



BOARD OF DIRECTORS MEETING AGENDA

Date of meeting: May 29, 2019

Time: 6:30pm

Meeting number: 2

Essentia Health Sports Center – Board Room

In attendance: Chad Rasinski, Mitch Hodgman, Glenn Hagberg, Ryan Glas, Darren Goltz, Sam Blum, Jim Brau, Mitch Patrick, Kaycie Tohm, Ali Timmons, Lisa Roberts, and Jessica Gangl

- I. Call to Order – 6:34 by Darren Goltz
- II. Approval of Meeting Agenda – Motion to approve - 1st by Lisa Roberts, 2nd by Mitch Hodgman – motion carries
- III. Approval of Consent Agenda which includes: 1st by Lisa Roberts and 2nd by Ali Timmons – motion carries
 - a. Executive Director’s report (Attached)
 - b. Hockey Director’s report (Attached)
 - i. Player Development Committee and In-House sub-comm. (report attached)
 - c. Treasurer’s report (Attached)
 - d. SafeSport/Grievance/Disciplinary Committee report (Nothing to report)
 - e. Fundraising Committee report (Nothing to report)
 - f. Volunteer Committee report (Attached)
 - g. Executive Committee report (report attached)
 - h. BAHA Calendar & Upcoming events (Attached)
 - i. Meeting Minutes (Attached)
- IV. Old Business
 - a. 501(c)(3) Update
 - a. The lawyer has all the items requested to date for the conversion. Could cost up to \$3200 or so. We may have to amend and restate the Articles of Incorporation – which is all included in the bid.
 - b. SafeSport
 - a. updates from ALEC Conference
 - i. USOC (US Olympic Committee) – there is only one company moving forward providing background checks. The cost is going from \$0 per volunteer to \$30.
 - ii. They do not recommend background checking every parent – but focusing on coaches and parents who will be doing the locker room monitoring.
 - iii. Safe Sport training will need to be done annually
 - iv. Background checks will be every other year
 - v. Safe Sport Coordinator: should talk to each team/coaches about what SafeSport and what the rules/expectations are.
 - b. Spring Hockey SafeSport discussion – Jessica



1. Motion to approve \$2610 to hire a strategic plan facilitator made by Ali Timmons, 2nd by Kaycie Tohm. Motion carries.
 2. Jessica to follow up with Bruce.
 - ii. Board communication
 1. Jessica brought up the need for open communication across the board – filling in history as best we can of the past and where we’re at today.
 - iii. Role of a board
 1. Jessica passed out some Board Governance resources. Jessica has offered to help find resources or trainings to any board members/directors who want to learn more about roles and responsibilities.
 - f. Discussion item requested by Ali
 - i. Coach recruiting advertising budget request
 1. Questions about how coaches are discovered, recruited, and placed.
 2. Suggestion is that we start the recruiting process sooner in the year – like in July.
 - g. Discussion items requested by Kaycie
 - i. BAHA website
 1. Request to keep our calendar up to date with programs and events
 - ii. Advertising/recruitment of players/coaches
 1. See above
 - h. PeeWee C Parent letter of concerns follow-up
 - i. The SSGD Committee has committed to furthering the discussion with those involved. The chair will work to connect with each of them within the next two weeks.
 - i. Hockey Director off-season planning
 - i. Dates for the PDC Meetings are set – found in Hockey Director Report
 - ii. Level Reps at every level
 - iii. Change name of Hockey Committee to Player Development Committee (PDC)
 - iv. Adjust the PDP as needed – based off coach’s feedback from 3/28 meeting
 - v. Shared skills-needed feedback with HS coaches. Sent to coach Dave Aus as well as Matt & Chris Pohlkamp.
 - vi. In communication with Henry for season scheduling – Ryan and Henry plan to meet monthly to work on scheduling
- VI. Comments and Announcements
- a. Trivia from the Alumni Hockey Committee
 - i. 35 BAHA Players have gone on to play D1 Hockey
 - ii. 68 BAHA Players have gone on to play hockey at the college level
- VII. Adjournment – Motion to adjourn my Mitch Hodgman and 2nd by Ali Timmons. Motion carries at 11:02pm

Next: **BOD meeting – June 26, 2019 – 6:30pm (EHSC Board Room)**

To Do:

Jim to go back to Referee Coordinator to discuss wage increase breakdown
Jessica to work with R&R committee to promote Little Wild program

Committee and Director Updates – May 2019

Treasurer's Report

Mike Patrick

Attached is the Budget for the upcoming season (April19-March20). Also attached is the budget file that contains worksheets so you can see the details and how we came up with some of the numbers. In addition, attached is a file that contains the actuals vs budget for this past season (April18-March19) by month. We are reviewing those accounts to make sure everything is in for the year so we can turn it over to the accountant to prepare our return. If you have any questions just let Mike know.

Attached is the April 2019 BAHA Income Statement

Our Cash Position as of 4/30/19 is \$141,736.17

Volunteer Coordinator Update

Lisa Roberts

Working on arrangements for families with outstanding hours to complete their volunteer requirement before the end of June deadline. Families with unfulfilled volunteer hours will be invoiced after the deadline. At that time, they will be unable to register for any BAHA programs until their invoice is paid or they have fulfilled their hours.

Fundraising Committee Update

Mike Patrick

Nothing to report at this time.

May 2019 – Executive Director's Report

Jim Brau

Spring/Summer Hockey

1. Online registration still open for mini-mite/8U/mite summer camp and all skills development camps.
2. Current registration numbers are 142 with 138 unique entries.
3. 2018 final numbers were 196 with 169 unique entries.
4. 3 on 3 ends May 29th and May 30th.
5. Mini-Mite/8U/Mite summer camp starts June 4th 7:45 am.

Little Wild Program

1. As of May 22nd, only 7 signed up.
2. PDF/JPG flyers have been sent to membership for electronic sharing.
3. 4 sessions on September 8, 15, 22, 29 – 2:00-3:00pm.



4. Many metro locations sold out in minutes.
5. I offered this again to other members of the district at the spring D15 meeting and shared the documents with them and it is on homepage of D15 website.

Concessions

1. Job description was shared with board for discussion, will seek approval at board meeting to post position.
2. Concession manager bonus was calculated and paid.

Registrar

1. Will seek approval for posting at board meeting as well.

ALEC Conference

1. Association Leadership Excellence Conference was held May 4th in St. Louis Park
2. Attended conference with President Goltz
3. Attended SafeSport, Managing Player Safety, Local Discipline & Grievances, State & National Resources for Growing Hockey, and New Minnesota Hockey Programs & Resources workshops.

District 15 Spring/Summer Meeting

1. Attended D15 May 22nd with HD Glas.
2. We are hosting 12UA districts February 14-16, 2020.
3. New Squirt/10U game total guidelines are maximum of 30 games not including district tournaments.
4. I am part of a new committee to look at the HP & Tier 1 programs and how to get more kids involved.

Home Tournaments

1. I'm building the online registrations currently, will go live by mid-June.
2. Building in mite/8U jamboree as well as travel aged tournaments.
3. Planning on hosting the following tournaments; Bantam AA, B1, B2, Pee wee B1, B2, 12UA, 12UB, Squirt A, B1, B2, C, 10UB1, 10UB2.

Away Tournaments

1. Will start to register our teams for away tournaments as they become available.

Summer Shot Club

1. Will start again early-mid June.
2. Will have rewards for different levels attained and a minimum number to attain for recognition.
3. Coach Aus will again offer a puck shooting tutorial for anyone interested.

Brainerd/Little Falls 12U Co-Op

1. HD Glas and I met with LF girl's coordinator.

2. Discussed the few minor items that came from the previous season.
3. Both associations heard really good comments about the co-op and look forward to the upcoming season
4. LF will have 6-8 skaters projected at the 12U level, we will have 19-21 projected skaters.
5. Plans are to have a 12UA & 12UB team for the 19-20 season.

501(c)(3) Reclassification

1. Had several phone calls and emails with attorney about reclassification from our current 501 (c)(4) to a 501 (c)(3).
2. Gathering and sending them requested info to complete application process.
3. Process will most likely take 6-9 months.

Grant/Donation

1. Received \$1,500 donation from Brainerd Jaycees for our volunteering during Ice Fishing Extravaganza.

Hockey Committee Meeting Notes/ Director Report May 2019

Submitted by Ryan Glas, Hockey Director

1. Spring Hockey
 - a. Spring hockey has been running very smoothly. There has been a good turnout for goalies for most sessions. This helps keep the player compete level high while helping to get our goaltenders more shots. There has been some adjusting on the fly for teams, as there are several players that have had fall activity conflicts along the way.
2. District 15 Meeting Main Takeaways
 - a. Minnesota Hockey Tournament dates:
District: Feb. 14-16th (Squirt: Feb. 7-9th)
Regional: Feb. 28th-Mar. 1st
State: March 13-15th
 - b. Tournament Hosts
Brainerd will be hosting the 12UA District Tournament
3. The player development committee did not meet in May, as the next items on the calendar will need to be discussed in June. Below are the scheduled dates for the player development committee for the upcoming summer months.

June 19th 6:00pm

July 24th 6:00pm

August 21st 6:00pm

September 18th 6:00pm

Alumni Project Update – Ad Hoc Committee Update
Glenn Hagberg



Met with Jim and Henry. Working on collecting pictures. Graphic designer has begun working on project.

BAHA Executive Committee Meeting Notes

May 6th, 2019 at 11am

Essentia Health Board Room

501c3 Conversion

- Looks like the process will cost closer to \$3200 for the conversion to 501c3 (board already approved up to \$2500)
- Seems that almost all other Youth Hockey Associations in MN are already 501c3s.

Strategic Planning

- Darren took the opportunity at his training to ask other associations if they had hired a long-term or strategic planning.
- Took a call with Pam Finch to discuss options/opportunity to strategic plan proposal.
- Bruce Miles will also be sending a proposal.
- Ann Smallman might be another person to check in with.

BAHA Calendar Upcoming Events/Activities

Jessica Gangl

Team Sponsorship Recruitment

Shot Club Starts (need to promote)

SKATE Party (schedule/promote)

Strategic Plans

Home/Away Tournament Scheduling

Hotel Blocks for travel teams (who is doing this for 2019/20?)

Fall Community Ed Guide – due July 15.

Safe Sport/Grievance Committee

Darren Goltz

No report Submitted

Membership Committee

No chair-person to submit report at this time