



**Northfield Soccer Association  
Board Meeting Minutes  
Thursday, May 3, 2018**

**I. Call to order**

Tom Brice, President of the Northfield Soccer Association, called to order the regular meeting of the Northfield Soccer Association at 7:27 pm on 5/3/2018 in the library of the Northfield United Methodist Church.

**III. Roll Call**

Quorum was present with the following board members in attendance:

Tom Brice – President  
Dave Wieber- Vice President/JJSO Coordinator  
Tricia Swedin-Communications Coordinator  
Andrew Kornkven- Fields Coordinator  
Brent Kivell-Referee Coordinator  
Tonya Sauer – Secretary  
Pam Myers-Treasurer  
Bake Kane- In-House Coordinator

Other Members Present:

Tammy Seymour- Administrator

**III. Approval of Agenda**

The agenda was approved with unanimous consent.

**IV. Approval of minutes from last meeting**

Minutes from 4/5/18 board meeting were approved by unanimous consent.

**V. Community Comment**

None at this time.

**VII. Coordinator/Committee/Officer Reports**

*Tom Brice, President,* gave an oral report. Spoke with the CAC about the grant application and he thinks it went well. Spent some time with Dennis and he mentioned he wanted to be done by the end of May or at the end of June. Will be in need of a bookkeeper.

*Dave Wieber, Vice President,* gave an oral report. Gave an update for JJSO and billing. The DIBS is out, but there has to be some updates made to DIBS. Discussion as to how it might work better if Dave is just at a table directing traffic instead of running around, getting insurance, and number of teams. Beth Kalestad will be emailing board members to get job descriptions for future board members. Had some ideas when registration fee requests come in.

*Blake Kane, In-House Coordinator,* gave an oral report. Closed registration last year and had an increase of 2 players. Will sort out teams and coaches this weekend. Emails and calls will be going out to recruit more volunteer coaches. Tammy said she could talk to Planet Soccer about lead time and that she found another sponsor and a few more sponsors from other board members. Getting together with Gabe and Jorge to figure out a better set-up for Master Coaching for this year.

*Andy Kornkven, Equipment Manager and Field Coordinator,* gave an oral report. The fields are set up and it was a learning experience. Needs some help to put up some last minute things. There has been some games already. Set up people for lines, cutting grass, paint, and fields are looking good. Has put off ordering new nets and goals because they didn't look like they were in too bad of shape. He will be taking an inventory of the goals and net as to their quality and trying to anticipate any upcoming expenses in that regard.

*Aaron Pontow, Fundraising Coordinator,* was not present.

*Pam Myers, Treasurer,* gave an oral report. Discussed in New Business.

*Brent Kivell, Referee Coordinator,* gave an oral report. First week of games is now complete and 1 slot open next week. Referee classes is a week from Saturday and the class is full. SRC cut off new registrations state wide and there are kids working of their certification and the only one is in Blaine. Is a little short on center refs from the year prior.

*Tonya Sauer, Secretary,* gave an oral report. Wanted to talk about September, falling on Jesses James Days and August board meeting, I will be gone.

Tricia Swedin, Communications Coordinator, gave an oral report. Noticed that the US International game is on the same day as the tryouts, July 31. Discussion as to possible alternatives to those players who would be attending the game. Is working on getting onto both the In-House and traveling Facebook pages to put updates, emails, and the newsletter. There was some good feedback as to some of the material in the newsletter-specifically *Code of Conduct* for both parents and players. Camps at Shattuck offered a discount if a few players wanted to come, but there is some difficulty as to how to get the information out since it was offered after the newsletter was sent out. Discussion about other camps available. Healthy Kids Day should be a part of promotion for In-House for next year.

*Tammy Seymour, Administration*, gave an oral report. Dealing with lots of emails. Heard that a previous board member passes away and wanted permission to send out an email with the updated information and obituary.

**IX. New Business**

- A. Budget numbers, expected reg. fees for 2018, expenses, etc.
  - i. Discussion as to how much the bank account fluctuates
  - ii. Discussion about how much buffer we should have
  - iii. Discussion about the budget numbers and price per registration

**X. Open Issues**

- A. Coaching Status
  - 1. David Beck hasn't picked up his bag
  - 2. Teams are covered and we are just waiting on some background checks
- B. Uniform Update
  - 1. 60 people ordered uniforms even though we will be having a new kit next year
  - 2. We will have to switch to the new kit in the fall no matter what and we just need to give him updated numbers

**X. Adjournment**

Blake Kane motioned to adjourn the meeting. Brent Kivel seconded the motion. Motion approved. Tom Brice adjourned the meeting at 9:36 p.m.

Next meeting is scheduled for 6/8/18, 7:00 pm at the United Methodist Church

Minutes respectfully submitted by: Tonya Sauer, Secretary

***Minutes Approved: 6/8/18***