



ICH Volunteer Policy 2015 – 2016 Youth Season

Iowa City-Coralville Hockey Association is an organization run by its volunteers including Board Members, coaches, coordinators, tournament volunteers, and many others. Volunteers are absolutely essential to maintaining and growing ICH. Players reap the rewards of an exceptional hockey program by playing with ICH. As such, the more volunteers ICH has, the better the organization becomes, so let's keep things equitable and have the entire membership contribute.

This policy sets forth the volunteer requirements for hockey families by age group. With this new system, we worked very hard to make things as equitable as possible; as with all new systems, there will be adjustments and/or considerations that will have to be made. Taking all of the required volunteers for the home games and the tournaments as well as locker room monitoring comes out to a conservative approximation of about 300 hours per team or 27 hours per player. Each family must volunteer for a minimum of the hours of service in the matrix below each season. Families with more than one child in the organization must volunteer an additional 50% of the matrix hours per child for the child in the youngest age group, i.e. both squirt and mite equals 25 hours. Families with players on the girls team will complete the designated volunteer hours for their age division. Those families who have players that only participate in in-house games need only volunteer 50% of their required hours.

<u>Player Level</u>	<u>Minimum Number of Volunteer Hours</u>
Mini-Mite	5
Mite	10
Squirt	20
Pee-Wee	20
Bantam	20

Families must write a check for \$15.00/hour of required volunteer time to ICH at the start of the season. All families that have not completed at least 90% of their required volunteer hours by Feb. 1st, 2016 will be notified. At the time of the ICH end-of-the-year banquet, which generally occurs in the middle of March, if a family has not volunteered its minimum number of hours, the family will be contacted and informed that ICH will be cashing the volunteer deposit check. **All hours must be complete in order to have the check returned, i.e. if a family is required to complete 20 hours but only completes 17, the full amount of the check will be cashed.** Our goal is to not cash any checks but to have everyone participate in meeting their volunteer hours.

It is possible for families to agree to be bought out of their volunteer hours at the beginning of the season. Those families wishing to buy out their volunteer hours may pay during player registration for the \$15.00/hour of required volunteer time + \$50.00, i.e.: families with one squirt could buy out their volunteer hours for \$350.00 (\$15.00 x 20 + \$50.00), a family with a pee-wee and a mite could buy out their volunteer hours for \$425.00 ((\$15.00 x 20) + (\$15.00 x 5 (50% for second player)) + \$50.00). Upon payment, a family's volunteer requirement will be considered met.

As it is assumed that they put in more than the required hours, coaches (who must be USA Hockey Certified), ICH Executive Board Members (President, Vice-President, Treasurer, and Secretary), Hockey Director, Coaching Director, team managers, and tournament directors are excused from the volunteer requirement.

Volunteer services include, but are not limited to: board membership, team management, locker room monitoring, set up / take down mite ice dividers, home game and tournament volunteering such as: clock, score sheet, penalty box, information services, raffle area, etc., disciplinary committee attendance, and other volunteer services that have been approved and benefit ICH.

Unless otherwise agreed to by the ICH board, volunteering at home tournaments is required to fill at least 30% of a family's volunteer time. Volunteer hours must be submitted with confirmation from an ICH board member, Team Manager, or Coach and will be tracked by the Volunteer Coordinator on the ICH Board via the DIBS volunteer tracking system on our website www.iowacityhockey.com

Questions? Contact Kate Cox (Volunteer Coordinator) at lili52245@yahoo.com, Trent Whitehill (ICH Co-President) at t-whitehill@hotmail.com, or Rhiannon Dudley-Lucas (ICH Co-President) at rhiannondudleylucas@hotmail.com

Thank you for your support of Iowa City – Coralville Youth Hockey Association!