

# OAHE HOCKEY BOARD MINUTES

Chamber Building in Pierre, SD

August 13, 2013 6:30 pm

**PRESENT:** Tony Leif - President; Nathan Sanderson – Vice President; Barb Shoup-Anderson – Secretary; Tiffany Sanchez – Treasurer; Kevin Atkins – Registrar; Laura Schoen-Carbonneau – Players; Craig Davis – League Play; Gordon Woods – Rink; Mike Mueller – Communications; and Serena Swenson - Fundraising.

**ABSENT:** Paul Bachand – Past Board President.

Also Present: Deedra Gesinger and Lisa Gordon.

Tony Leif called the meeting to order at 6:35 pm. Quorum was established.

- **Secretary Report:** Motion was made by Mike Mueller, seconded by Nathan Sanderson, to approve the minutes from the July 10, 2013 board meeting. Motion carries.

**A. Director and Officer Reports**

- Treasurer Report – Tiffany Sanchez

**Monthly Reports                      7/31/2013**

**2013-2014 Season**

2012-2013 Carryover Checking Balance \$14,251.89

Month	+	-	=	+	=	-	=
	<i>Income</i>	<i>Expenses</i>	<b>Monthly Total</b>	<i>Carry Over</i>	<b>Total Chkg</b>	<i>Tot Rest \$</i>	<b>Total Funds Available</b>
July 1-31	\$ 55.00	\$ 310.67	\$ (255.67)	\$ 14,251.89	<b>\$ 13,996.22</b>	\$ 11,207.38	<b>\$ 2,788.84</b>
Aug 1-31			\$ -	\$ 14,251.89			
<b>YTD</b>	<b>\$ 55.00</b>	<b>\$ 310.67</b>	<b>\$ (255.67)</b>	<b>\$14,251.89</b>	<b>\$ 13,996.22</b>	<b>\$11,207.38</b>	<b>\$ 2,788.84</b>

Tiffany reports that OHA had a little bit of income during July from delinquent volunteer hours. Expenses included some merchandise, coach subscriptions, satellite TV, phone & internet. OHA also received a credit of \$135.99 to RAM concessions for the pizza warmer that was returned. OHA is at a loss of \$255.67 for July 2013. Added to our carryover balance, OHA has \$13,996.22 in checking; less restricted funds of \$11,207.38, leaving a balance of \$2,788.84 in unrestricted funds.

OHA has paid \$2450 in tournament registrations for Bantams and Peewees in August. The Bantams will reimburse OHA \$400 for one of those tournaments.

Gon & Tiffany Sanchez have donated 150 concussion tests for those players at the checking levels who do not already receive the pre-tests for other school related sports. These should last OHA a number of years. The tests include Baseline tests and follow-up tests if a concussion is suspected. Please be aware that OHA kids can contact Casey the Athletic Trainer at Riggs to get the baseline tests administered. Health care providers or athletic trainers diagnose concussions and the tests give neuro-cognitive information that can be used to determine if it is safe for the player to

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return to the ice. Safety is an important part of the game and we hope this helps with peace of mind for our players, coaches, and parents. Thanks so much Tiffany and Gon!!!

Motion was made by Craig Davis, seconded by Kevin Atkins, to approve the Treasurer's report. Motion carries.

- Registrar – Kevin Atkins
  - Kevin reports that OHA is very close to having registration ready to go. Some volunteers have tried to register which is helping to work thru problems. The volunteer system is not quite ready nor is the reporting system ready. The system will create a script file which will allow the registrar to determine which forms are missing for which skaters. This will be very helpful for the process. In addition, user names and passwords will be the same for both registration and volunteers.
  - OHA will send out a News Release for registration once the process is ready. Mike will send this out. The deadline for registration will be September 15<sup>th</sup>.
  - The Website is separate from the Registration Process which has caused some issues as OHA was not aware that these were separate systems.
  
- Players – Laura Schoen-Carbonneau
  - OHA Brochure

Laura presented a draft of the new advertising brochure with OHA Hockey Information which addresses questions about hockey for recruitment purposes. OHA paid \$225.00 for the brochures and Gordon Woods paid the remaining balance. Thanks Gordie!!!  
Laura will scan a copy of the brochure for the board to review.
  - Nathan Sanderson has volunteered for the equipment rental program. The board had discussions regarding what to do with the items currently held in the storage room as well as the process OHA will use for the equipment rental program.
  
- League Play – Craig Davis

The practice schedule is complete. The schedule is very similar to last season's schedule. The game schedule is still a work in progress.
  
- Rink Operations – Gordon Woods

Rink set up for 2013-14 is set for September 25<sup>th</sup> 2013.
  
- Fundraising – Serena Swenson

Serena is working on the calendar and other fundraising ideas she will bring to the next meeting.
  
- Communications – Mike Mueller

The contract with Factor 360 has been finalized for the redesign of the website. If anyone wants administrator privileges for the Website, let Mike know.

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OHA will keep Constant Contact for the Newsletter.

Mike obtained the services of a graphic designer to standardize the logo allowing OHA to decide how and where it can be used, as well as create different formats required for printing, whether it be for brochures, jerseys, or merchandise. The logo is finished. Mike has also completed the paperwork for trade making the OHA Logo which he will send to the Secretary of State. This allows us to control the logo as well as receive royalties when the logo is printed for merchandise such as t-shirts, hats, etc.

## **OLD BUSINESS**

- A. **Scoreboard:** The scoreboards have been ordered. Gordie Woods will install the scoreboards and Ferding Electric will complete the electrician work.
- B. **Website:** Was discussed under the Communications Report.
- C. **Logo:** Was discussed under the Communications Report.

## **NEW BUSINESS**

- A. **Hockey Camp:** Motion was made by Gordon Woods, seconded by Tiffany Sanchez, to have Robby Glantz conduct Hockey Camp to be held October 14– 16, 2013. Motion carries.
- B. **Pepsi Contract:** Craig reports receiving a call this week from the representative from Pepsi. After talking with them, he will bring more information back to the next meeting.

Craig is also working on getting the last advertising ice-sign sold. He has not found a business to purchase it at this time.

Motion was made by Serena Swenson, seconded by Laura Schoen-Carbonneau, to adjourn the meeting. Motion carries. Meeting Adjourned at 9:05 pm.

The next meeting will be held at 6:30 pm on Tuesday, September 10<sup>th</sup>, 2013 at the Chamber Building in Pierre.