*Dan Diminnie	<i>Bantam</i>
*Nick Bigelbach	<i>Peewee</i>
*Ryan Herrmann	<i>Squirts</i>
*Jeff Campbell	<i>Upper Mites</i>
Jon Johnson	<i>Lower Mites</i>
*Mike Colleran	<i>U10, U12, U14</i>
*Tony Sommerfeld	<i>U6, U8</i>

Key Volunteers and Committees	
Julie Eklund	<i>Ice Coord/Accounting</i>
*Lori Hill	<i>Accounting</i>
*Jessica Kutz	<i>Registrar</i>
*Chris Brandt	<i>Equipment</i>
*Molly Diethelm	<i>Recruitment Coord.</i>
*Ty Uhlencamp	<i>Safesport</i>
*Michelle TaBrake	<i>Photo/Meeting Room</i>

List of Members at Large in Attendance:

- none

3.) **August Minutes Approval:** Approved unanimously. (Motion; Secretary Yates, 2nd Commissioner Bigelbach) Minutes will be posted to the web site.



4.) **Standard Agenda:**

A. Executive Updates

- i. President – Cordell Mack (As reported by Lindsay Yates)
 - It was announced prior to the meeting that Michelle Fontaine will be resigning her VP Administration position effective September 21, 2018. On behalf of President Mack, Michelle was thanked for her 10 years of involvement with the CCHA having served in dozens of roles during that time. Michelle has spearheaded many initiatives and has always been a champion of the players and families of the CCHA. The Board thanked Michelle for all that she has done and wished her their best.
 - Tryouts Update
 - Discussion was held regarding items still needing completion before tryouts begin at Victoria Rec Center this week.
- ii. Vice President- Administration – Michelle Fontaine
 - No Report - Absent
- iii. Vice President –Operations – Brad Smeed
 - Blue Line Room
 - Chanhassen High School Head Hockey Coach Jessie Willis has donated a TV for the Blue Line room. A call for bids for installation will go out soon.
 - District 6 Update
 - Beginning with the 2018-2019 season all coaches on the ice must wear helmets. Any coach without a helmet when on the ice will be subject to a 30-day suspension.
 - Non-parent Coach pay
 - Discussion was held by the Board regarding the amount non-parent coaches will be paid per policy by level. VP Smeed and the HDC will follow up and report to the Board their recommendations.
 - Bantam A coaches
 - Off-cycle discussion was held regarding the HDC's recommendation for non-parent Bantam A Head Coach. A motion was made to hire Head Coach Ryan Teig for the 2018-2019 season by VP Smeed; 2nd by Commissioner Herrmann. Vote to approve the motion – Unanimously approved.



- iv. Treasurer – Josh Schmeig
 - Scholarships
 - 8 CCHA families have requested scholarship assistance so far this season. Scholarship awards from the association are within budget with funds still available for late additions and requests.
- v. Secretary – Lindsay Yates
 - No report.

B. Updates to the Board

- Jessica Kutz - Registrar
 - Team declarations are due by September 20th.
 - Work is being done along with Brad Smeed to help track down what certifications are needed for coaches in order to be current for the 2018-2019 season.
 - Many player birth certificates are still needed to be turned in.
 - Waivers are coming in and need to be discussed and signed. A follow-up with President Mack will occur to keep this on pace.
- Lori Hill – Accounting
 - To date there are over 400 volunteer checks still needed to be collected. It was emphasized with the level commissioners that if there is no check collected by the first day of tryouts, the player will not be allowed on the ice.
 - There have been issues in Sports Engine where the system is defaulting to parents' names rather than players which is causing some confusion. Work is being done with Sports Engine to fix those issues.
 - Lori has given notice that this season will be her last in her current accounting role. If there is a member interested in taking on this role, she is happy to work with them this year in order to be ready for the 2019-2020 season.
- Molly Diethelm – Recruitment
 - There have been 30 unique (First time participants) for the Try Hockey for Free programs to date. Flyers for future Try Hockey for Free events have been sent out and Peach Jar announcements are being worked on as well.
 - Heather Nelson has been working on publicizing Girls Hockey Day which is October 5th as well as planning a White Caps game event for early December. All information will be posted on the Girls Team pages.



- Mike Colleran – Equipment
 - Discussion was held as to ideas for items be purchased using a credit the CCHA has with General Sports. The credit must be used on retail products and can not be used to purchase jerseys , socks, etc.
 - Discussion was held as to whether players may keep the practice jerseys being used for the 2018-2019 season. A motion to allow players to keep their practice jerseys after the 2018-2019 season by Commissioner Colleran. 2nd by Commissioner Herrmann. Vote to approve the motion – Unanimously approved.

- Ty Uhlencamp – Safesport
 - Safesport letters will be going out soon to parents.
 - Coaches and team managers will be getting a Safesport letter regarding locker room policies and monitors. Locker room monitors do not need to do Safesport training, but must be backgrounded. Locker room monitors must be in the locker room during their designated monitoring times. If coaches ask them to leave or tell them they are not needed, they are to let Ty know.
 - Volunteers for locker room monitors for tryouts are being backgrounded and will be ready to go once tryouts begin.

- Michelle TeBrake– Photo/Meeting Room Coordinator
 - Parent meetings during tryouts are still being scheduled.
 - There is a new photography company which has been hired to take CCHA pictures this season. 5 companies were researched with Cl!x Sports Photos being chosen.
 - Upper and lower level photo days have been scheduled for 10/27 and 11/7.

- Jon Johnson – Lower Mite Commissioner
 - Little Wild program started last week with 65 kids on the ice.

- Jeff Campbell– Upper Mite Commissioner
 - D6 is asking the CCHA to make adjustments to how the Mite Jamboree/Carver Cup Tournament is set up. Work will be done on this in the coming months with changes/recommendations being brought back to the Board as needed.
 - Mite Camp has been a great success with 183 kids on the ice.
 - Jerseys for the 2018-2019 have been ordered.

- Tony Sommerfeld – Lower U Commissioner
 - Work has been done with the Girls HDC on the best way to develop players in the 6U and 8U programs. Overviews on how this will be accomplished this season were presented.



- Recommendations to update the process for 8U evaluations were presented to the Board. A motion to approve the changes to the 8U Evaluation Process as written by Commissioner Sommerfeld; 2nd by Secretary Yates. Vote to approve the motion – Unanimously approved.
- Mike Colleran – Upper U Commissioner
 - Registration numbers for the 10U, 12U and 15U teams were presented.
 - 2018-2019 Upper Level Girls Tryout overview was presented to the Board. A motion to approve the document as written by Treasurer Schmeig; 2nd by VP Smeed. Vote to approve the motion - Unanimously approved.
 - Off-cycle discussion was held after tryouts regarding the unbalanced team sizes at the 12U level. Recommendations on how to best support the development of all 12U players for the 2018-2019 season were presented by the Girls HDC.
 - A motion to not move players between the 2 teams was made by Commissioner Parker; 2nd by Treasurer Schmeig. Vote to approve the motion – 8 votes yes, 3 votes to abstain. Motion carried.
 - A motion to increase the budget of the 12U B team to include 1 additional tournament as well as 5 hours of solo ice time not to exceed the amount of \$2,500.00 by Commissioner Parker; 2nd by Treasurer Schmeig. Vote to approve the motion – 8 votes yes, 3 votes to abstain. Motion Carried.
- Ryan Herrmann – Squirt Commissioner
 - Squirt Camp begins September 27th.
- Nick Bigelbach – Pee wee Commissioner
 - No report.
- Dan Diminnie – Bantam Commissioner
 - 7 teams at the Bantam level this season.
 - Tryouts begin September 20th.
 - Off-cycle motion to ban all direct parent contact with HDC members on any topic related to tryouts or team placements from the moment tryouts begin to 48 hours after final team placements are posted with any parents found violating being subject to immediate disciplinary action by Commissioner Diminnie; 2nd by Commissioner Herrmann. Vote to approve the motion- Unanimously approved.
- Jesse Parker – Jr. Gold Commissioner
 - No report – Absent

5.) Next Meeting – Monday, November 19th @ 7 pm, VRC Blue Line Room



Motion to Adjourn: By: Secretary Yates; 2nd by Commissioner Sommerfeld- Vote, unanimous.

End Time: 8:35 pm