



Coon Rapids Youth Hockey Association

Purpose

To capture meeting agenda items, action items, and motions (key decisions) from monthly Board Meetings. Meetings are held on the last Sunday of each month at 7pm at Coon Rapids Ice Center. Minutes are taken by the Secretary unless otherwise noted.

CRYHA Board Meeting

DATE: January 28, 2024
TIME: 7:00pm (called to order at 7:10pm)
LOCATION: CRIC Conference room

PARTICIPANTS:

<input checked="" type="checkbox"/> Kelly Traynor, President	<input type="checkbox"/> Jessica Ables, Vice President
<input checked="" type="checkbox"/> Holly Bachman, Treasurer	<input checked="" type="checkbox"/> Kristin Hultquist, Secretary
<input type="checkbox"/> Youth Traveling Director	<input checked="" type="checkbox"/> Stacey Johnson, Girls Traveling Director
<input checked="" type="checkbox"/> Nick Hanzlik, House/Mite Director	<input type="checkbox"/> Dan White, Recruiting and Retention
<input checked="" type="checkbox"/> Joe Carlin, Traveling Coaching Director	<input checked="" type="checkbox"/> Jeremy Johnson, Player Representative
<input checked="" type="checkbox"/> Deb Pulskamp, Fundraising/Volunteer Coordinator	<input checked="" type="checkbox"/> Jessica Morgan, Communications Coordinator
<input checked="" type="checkbox"/> Corrie Niska, Mite Coaching Coordinator	<input type="checkbox"/> Missy Walicke, Tournament Coordinator
<input checked="" type="checkbox"/> Perry Troyer, Equipment Manager	<input type="checkbox"/> Tia DuHamel, Sponsorship Coordinator
<input type="checkbox"/> Mandi DeGrote, Registrar	<input checked="" type="checkbox"/> Sue Erickson, Gambling Manager
<input type="checkbox"/> Brian Alphin, Ice Scheduler	

**Non-voting members are designated with a grey highlight and yellow highlight if the position is vacant.*



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Agenda items & meeting minutes

(See Motions Made section for motion details on Agenda Items noted with an (*).

Topic	Board Member	Agenda Items
Attendance	Kristin Hultquist	Roll call
Agenda *	Kelly Traynor	
Prior Month's Minutes *	Kelly Traynor	December 2023
President's Report	Kelly Traynor	<ul style="list-style-type: none"> • Bantam B2 Tournament-Same day as annual meeting 2-4pm <ul style="list-style-type: none"> ○ Deb will send out DIBS. If no one signs up Board will need to fill positions. • Went to meeting on 1/15 to review new curriculum-60% of refs have only been coaching for 3 years or less. Requesting parents be more forgiving and have more grace as they continue to work on ref retention. • Working with Tim on a Council proposal for enclosing outdoor rink. • Email complaint received and addressing. • Team parties should be paid for by the teams: Kelly will add to manager chat • Annual meeting on 3/24- Will need to review items prior to prepare <ul style="list-style-type: none"> ○ Positions up for election: Vice President, Secretary, Youth Traveling Director, Mite Coaching Coordinator, Recruiting and Retention Coordinator.
Treasurer Report *	Holly Bachman	<ul style="list-style-type: none"> • Significant Changes: None • Revenue Sources: Gambling & Sponsorships • Employees (new/terminated/resigned)- N/A • Process and Controls- • Identified Risks- N/A • Annual Audit (preparation, status, presentation)- N/A • Operating Budget Review-See attachment-All docs in drive



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Topic	Board Member	Agenda Items
Mite Director Report	Nick Hanzlick	<ul style="list-style-type: none"> • 8U girls C team won championship in Blaine • Inquired about a Spring JCC-Kelly stated Association would have to pay or charge more <ul style="list-style-type: none"> ○ Tia suggested creating a new sponsorship tier to help pay for it • Mite committee meeting: <ul style="list-style-type: none"> ○ Spring HEP 2/24: Will look at progress to help with next year's placements ○ Spring training programs outside of the association ○ Jamboree-Recreating everything from last year. Brian will confirm ice times.
Gambling Committee	Kelly Traynor Sue Erickson Todd Bushy Kristin Hultquist	<ul style="list-style-type: none"> • Reviewed and discussed the following: <ul style="list-style-type: none"> ○ Completeness and accuracy: All deposits, game records, game counts/audits, raffles, and financial statements. ○ Accounting: reviewed and confirmed every aspect of the Coon Rapids Youth Hockey Gambling Fund.
Gambling Report *	Gambling Manager	<ul style="list-style-type: none"> • Significant Changes: NA • Gambling Sources (sources, sites, upcoming events, etc.) • Employees (new/terminated/resigned): <ul style="list-style-type: none"> ○ Terminated Will Hultquist • Donations (amount/to whom): <ul style="list-style-type: none"> ○ Suggested donation of \$50K to CRYHA * • Process and Controls: • Identified Risks: • Compliance (rules, regulations, star rating): <ul style="list-style-type: none"> ○ 4 Star rating • Annual Audit (preparation, status, presentation): <ul style="list-style-type: none"> ○ Currently with accountants • Gambling Financial Review: <ul style="list-style-type: none"> ○ December 2023 gambling activities and related expenses * ○ January 2024 estimated gambling activity and expenses * • Misc: <ul style="list-style-type: none"> ○ Had 3 minutes at the City Council open mike. Proposed changes she would like to see - Council will be adding it to their agenda for a City Council workshop in February.



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Topic	Board Member	Agenda Items
D10 Report	Jessica Ables	<ul style="list-style-type: none">• N/A
Admin Committee	Jessica Ables	<ul style="list-style-type: none">• Kelly Traynor on behalf of Jessica A.: Next admin meeting review policies and By-Laws for any updates. Review must take place 30 days prior to the annual meeting.
Hockey Ops Committee	Stacey Johnson	<ul style="list-style-type: none">• Discussions with SLP Co-Op, HS sent docs in, SLP wants to wait until HS gets approved. In meantime, working on having the following in order:<ul style="list-style-type: none">○ Getting funding for more ice time (association will have to assist in the funding) and other co-op options.• STP Cost \$20K<ul style="list-style-type: none">○ Three days a week for eight weeks, beginning June 18 through last week of August.○ Any additional gambling money to be put towards STP.○ Run a 2024 early bird special of \$300. After May 1st \$350. Goalies EB \$100 then \$150. *• Suggested sending waivers out to mite families now-Board agreed.• Intro scrimmage for those moving up to squirts• Mites that will be moving up scrimmage against the squirts-Stacey to work with Nick to get that set up.
Follow Up Items	Tia DuHamel	<ul style="list-style-type: none">• Tia proposed grant option for enclosing outdoor rink - sent grant information to Kelly, Jessica A., and Bill Ganser.
Good and Welfare		
Adjournment	Kelly Traynor	Time:



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Motions Made

(See Agenda Item/Meeting Minutes section for additional details)

Agenda Topic/Agenda Item	Motion By	Motion Seconded	Opposed?	Motion Pass?
Agenda- January 2024	Perry Troyer	Jeremy Johnson	No	Yes
Meeting Minutes- December 2023	Perry Troyer	Jeremy Johnson	No	Yes
Treasurer Report- December 2023 Financial Statements	Joe	Jeremy Johnson	No	Yes
Gambling Report- January 2024 Gambling Activities Related Expenses	Perry Troyer	Jeremy Johnson	No	Yes
Gambling Report- January 2023 Gambling Activity Comparison	Perry Troyer	Jeremy Johnson	No	Yes
Gambling Report- February 2024 Estimated Gambling Activity	Perry Troyer	Jeremy Johnson	No	Yes
Motion- \$50K Donation to CRYHA	Perry Troyer	Corrie Niska	No	Yes
Motion- STP Early bird special \$300, then \$350	Nick Hanzlick	Perry Troyer	No	Yes
Motion- Families with more than one child will receive \$25 discount for each additional child after paying full price for first child	Perry Troyer	Corrie Niska	No	Yes
Motion- Goalies early bird special \$100 then \$150	Nick Hanzlick	Perry Troyer	No	Yes
Adjournment- January 2024 Board Meeting	Holly Bachman	Perry Troyer	No	Yes



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Key Decisions Made

Agenda Topic/Agenda Item	Description

Supporting Documents

List the supporting documents presented during the meeting for documentation purposes.

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
11800 Spire Savings Account	96,805.58
11810 Spire Main Checking Account	127,067.89
Total Bank Accounts	\$223,873.47
Total Current Assets	\$223,873.47
Fixed Assets	
1600 Fixed Asset Furniture	6,150.00
1610 Furniture & Fixtures	650.00
Total Fixed Assets	\$6,800.00
Other Assets	
1650 Accumulated Depreciation	(6,800.00)
Total Other Assets	\$ (6,800.00)
TOTAL ASSETS	\$223,873.47
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
30000 Opening Balance Equity	281,823.49
32000 Unrestricted Net Assets	(151,785.07)
Net Revenue	93,835.05
Total Equity	\$223,873.47
TOTAL LIABILITIES AND EQUITY	\$223,873.47