

CONTEST TRAVEL RELEASE PROCESS

1. The Contest Travel Release Form needs to be completed 24-48 hours prior to the event. Please note that just because the form is dropped off, do not assume that it will be approved. The form needs to be signed and given to the coach prior to the event. If there is not an administrator/office manager available to sign the form, it may not get approved in time. The 24-48 hour window is for YOUR benefit.
2. The purpose of this form is to use when a family is going to another destination or the athlete has another function to attend and they need to get back earlier than what the bus will return. If a student's home is on the way back from the event, to prevent the parent driving back into town, this will be approved. (Example, a team is competing in the metro area and the family lives in Oronoco. A parent may want the athlete to ride back with them).
3. The form will NOT be approved for "my son/daughter doesn't want to wait around for varsity, I don't want to ride the bus, too much homework, it gets too late"

Form can be approved by Activities Director/Building Administrator/Activities Office Manager