

Skaneateles Youth Hockey Association By-Laws



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SKANEATELES YOUTH HOCKEY ASSOCIATION BY-LAWS

These By-Laws establish policies and procedures governing the Skaneateles Youth Hockey Association (“SYHA”). The SYHA Constitution and these ByLaws apply to all SYHA members and all games, practices, and events involving a SYHA team or at a SYHA facility. All members of the SYHA are expected to comply with the SYHA Constitution and these By-Laws and approach issues that arise under them in the spirit of cooperation, mindful that adult members of SYHA should set an example so that SYHA youth will learn sportsmanship, respect for others, and respect for themselves. SYHA adheres to the rules and regulations of USA Hockey, the New York State Amateur Hockey Association, and the Snowbelt Hockey League.

Article I Board of Directors

- A. Selection: Members of SYHA interested in serving on the Board of Directors shall volunteer for nomination to the Board. Nominees stand for election by the full SYHA membership at the annual meeting. Board members serve staggered two-year terms. The new members of the Board will be those who received the most votes at the election.
- B. Election of Officers: The Board of Directors shall elect its Officers at the first Board meeting after the election of the board. Officers hold their offices for one year. The following are the Officer positions: President, Executive Vice President, Vice President, Treasurer, Secretary, and Registrar.
- C. Board Meetings: Discussions at closed Board of Directors meeting shall remain confidential. If approached by about an issue that involves Board-related business, a Board member is permitted to listen and discuss the issue but should not attempt to resolve any issue that requires Board consideration. Board members shall refrain from criticizing the decisions of other Board members, coaches, and Team Coordinators.
- D. Attendance: If any Board member is not in attendance for three (3) consecutive Board meetings, said member shall be excused from the Board of Directors at the vote of those present at that third meeting. Once a Board member has been voted as "excused from board duties" s/he cannot attend any other closed Board meetings until voted back on the Board at an annual meeting.

E. Duties and Responsibilities of the Officers:

1. President: The President shall be the Chief Executive Officer of the SYHA. S/he shall preside at all Board meetings and shall be Chairman of the Board of Directors. S/he shall issue the call for regular and special Board meetings. S/he shall appoint and supervise all non-Officer positions and committees. S/he shall see that regular elections are held in accordance with the SYHA Constitution. S/he is responsible for ensuring communication between the Board and SYHA members on all issues.
2. Executive Vice President: If the President is unable to perform his/her duties, the Executive Vice President shall occupy the office of the President and perform his/her duties with the same authority. The Executive Vice President also shall act as an Ex-Officio member of all committees. S/he shall carry out all other duties or assignments as delegated by the President. S/he shall develop and oversee programs that will improve the quality of instruction and provide opportunities for SYHA players to reach their potential. Specifically, the Executive Vice President shall ensure Association and player growth by helping set the overall current and future vision of SYHA and defining the criteria by level for basic hockey skills of players.
3. Vice President: The Vice President(s) shall have the same duties as the Executive Vice President if s/he is unable to perform her/his duties.
4. Treasurer: The Treasurer shall pay all accounts by check, signed by s/he and the President (or one other Officer so delegated). S/he shall keep and accurate and up to date record of all funds received and disbursed, and report the same at each regular meeting. S/he shall present an organized financial statement at the annual meeting with copies available for all members of the SYHA. At such times as the Board of Directors may require or direct, the Treasurer shall present for examination all books, papers, vouchers, or other data that may be necessary for the proper auditing of the accounts and shall submit financial statements upon request of the Board.

5. Secretary: The Secretary shall keep accurate and up to date records of all proceedings of the SYHA and shall carry out all correspondence requested by the Officers of the Board of Directors. All minutes shall be maintained current in a book kept for this purpose, and a copy of the last Board minutes shall be emailed to each Board member prior to the next meeting. The minutes shall record all financial transactions approved by the Board of Directors. S/he shall carry on all correspondence requested by the officers of the Board, and keep on file copies of all outgoing and incoming correspondence. S/he shall send the President a copy of all correspondence.
 6. Registrar: The Registrar shall be responsible for the annual registration of all SYHA Members as determined by the Board of Directors. S/he shall obtain satisfactory proof of age for all players and coaches, and register all players and coaches with USA Hockey, Inc. S/he shall obtain from each Head Coach a team roster by the third week of the regular season and keep those rosters up to date. S/he shall register each team with USA Hockey, Inc. by the last week of November. S/he shall be responsible for the provision and distribution of all printed material required at the annual registration, collection of all registration and insurance fees and other financial commitments. S/he shall make a financial report on the registration to the treasurer. All registration money collected will be turned over to the Treasurer no later than one (1) week after received. S/he shall be responsible for submitting insurance forms for all players, coaches, Team Coordinators, and referees with the proper insurance agency on time as required by the insurance company and USA Hockey.
- F. Committees: Committees may be formed by the President with the approval of the SYHA Board to deal with special matters of business pertaining to the operation of the SYHA's programs and facilities.
- G. Directors and Coordinators
1. Fund-raising and Sponsorship Director: The Fundraising/Sponsorship Director shall be responsible for Fund-raising, obtaining state grants, recruiting sponsors, and working with event coordinators.

- (a) Fund-raising responsibilities shall include overseeing, organizing, and/or running all Fund-raising events such as raffle drawings and any other Fund-raising event the Board of Directors approves. S/he will suggest and implement further methods of raising money for the operation of the SYHA.
 - (b) Sponsorship responsibilities shall include obtaining team sponsors at a rate determined by the Board; ensuring a satisfactory financial arrangement with each sponsor; obtaining a sample description of the sponsor's crest, insignia, or logo; preparing banners; and ensuring all printed SYHA communications contain a list of sponsors.
- 2. Coaching Coordinator: The Coaching/ACE Coordinator shall be responsible for organizing all interviews for Head Coaches; presenting a slate for nomination of Head Coaches; coaching clinics; select camps; spring and summer programs; hockey camps; and referee training (with the Referee Coordinator). The Coaching Coordinator does not need to be a Board member.
- 3. Tournament Director: The Tournament Director shall be responsible for overseeing the organization of all home tournaments; and providing guidance and assistance with all home tournaments. All tournament money collected will be turned over to the Treasurer no later than one (1) week after receipt. The Tournament Director also shall assist Team Coordinators with ideas for away tournaments.
- 4. Referee Coordinator: The Referee Coordinator shall be responsible for the selection, supervision, and assignment of all referees for all league, play off, and competitive team games played at the SYHA's usual ice facilities. S/he shall supervise the officiating at as many games as possible, constantly aiming to improve the quality of our referees and linesmen. S/he shall organize an instructional series at the beginning of each season for players of Squirt age and older who are interested in becoming game officials. S/he shall be an advisor to the Board on matters pertaining to rules and regulations.

5. Snowbelt Hockey League Representative: The Snowbelt Hockey League Representative shall be responsible for attending all Snowbelt Hockey League meetings. If representative cannot attend a meeting s/he will find a replacement for that meeting. S/he will inform the SYHA Board of any and all Snowbelt Hockey League rules and issues and disseminate all minutes from Snowbelt Hockey League meetings to each Board member.
6. SYHA Team Coordinator: The SYHA Team Coordinator shall be responsible for maintaining regular contact with the Team Coordinator for each team. S/he will ensure that each team has a parent meeting within the first two weeks of the season (after the teams are decided). S/he will disseminate the SYHA Team Coordinator Manual to each Team Coordinator.
7. Equipment Coordinator: S/he shall be responsible for all SYHA owned uniforms and equipment, and for making certain that all uniforms are returned to SYHA at the season's end. S/he will provide inventory lists by August 1 and April 1.
8. Girls Liaison: The Girls Liaison shall be responsible for maintaining communication between the Girls Hockey Program and the Board. S/he shall make suggestions on how SYHA can further the program and articulate any needs of the program. The Girls Liaison does not need to be a Board member.
9. Photography Coordinator: The Photography Coordinator shall be responsible for organizing the team and individual photographs. Pictures should be taken and processed so that they are returned to SYHA families by December 15th (at the latest). S/he will present suggestions for photographers to the Board by August 15th for approval. SYHA will attempt to use local photographers. The Photography Coordinator does not need to be a Board member.
10. Website Coordinator: The Website Coordinator shall be responsible for organizing and maintaining the SYHA Website on an annual basis. S/he will consult with the President, Registrar and Scheduler (and others as deemed necessary) regarding ongoing updates, additions

and deletions. The Website Coordinator does not need to be a Board member.

11. Year-End Banquet Coordinator: The Year-End Banquet Coordinator shall be responsible for organizing the annual banquet in March. The Year-End Banquet Coordinator does not need to be a Board member.
12. Scheduler: The scheduler shall be responsible for scheduling ice time for all SYHA practices, home games, and tournaments and communicating about scheduling with coaches and Board members. The Scheduler for SYHA may be a current Board member and shall report to the Board.
13. Mite Coordinator: The Mite Coordinator shall be responsible for administrating SYHA's Mite program and policies. The role shall include (i) preparing mite program information packets to accompany SYHA registration materials, (ii) organizing Mite evaluation sessions at the outset of the season to assign players to appropriate teams (red, white, blue, etc.), (iii) coordinating with SYHA's Coaching Coordinator to recruit and assign head/assistant mite level coaches, (iv) coordinating and facilitating player movement (when appropriate) during the season, and (v) leading the annual "Try Hockey Event" in mid October.

Article II Players

- A. Age Groups: SYHA youth members (boys and girls) must fall under the age criteria defined by USA Hockey.
- B. Player Participation Policy: All SYHA teams, including Select teams, are open to any player interested in playing who registers in a timely fashion and pays all registration fees, so long as that player and his or her parents abide by the code of conduct, these by-laws, and other requirements imposed by the SYHA and have not in the past engaged in conduct that calls into question their ability to do so, and further provided that the SYHA Board of Directors reserves the right to impose geographic registration limitations if, in the opinion of the SYHA Board of Directors, circumstances justify such restrictions for the betterment of the SYHA program.

- C. Code of Conduct: Players are responsible for complying with the Code of Conduct set out in these By-Laws.

Article III Teams

- A. Select and Snowbelt Hockey League Teams: The SYHA shall attempt to have two “Select teams” and at least one Snowbelt Hockey League (“Snowbelt”) team at the Squirt, PeeWee, and Bantam age group levels. Subject to Section J below, the Select teams shall be created based on birth years, having one older team (the “Major” team) and one younger team (the “Minor Team”) at each level. Additionally, it shall endeavor to field one or more Midget teams.
- B. Midget Policy: In an effort to be fair to all Midget players and stay true to our mission, the SYHA shall maintain some separate registration rules for Midgets. They are as follows:
 1. Any player who knows he will play a full year of midget hockey shall register at the beginning of the season and pay the full registration fees. These players shall be on the Midget team roster.
 2. Any player who wants to try out for the High School hockey team and NOT play midget hockey may not use the team as a warm up and shall not be permitted on the ice with the Midget team at any time.
 3. Any player who does not register with SYHA by the registration deadline and who does not make the High School team shall be permitted to register for the Midget team with SYHA with no late fee assessed for seven (7) days after the High School team is posted. Full registration fees shall be paid. These players shall be on the Midget team roster.
 4. Any player who registers by the registration deadline and makes the High School team and then decides not to play Midget hockey, shall NOT be given any type of refund.
 5. Any player who registers by the registration deadline and makes the High School team and decides to still play midget hockey, shall be on

the roster as the rules allow (number and percentages). SYHA shall maintain a "first registered, first to stay on the roster" system with these players. Any player who cannot stay on the roster due to league rules shall be given a prorated refund.

- C. Initiation and Mite Program: SYHA's primary goals for players at the Mite level and younger are, first and foremost, to instill a love for the game by making it fun and, second, to develop strong skating skills. In furtherance of these goals SYHA shall adopt policies and design programming consistent with USA Hockey's "cross-ice" philosophy.
- D. Girls Program: SYHA shall foster growth of the all-girls program. It also shall attempt to field one or more competitive girls teams based on player participation. The Board shall request and consider ideas and suggestions from all SYHA members in regard to the girls program, paying specific attention to those families who shall have a girl at playing age that season. SYHA reserves the right to alter the girls program each year by a majority vote of the Board.
- E. Composition of Teams: All teams shall follow USA Hockey rules and guidelines regarding team divisions, numbers, and coaches. Each team shall consist of a head coach, at least one assistant coach, and a Team Coordinator, in addition to the players. SYHA expects that all parents will contribute time and energy to the team.
- F. Team Coordinators: A volunteer parent of a team player should be selected by the head coach to serve as Team Coordinator. The Team Coordinator shall serve as a the liaison between the coach, the parents, and the organization. The Team Coordinator shall be responsible for securing and returning all SYHA owned equipment (jerseys, pucks, first-aid kits, garment bags, etc.) in the condition it was provided.
 - 1. Team responsibilities: The Team Coordinator shall delegate team responsibilities amongst team families. Every family shall be assigned at least one team responsibility. Team Responsibilities shall include:
 - (a) Completing game sheets
 - (b) Running the game clock

- (c) Paying referees
- (d) Staffing penalty boxes
- (e) Maintaining jerseys
- (f) Providing information for the SYHA newsletter and website
- (g) Organizing away tournaments
- (h) Organizing a home tournament
- (i) Staffing assignments during SYHA home tournaments (i)
Assisting on the year-end banquet
- (j) Organizing an end of season team party and coaches gifts
- (k) Attending open Board meetings (this shall not be filled by a family who has a Board Member)
- (l) Scheduling

Generally, the head coach's family shall be exempt from fulfilling a team responsibility. However, the head coach's family shall NOT be exempt from assignments during the team's (and other teams') home tournament(s).

- G. Schedule: All players and coaches shall agree to utilize the ice time provided by the SYHA Board of Directors and the appointed Schedule Coordinator for both practices and games. If a team cannot use provided ice time, the coach or Team Coordinator shall contact the Schedule Coordinator immediately.
- H. Use of Ice Time: Ice time is valuable and shall not be wasted. All participants should arrive at games and practices in sufficient time to allow for suiting up and the necessary pre-game instructions and warm up. Unless the coach has told players otherwise, players should be ready to take the ice at least 15 minutes before the scheduled starting time of games and practices.
- I. Select Team Selection Procedure:
 - 1. Eligibility: Any player who lives in the boundaries of the Skaneateles School District, lives outside the Skaneateles school district, but has played with SYHA in the prior season or lives outside the Skaneateles

school district, but qualifies under the Player Participation Policy shall be eligible to try-out for a Select team in her/his division.

2. **Select Team Tryout Fee:** Non-refundable Select team try-out ice fees shall be paid by the first day of try-outs.
3. **Evaluators:** The following persons shall participate in the selection of players for Select teams: the head coach of that Select team; an adult chosen by the Select team head coach who has a coaching card and does not have a son or daughter trying out for that Select team; and one or more members of the SYHA Board (who do not have children playing at that level). All discussions amongst members of this selection team shall be kept confidential. During Select team tryouts, only the appointed Head Coach of that Select team and the adult selected by the head coach shall be permitted on the ice. Based on the number of players trying out, and if requested by the Select team head coach, the Board reserves the right to allow additional adults (who do not have a child playing at that level) on the ice with the head coaches.
4. **Try-Outs:** Select team try-outs shall be scheduled by SYHA and be posted on the schedule. In order to be considered for the team, all players shall participate in all try-out sessions. All players will skate in full equipment. In the event of an injury, family emergency or any other exceptional circumstance, these requirements may be waived, modified, and reviewed by the Board.
5. **Declaring Positions:** The Select team head coach can ask players to declare a position (forward, defense, or goalie) in order to assist the evaluators. If a player other than a goalie declares a position and makes the team, the head coach retains discretion to move that player to a different position, other than to goalie, during the season.
6. **Timing of Selections:** SYHA Select team tryouts will take place at a designated time in the spring (as determined by the Board) following the end of the preceding SYHA season. Only players who have proof of USA Hockey insurance coverage will be permitted to participate in tryouts. Players will be selected for Select teams and those selections

will be announced shortly after tryouts are completed and in a manner consistent with these By-Laws. Players selected for the Select team will be required to register with the SYHA and sign a written commitment form shortly after selection. If the Select Team Head Coach determines that there are not enough qualified players to fill his/her entire roster at the spring tryout, an initial roster will be determined with future evaluations to be scheduled in the fall.

7. Players should be assigned to a level of competition consistent with their ability, based on a fair tryout process. The SYHA Board will make every effort to maintain a balance (number of players per team), across and within all age levels. The Board of Directors will take input from the ACE Coordinator, evaluators during tryouts, and Board members who are present at all tryouts.
8. Number of Players Selected: The SYHA Board reserves the right to regulate the number of players selected for a Select team to ensure that the Snowbelt team(s) at the same age level will have an appropriate number of players when the Snowbelt season begins the following fall. As a general matter, if a Select team coach determines during tryouts that it is likely that the number of players that he or she will want to select at the end of tryouts is not within 2 players of the predicted number of players - as determined by the SYHA Board in consultation with the registrar -- who will remain for the Snowbelt team(s) in that age division, the coach shall immediately notify the Board so that the Board can determine, during the tryouts, whether to permit the Select team coach to select a number of players that is not within two of the predicted number of players who will remain for the Snowbelt team(s) in that age division. When deciding, the Board shall consider the effect of its decision on the Select team, on the Snowbelt team(s), and on the players "on the bubble." Without permission of the Board to do otherwise, the Select team coach must select a number of players that is within two of the predicted number of players that will remain for the Snowbelt team(s) in that age division. Notwithstanding the forgoing, if the Select Team Head Coach determines that there are not enough qualified players to fill his/her entire roster at the spring tryout, an initial roster will be determined with future evaluations to be scheduled in the fall.

9. Selecting Players: The SYHA Board member shall oversee the evaluation process and ensure fairness in the selection of the team. The head coach shall solicit input from the other members of the selection team but has final say in the selection of the players for the Select team. The head coach shall select those players that s/he considers to be the best equipped to play well as a team. With permission of the SYHA Board and, if otherwise consistent with these By-Laws, a Select team coach can evaluate and, if appropriate, add a player to a Select team roster after tryouts if that player was unable to participate in tryouts because the player's family was not in the Central New York area when tryouts occurred or was unable to participate because of an injury, family emergency or any other exceptional circumstance. In addition, if a player selected for a Select team later is unable to play for that team when the season begins, decides to leave the SYHA, decides that he or she would prefer to play on a Snowbelt team, or otherwise is unavailable for play when the season begins, the Select team coach can request that the SYHA Board permit the coach to take another player (or players) for the Select team. Whether the SYHA Board will permit the addition of a player under these circumstances and the process to be used to select such player(s) will be within the Board's discretion and based on its assessment of the impact of such addition on the

Select team, the Snowbelt team(s), and the SYHA.

10. Notifying Players: The Select team head coach shall obtain consent from the involved SYHA Board member or the President before releasing the list of players selected for the Select team. Coaches shall inform players of their status on the team either in person, via telephone, or by having the SYHA post the names on the website. Under no circumstances should a list of players that have been cut be posted. Coaches shall have an open door policy for those they cut to discuss the reasons for the cut. If players are notified by a posting on the website, that posting shall state that players and their parents who want to discuss the selection decision should feel free to contact the Select team coach.

J. Player Age Exception Policies

1. Playing Up A Division

- i As a general matter, SYHA expects that players will play within their own age group. Squirt and Pee wee players can apply to move up one level to play on a Select team according to the procedures described below. (Note: NYSAHA does not permit Mite players to play at the Squirt level, and NYSAHA does not permit Pee Wees to play on a State Bound Bantam Team). Moving up to play on a Snowbelt team shall only be allowed under hardship circumstances and shall be addressed and voted on without regard to this policy.
- ii The parents of a player wanting their child to play up a level of competition shall submit a written request to the SYHA Board of Directors no later than March 15th.
- iii The SYHA Board of Directors shall review the request and determine if the player is capable of being among the best players at the next age level. A player shall be deemed capable of playing up at the next age level if he/she would be a significant contributor on the select team. Input will be taken from the player's coaches from the prior two seasons.
- iv In addition, the Board shall consider the following factors, among others, when determining whether to permit the player to try out in the older division:
 - 1 Has the player demonstrated a level of maturity commensurate with the older division?
 - 2 Does the player have the athletic ability to not merely compete, but excel, at the older division?
 - 3 Will the development of the subject player clearly be hindered if s/he remains in the younger division?
 - 4 Do a sufficient number of players exist in the younger division to field appropriately sized team(s) without the subject player?

- 5 What effect on the SYHA program will it have to permit the player to try out for the older level, taking into account, among other things, the total number of players seeking to try out in older divisions in any one season?
- v The player will be allowed to try out if he/she receives consent from the majority of the Board of Directors. The President of the SYHA Board will contact the player's parents on the decision of the Board.
 - vi After tryouts and before team selection, a coach who wants to select a player who has applied to move up a division and has been permitted to try out for an older division must seek and receive permission from the Board of Directors. The Board shall consider the above-described factors, among others, when deciding whether to permit the coach to select the player and to permit the player to play at the older division.
2. Playing Up Within A Division (Minors Playing Up on Major Teams).
- i As a general matter, SYHA expects that players will play within their own age group. However, Minor players can tryout for a Major Select Team. When considering whether or not to select a Minor Player for a Major Team, the Head Coach of the Major Team shall determine whether or not the subject Minor player will be a "significant contributor" on the Major Team.
 - ii For purposes of this rule, a "significant contributor" is a player who (i) will have a significant role on the Major team, (ii) would not be a "bubble" player, (iii) clearly possesses the ability to fulfill a role that a major player cannot.
 - iii If the Head Coach of the Major team determines during tryouts that a Minor Player will be a "significant contributor" on the Major Team, such player may be selected to the Major roster.
 - iv In the event there is a situation between a Minor Player and a Major Player of equal ability, the Major Player would receive the roster spot over the Minor Player in keeping with the birth year philosophy and preserving team numbers.

3. Playing Down Within A Division (Major Playing Down on Minors).
 - i A Minor Team Head Coach may invite Major-aged players to his/her tryout and select such player(s) to his/her Minor Team if a sufficient number of minor players do not exist to field an appropriately sized team without the older player(s). Should the Minor Team Head Coach desire to roster more than 2 major-aged players on the Minor team, SYHA Board approval shall be required.

- K. Roster: All teams shall maintain and provide current rosters to the SYHA Registrar. No team, coach, Team Coordinator, parent, or any other SYHA member shall use the team roster for any purpose except that of a game and/or tournament for the SYHA team in that season. Using the roster in part or in whole for any reason (i.e. a spring or summer game) shall be prohibited without knowledge of and approval by the SYHA Board of Directors.

- L. Dual Rostering: Dual rostering shall be permitted in certain situations, provided that the two coaches involved and a minimum of three (3) Board members have approved the arrangement and it is in compliance with USA Hockey, NYSHA, and both leagues where the player is to be rostered.

- M. Tournament Policy: SYHA shall do its best to provide a home tournament for all teams at one point in the season.
- N. Playing Time:
 1. Snowbelt teams: On Snowbelt teams, all players must receive equal playing time during games unless a head coach determines otherwise for safety reasons based on discipline or nonattendance at practices. These rules regarding Snowbelt teams shall be construed in a manner consistent with Snowbelt League rules.

 2. Select teams: Coaches and assistant coaches of Select teams shall allow equal ice time for players during practice ice time. Due to the competitive nature of the Select program, all players may not receive equal ice time during games and/or over the season. The SYHA Board strongly encourages all Select team coaches to give all players a chance to receive substantial playing time over the course of a season, including opportunities to play on “power play” and “penalty

kill” lines. In addition, the SYHA Board expects that all team coaches will demonstrate good sportsmanship in all games. This includes giving equal or greater playing time to all players in games where the Skaneateles team has a significant lead.

- O. USA Hockey Registration: All teams shall be properly registered with USA Hockey via the SYHA Registrar.
- P. Tournament and Select Fees: The SYHA will pay the tournament entry fee for all Select teams that qualify for the year-end NYSAHA Central Section Tier II Sectional Tournament used to determine eligibility for the State Tournament and for those Select teams that qualify for the State Tournament. The SYHA will also pay for tournament entry fees for those teams that play in the year-end Snowbelt JAMS tournament. The SYHA will not be responsible for travel costs to any tournaments, including for any team qualifying for the USA Hockey National Tournament.
- Q. Out-of-Season Hockey: If a coach wishes to assemble a team for games and/or practices to play hockey after the year-end SYHA banquet and before the SYHA season begins in the fall, those teams, games, and practices are not SYHA teams, games, or practices and should not be represented as such to players, parents, opponents, or members of other youth hockey associations. Except as expressly provided in this subsection, such out-of-season teams, games, and practices are not governed by the SYHA Constitution or these By-Laws. The fact that the membership of any such team may be identical or similar to a SYHA team of the prior or upcoming season does not change this -i.e., teams selected according to these By-Laws are SYHA teams only during the SYHA season, which begins in or around late September and ends with the selection of the next season's Select teams. Coaches cannot condition selection for any team (including any Select team) on a player's willingness to play out-of-season hockey and cannot require selected players to play out-of-season hockey. No coaches are required to organize out-of-season hockey for any players (including selected players).

Article IV Coaches

- A. Coaching positions:

1. All coaching positions shall be filled by volunteers selected by the SYHA Board. All head coaches and assistant coaches shall abide by the rules of SYHA, NYSAHA, and USA Hockey.

B. Eligibility: Any person who has been convicted of any crime involving sexual and/or physical abuse or any crime of violence shall NOT be allowed to coach (or manage) for SYHA. The Board will not knowingly appoint such a person to a coaching position or any other position within the organization where said person may come into contact with any children of the members of SYHA. C. Selection of Coaches:

1. Applications: Applicants for coaching positions shall complete a SYHA application and agree to NYSAHA's and USA Hockey's mandatory screening process. The SYHA Board shall review all coaches' applications, which shall be provided to each member in advance of the meeting in which coaches are to be selected. No person shall be considered for a coaching position unless he/she has submitted a complete application.
2. Interviews: The Board may, in its sole discretion, choose some or all of the applicants to be interviewed. A panel made up of members of the SYHA Board shall interview the selected coaching applicants. Three (3) Board members shall be on the panel. One of the panel members shall be the President or one of the Vice Presidents. The panel members shall meet to review all interviews to provide recommendations to the full SYHA Board.
3. Order of Selection: The SYHA Board shall select the head coach at each age group level. Thus, if an applicant is being considered for a Snowbelt Hockey League head coaching position and a Select team assistant coaching position, the determination whether to select that person as the head coach of the Snowbelt Hockey League position shall occur first. Initial coach selection process shall be for Head Coaches only.
4. Selection of Coaches: The panel shall their recommendations to the Board with a copy of the application of all of the interviewees, evaluations of the applicants from other years in which they have

coached, and any other pertinent information. The Board shall review all applicants and discuss their respective coaching attributes. Applicants shall be reviewed based on various criteria including, but not limited to (and not necessarily in order of priority):

- (i) Hockey knowledge
- (ii) Coaching experience
- (iii) Ability to interact with children
- (iv) Ability to interact with parents
- (v) How the applicant has represented the organization in the past

- (vi) The level of support and cooperation the applicant has shown towards the organization and the board in the past

All votes cast during the coaches' selection process shall be by secret ballot, unless otherwise agreed to by the Board. When the Board is voting on a coach, any Board member with a child at that level (even if not trying out for that team) shall be excused from the room. They are not permitted to vote, although they are permitted to take part in and provide input before the vote.

In the event the voting Board is less than seven (7), a quorum, the majority of the remaining Board members shall constitute a quorum for that one vote. Whenever possible, the Board should endeavor to award the Head Coach position to a non-parent (over a parent) if the two applicants are equally qualified.

When a member of the Board has applied for a head coach position, the Board applicant shall not be involved in any interviews or discussions related to the selection for that coaching position.

5. Assistant Coaches: All potential assistant coaches shall go through the NYSAHA/USA Hockey screening process. Head coaches shall select their assistant coaches, subject to Board approval.

6. Record-keeping: The SYHA Secretary shall keep a written record of the coach selection process.

D. Certification and registration: All coaches and assistant coaches shall have the appropriate USA Hockey certification level for the team they are coaching. Only coaches registered with USA Hockey and named on a SYHA team roster for the current year shall be allowed on the ice during practice or on the bench during a game. Coaches and assistant coaches shall be knowledgeable about the rules and regulations governing amateur ice hockey.

E. Evaluations: The Coaching Coordinator shall make efforts to see that parents of players submit coaching evaluation forms by March 31.

F. Code of Conduct: Coaches shall serve as proper role models for SYHA players. Coaches are responsible for complying with the Code of Conduct set out in these By-Laws. G. Responsibilities:

1. Head coaches are responsible for the selection of their assistant coaches and a Team Coordinator. Head coaches shall ensure that all assistant coaches have completed a SYHA coach's application and are registered as an assistant coach for the team with USA Hockey.
2. Coaches and assistant coaches are responsible for the development for all players on their teams to the best of the coaches' and players' abilities.
3. Coaches and assistant coaches shall maintain discipline of their players during games and practices, both on and off the ice and in the locker room.
4. Coaches shall ensure that no older siblings and/or friends are on the ice during a practice or game unless there is a specific reason as it relates to the team.
5. A coach shall be present at all times when players are on the ice, either for a game or practice.

6. If a coach determines that a player has chosen to no longer participate in SYHA, the coach shall promptly contact the player and the player's parents or guardians to determine the reason for that decision. The coach shall notify the Coaching Coordinator immediately when it is confirmed that a player has opted to no longer participate. The Coaching Coordinator shall, in turn, inform the Board. Under no circumstances does a coach have the authority to permanently remove a player from the team without Board approval.
7. All coaches shall attend all SYHA coaching clinics and coaching meetings.
8. Head coaches shall be responsible to ensure that a parent from his/her team coordinates the team's fund-raising obligations for SYHA.
9. Head coaches and Team Coordinators shall responsible to ensure that all SYHA equipment is returned to the organization in the manner it was loaned.
10. Helmets are required for coaches while on the ice.
11. No coach shall actively participate in a team scrimmage.
12. Head coaches shall ensure that the Board is informed of all team, player, coach and/or parent misconducts and all match penalties. H.

Locker Room Responsibilities and Policies:

1. The head coach shall be responsible to maintain an adult presence and appropriate conduct in the locker room at all times. The head coach shall ensure that only participants (coaches and players), approved team personnel and, if permitted by the head coach, family members are permitted in the locker room. All players (boys and girls) should have access to the team locker room provided proper attire is maintained.

- (a) Any individual meetings with a minor participant and a coach in a locker room shall require a responsible adult be with the coach.
2. SYHA's coaches donate an extraordinary amount of time and effort on the ice and it is not SYHA's intention to overburden coaches with excessive supervisory responsibilities off the ice. As such, each Team Coordinator is encouraged to organize a schedule where parents periodically each serve as a "locker room supervisor" for practices and games. Locker room supervisors should plan to be present in the locker room at least 30 minutes before and after all practices and 45 minutes before and after all games, whether home or away.
3. Coaches are encouraged to lace up their skates with their team before practice. When the coach arrives in the locker room, primary responsibility for supervision of the players becomes the coach's responsibility. When the coach arrives in the locker room the locker room supervisor should move to the door to the rink where players wait to go on the ice to oversee players that have left the locker room early. At the discretion of the head coach, the coaching staff may meet privately with the players before and after a practice or game. At that time, all other people must leave the locker room.
4. Consistent with the USA Hockey SafeSport Locker Room Policy:
 - (a) No parent other than a SYHA coach or a designated "locker room supervisor" should be alone in a locker room with minor children other than that person's own child.
 - (b) Any parent requested by a coach to leave the locker room must do so promptly.
 - (c) No physical or verbal abuse, bullying, fighting, or other misconduct by any SYHA parent, player, or coach is permitted in any SYHA locker room or any away venue where there is a SYHA game.
 - (d) No SYHA parent, player, or coach may use a camera, smartphone, tape recorder, tablet or any other device capable of recording video or audio or taking pictures without announcing his or her intention to do so and ensuring that all

players are clothed and that the occupants of the locker room consent.

Article V Parent Responsibilities

- A. **Team Responsibilities:** Parents are obligated to provide support for their children, the teams on which their children play, and SYHA generally. As noted in elsewhere in these By-Laws, parents are required to volunteer for team duties, including but not limited to staffing penalty boxes, filling out game sheets, and operating the time clock during games; serving as locker room supervisors; assisting the Team Coordinator; staffing home tournaments; and arranging away tournaments.
- B. **Transportation Responsibilities:** Parents are responsible for providing transportation for their children to and from practices, games, and other SYHA activities. In exceptional circumstances, coaches may drive children other than their own, but they are encouraged not to drive alone with a child who is not their own without another adult in the car. Parents and coaches who drive other children should check with their insurance companies to make sure they are covered while doing so.
- C. **“Drop Off/Pick Up” Responsibilities:** Parents with younger children that need assistance with dressing and lacing skates should provide such assistance themselves and not rely on coaches and coordinators. Please do not simply "drop off" these younger players at the rink. Our coaches are not babysitters. Parents must be on time to pick up their children after SYHA activities. SYHA may take action if a parent is consistently late.
- D. **Equipment Responsibilities:** Parents are responsible for ensuring that their children have properly-sized and non-damaged equipment for all games and practices as set out in Article VII.
- E. Parents are responsible for complying with the Code of Conduct set out in these By-Laws.

Article VI Equipment

- A. SYHA Name and Logo: SYHA's name and/or logo shall not be used or duplicated without prior knowledge of and approval by the Board of Directors.

- B. Equipment Guidelines: SYHA adheres to the USA Hockey Equipment guidelines. ALL players shall wear:
 - 1. Helmet and approved face mask;
 - 2. Hockey gloves;
 - 3. Hockey pants with pads;
 - 4. Practice jersey;
 - 5. Shoulder pads;
 - 6. Elbow pads;
 - 7. Shin pads;
 - 8. Athletic support cup for boys or pelvic protector for girls;
 - 9. Colored mouth guard. This is required by SYHA and USA Hockey. It should be attached to the face mask. Clear mouth guards are not permitted as the referees cannot see them. The mouth guard helps protect against concussions;
 - 10. Full coverage neck guard is mandatory at all age levels;
 - 11. Goalies must wear an approved, fully protective, face mask and helmet with throat shield;
 - 12. Protective safety lens when needed;
 - 13. Sticks must have the butt-end of the handle covered properly with tape or rubber end cap;
 - 14. Any other equipment covered by USA Hockey or state association rules

Players and their parents shall have the primary obligation to ensure that all of their player's equipment is in satisfactory condition. All equipment shall be of the correct size and not be modified in any manner that would reduce its performance as warranted by the manufacturer.

The head coach and Team Coordinator shall ensure that all mandatory equipment is worn. A bench minor may be assessed, or a misconduct

penalty may be imposed, after a warning to any player or players for improper equipment. A game misconduct shall be imposed for the second offense by the same player in the same game.

- C. Equipment Provided by SYHA: SYHA maintains equipment as inventory. Every year by August 1 (beginning of the season) and again by April 1 (end of the season), the SYHA Board shall create an organized inventory list. Inventory shall include all jerseys, first-aid kits, garment bags, goalie equipment, pucks and anything else owned by SYHA and provided to individuals or teams.

Article VII Code of Conduct

- A. General Obligation: SYHA adheres to the USA Hockey Code of Conduct. Every parent, coach, and player represents the Skaneateles Youth Hockey Association and must act responsibly and according to the rules outlined in USA Hockey.
- B. Code of Conduct: In accordance with USA Hockey's policy of Zero Tolerance, the following actions shall not be acceptable by anyone associated with SYHA or attending a SYHA event:
 - 1. Yelling at or threatening referees, opposing players, coaches, or volunteers before, during, or after games or practices;
 - 2. Direct confrontations with coaches, parents, or players;
 - 3. Disruptive demonstrations of frustration or anger after a game loss;
 - 4. Unnecessary or exaggerated celebration of a goal scored or game won that would embarrass or demean the opposing team;
 - 5. Any physical abuse of any other person;
 - 6. Approaching the bench during a game situation unless summoned by a player or coach

Disruptive or abusive persons will be asked to leave the rink and compliance is expected.

C. Player Code of Conduct: SYHA players are expected to be attentive to coaches' directions and instructions and are to avoid disruption.

1. Punctuality: Ice time is valuable and shall not be wasted. All participants should arrive at games and practices in sufficient time to allow for suiting up and the necessary pre-game instructions and warm up. Unless the coach has told players differently, it is recommended that players be ready to take the ice at least 15 minutes before the scheduled starting time.
2. Attendance: Reliable attendance is essential to personal skill development and the development of team continuity.
3. Conduct: While representing SYHA during all SYHA functions, including home and away games, practices, fund-raising activities, etc., all players shall refrain from violence, profanity, and illegal activities, and shall abide by the rules of USA Hockey, NYSAHA, and SYHA. All players must display good sportsmanship both on and off the ice, at all games, practices, and scrimmages regardless if the contest is won or lost, and regardless of how the game is officiated. Damaging or defacing property and the general display of bad sportsmanship reflects poorly on the individual, the team, and the Association. Such behavior is unacceptable and shall be dealt with immediately, and if necessary, severely by team coaches and/or the SYHA Board of Directors.
4. Players are expected to show respect for coaches, referees, teammates, opponents, and spectators. Any players who acts in an abusive or violent way toward any coach, referee, teammate, opponent, or spectator shall be subject to discipline.
5. Repeated or severe incidents of poor sportsmanship or other inappropriate or unacceptable conduct shall result in disciplinary action by the Board of Directors. Any participant found guilty of persistently violating SYHA rules shall be dismissed from the program without refund. Any behavior not consistent with the philosophy of SYHA shall be deemed as inappropriate.

SYHA shall adhere to all USA Hockey and league rules with respect to minor and major penalties. In accordance with USA Hockey procedure, the Board shall review match, game, or gross misconduct penalties received by an SYHA player during a game. It is the responsibility of the head coach to report any such incident to the SYHA Board President in writing within 24-hours of the occurrence. In addition, all match or gross misconduct penalties and recommended actions shall be reported by the Board to the USA Hockey Central Section Vice President (Select teams) or the Snowbelt Hockey League Vice President (Snowbelt teams).

Any player who is found with alcohol, tobacco, or any controlled substances that is not prescribed by his/her physician while involved in a SYHA activity shall automatically be suspended until a hearing can be held by the SYHA Discipline Committee.

- D. Parent/Spectator Code of Conduct: All parents and spectators must display good sportsmanship at all games, practices, and scrimmages regardless if a contest is won or lost and regardless of how the game was officiated. Parents/guardians shall have positive attitudes toward the game of hockey and emphasize the cooperative nature of the game. Negative and rowdy behavior in or around the rink reflects poorly on the whole organization. Parents/spectators shall set positive examples for children.

SYHA shall hold an association-wide adult education meeting by the first ice slot of the season. All coaches and a representative of each player's family shall be in attendance. The SYHA Board reserves the right to restrict ice time until the adult education requirement is met. E. Coaches' Code of Conduct:

1. SYHA coaches shall be positive role models for their players by adhering to the same rules of conduct as those outlined for parents above. All coaches shall be fair and honest and agree that the molding of youths is the primary and sole top priority of SYHA. Further, all coaches shall always bear in mind that the attainment of athletic skill and the winning of any game is secondary.

2. At no time shall a SYHA coach permit anyone not registered with USA Hockey and SYHA to participate in an SYHA practice, scrimmage, or game. Such conduct shall result in immediate suspension from coaching duties until a Board hearing is held on the matter. Further penalties may be assessed.
3. Coaches shall be responsible for the equal development of all players on their teams.
4. Coaches shall conduct themselves in a sportsmanlike manner at all times.
5. Coaches shall not use abusive, threatening, or demeaning language or actions during games, practices, or SYHA events.
6. Coaches shall refrain from name-calling, profanity, and/or humiliating players.
7. Corporal punishment of a player or inappropriate physical contact with a player by a coach (or any other member of SYHA) shall be prohibited by SYHA and shall result in immediate suspension from SYHA activities.
8. Physical or verbal abuse of a player by a coach shall not be tolerated and may be grounds for dismissal following an investigation and hearing.
9. Coaches shall refrain from screaming at or criticizing referees.
10. Coaches shall NOT consume alcoholic beverages or chew tobacco immediately before or during a scheduled game or practice or at any time while with their players.
11. Coaches shall comply with USA Hockey Code of Ethics.

12. Coaches found to be in violation of the SYHA Coaches Code of Conduct and/or USA Hockey Code of Ethics shall be subject to penalty up to and including dismissal.
13. Coaches who become aware of violations of the codes of conduct by players or parents shall notify the any Board member as soon as possible.
14. Any coach removed from a game shall verbally notify the Coaching Coordinator within 48 hours and provide a copy of the game sheet, as well as a written explanation of what occurred during the subject game.
15. Coaches shall be held responsible for their players' conduct and behavior while on the ice and in the locker room (both home and away).

Article VIII Discipline

- A. **Player Discipline by Coaches:** In the first instance, coaches shall be responsible for player compliance with the Code of Conduct obligations described in these By-Laws. Coaches are encouraged to use methods other than discipline whenever possible to encourage full compliance with the Code of Conduct. If, however, other methods do not work and a player either repeatedly violates the Code of Conduct or commits an egregious violation, a head coach is permitted to discipline the offending player by limiting ice time during a game, suspending the player for one game, or suspending the player from a practice. Coaches must be fair and even-handed when imposing such discipline. In the event that a coach believes that more severe player discipline is merited, the coach shall seek approval from the Board of Directors.
- B. **Sanctions by the Board of Directors:** The Board of Directors shall have the authority to sanction violations of the Code of Conduct by any SYHA members. Such sanctions may include expulsion of a player, coach, family, or spectator from the SYHA or any SYHA event or events without refund, as well as lesser sanctions.

- C. **Disciplinary Committee:** When the Board of Directors learns of a possible violation of the Code of Conduct by any SYHA member or a person attending any SYHA function, based on personal observation or from a report by another SYHA member, a member of a different youth hockey association, a referee, or another source, the President or the majority of the Board may create a disciplinary committee consisting of three or more members of the Board of Directors. Such a disciplinary committee shall conduct one or more meetings and/or hearings to determine whether such a violation occurred and, if so, the extent and nature of the violation. To the extent possible, the disciplinary committee, or one of its members, shall hear from parties with personal knowledge of the alleged violation(s), as well as the head coach of the affected team. Before rendering any decision, the disciplinary committee shall provide the alleged violator, and, if the alleged violator is a player, that player's parents, an opportunity to be heard about the alleged violation(s) and appropriate sanctions. After completing that process, if the disciplinary committee concludes that there has been a violation of the Code of Conduct, it shall impose an appropriate sanction.
- D. **Appeal:** If the alleged violator and, if the alleged violator is a player, that player's parents, believe that the disciplinary committee's determination and/or sanction are wrong, the alleged violator and, if the alleged violator is a player, that player's parents, shall have the right to appeal to the full Board of Directors.
- E. **The Board of Directors:** Upon appeal, at the next regularly scheduled board meeting, the full Board of Directors shall decide whether to affirm, amend, or overrule the determination and/or sanction of the disciplinary committee. The Board of Directors may, if it chooses, conduct whatever additional investigation it deems warranted before reaching a decision. If there is disagreement amongst the Board and consensus cannot be achieved, the final determination shall be by majority vote.
- F. **Suspension Pending Determination:** Although the Board of Directors and any appointed disciplinary committee must resolve any allegations promptly, the President has the authority to suspend any SYHA player and expel from SYHA events any member who is alleged to have committed a violation of the Code of Conduct pending final resolution by the discipline committee, or,

if there is an appeal, by the Board of Directors. Such temporary suspension or expulsion may not last more than 30 days.

- G. Each Head Coach shall promptly submit to the Board her/his specific team discipline policy. The Board shall review and approve the policy for the season.
- H. Expulsion from Arena: The head coach shall notify the SYHA President within 48 hours if the coach learns that any player, coach, or parent was asked to leave any arena by an official from this or another association.

Article IX Grievances

- A. Grievance: A grievance shall be defined as any conflict or disagreement between a parent or guardian of a player and that player's coach or a league official that cannot be satisfactorily settled between those involved. Any SYHA member involved in such grievance can bring it to the attention of the Board of Directors for resolution.
- B. Disputes and Protests: The SYHA Board of Directors shall entertain grievances as described below.
 - 1. The judgment of a referee shall not constitute grounds for a grievance.
 - 2. Any disagreement or conflict with a coach shall first be addressed between the parties involved in the spirit of cooperation. It is strongly recommended that waiting twenty-four (24) hours before engaging in such discussions so that the involved parties have "cooled down."
 - 3. If no agreement can be reached, then the situation shall be presented to the SYHA President for resolution. The SYHA Board shall ensure as much confidentiality as possible.
 - 4. If the President cannot resolve the situation, the subject should be addressed to the Board of Directors.
 - 5. The Board shall meet in closed session to review the situation and determine what course of action to take.

6. A written response from the Board shall be issued to those involved from the President. The decision of the Board is final. C. Mediation for Disputes with League Officials:
 1. Any incident between a parent/guardian and/or coach and a league official shall be reported to the SYHA Board in writing as soon as possible.
 2. The Discipline Committee shall take whatever action is necessary to investigate the situation and report to the Board for appropriate action.
 3. No direct confrontation shall occur between a parent, guardian, or coach and a league official.

Article X Registration

A. Guidelines:

1. The SYHA Board of Directors and/or appointed Registrar shall post information including date, location, time, and costs at least three weeks before registration.
2. Registration fees may be changed subject to SYHA Board of Directors approval.
3. All registration information must be complete, accurate, and without debt for the player to be in good standing with the SYHA Board of Directors. All players must have signed medical releases and birth certificates filed with the SYHA Registrar.
4. All players must carry insurance (to be paid for through SYHA registration) as per USA Hockey guidelines and fees.
5. All coaches, Team Coordinators and Referees must sign a background check waiver.

6. Payment for registration fees must be made by cash, check, or money order paid to SYHA at the time of registration. A payment plan shall be permitted if agreed upon by the President, a Vice President, and the Registrar.
7. Registration shall be accepted by mail or at open registration.
8. Any registration submitted by hand, mail, or otherwise after the registration deadline shall be assessed a late fee of \$100.00 per player. Additionally, no player shall be allowed on the ice until registration fees are paid in full (unless special arrangements have been made in advance).
9. The SYHA Registrar shall collect all the paperwork back from the Team Coordinators at the end of the season to dispose of properly.

B. Refund Policy:

1. Requesting a Refund: All refund requests shall be made in writing (or email) to the SYHA President and/or Registrar. The request shall include the registrant's name, level of play, full mailing address, telephone number, date and email address (if available).
2. Refunds: Refunds of registration fees shall be made to SYHA registrants in accordance with the following schedule:
 - (a) Before first practice: full refund of registration fees less any amount paid for Select team tryout fee;
 - (b) After first practice or tryout: no refund unless the Board agrees a prorated amount.
3. Special Refund Request:
 - (a) Refund requests made outside the guidelines approved by the SYHA Board shall not be considered unless there are extreme

extenuating circumstances (player disability, change in family circumstances, etc.).

- (b) All refund requests shall be made in writing (or email) to the SYHA President and/or Registrar within 14 days of the onset of disability, family hardship or the like. The request shall include the registrant's name, level of play, full mailing address, telephone number, date, and email address (if available).
 - (c) The SYHA Registrar shall present the refund request at the next SYHA Board meeting. The request shall be reviewed and voted on by the SYHA Board. The request shall be approved with a majority vote.
 - (d) If the request is denied, the SYHA President shall notify the family in writing generally within seven (7) days of the Board's decision, stating the reason for denial.
4. Processing a Refund: The SYHA President and/or Registrar shall request approved refunds from the Treasurer as soon as possible and within 14 days of approval. The Treasurer shall issue a refund within seven (7) days of receipt of the approved refund.
- C. Scholarship Policy:
- 1. Scholarship: The SYHA Board may award full and/or partial scholarships to those who are in need. Scholarships are confidential and decided upon by unanimous vote of the President, the Treasurer, and the Registrar only. A maximum dollar amount is usually no higher than the highest registration fee of that registration year. Recipients shall be selected based on the demonstrated financial inability to pay for the total cost of the registration for their player.
 - 2. Requesting a Scholarship: Requests shall be made in writing and mailed to SYHA President, P.O. Box 181, Skaneateles, NY 13152. All requests shall be reviewed confidentially by the SYHA President, a Vice President and Registrar. Recipients shall be notified of the award amount as soon as possible.

3. Special Scholarship Request: SYHA reserves the right to award scholarships for families who do not make a request, but have been brought to the Board's attention by a third party.

D. Processing a Scholarship: Players who are awarded scholarships shall remain anonymous to the Board of Directors and SYHA as a whole. (The only exception shall be the President, the Treasurer, and the Registrar (who shall vote)).

Article XI Sponsorships and Fund-raising

- A. Name and Logo: SYHA's name and/or logo shall not be used or duplicated without prior knowledge of and approval by the Board of Directors.
- B. Donations: SYHA shall provide opportunities for any individual or company to make donations to support the organization and/or to provide scholarships.
- C. Team Fund-Raising: All team fund-raising shall be approved by the SYHA Board of Directors prior to the "event."
- D. Raffle Tickets: Every family registered with SYHA shall purchase raffle tickets every season for the weekly drawings (December through February). Families may sell the tickets or use them as their own for the raffle.
- E. Sponsorships: SYHA shall provide opportunities for any individual or company to sponsor a team.

Article XII Amendments

These SYHA By-Laws shall be reviewed periodically by the SYHA Board of Directors. Amendments shall be supported by minutes of closed, open, and annual Board of Directors meetings.

Article XIII Availability of SYHA Documents

The SYHA Constitution and By-Laws document shall be in the possession of all members of the Board of Directors and made available at all times to SYHA members. The current USA Hockey, NYSAHA and Snowbelt Hockey League rules and regulations shall be available to SYHA members upon request.