

West Fargo Hockey Association Board Meeting

Board Meeting Minutes: Monday, October 19, 2020 at 6 p.m.

West Fargo Sports Arena, 520 32nd Ave W, West Fargo, ND

Board Members:

Present: Josh Benson, Joel Honeyman (via AnyMeeting), Alex Aughinbaugh, Kelly Kisell (via AnyMeeting), Seth Rehm, Shana Wilson, Anthony Houkom, Brent Kuehne, Kayla Goebel (via AnyMeeting), Eric Nelson, Jareb Raan, Corey Moos

Absent: Sarah Elkins

Others Present:

Gaming Manager: Jason Campbell

Members Present: Kristen Cigelske

PROCEEDINGS:

Meeting called to order at 6:03 p.m. by President Josh Benson.

Minutes Approval

Raan motioned to approve the September 21, 2020 Regular Board Meeting minutes as provided to the board of directors. Motion was seconded by Houkom. Approved by all; motion passed without dissent.

Raan motioned to approve the October 5, 2020 Special Board Meeting minutes as provided to the board of directors. Motion was seconded by Houkom. Approved by all; motion passed without dissent.

August 2020 Financial Report

Raan

Raan reported that financial position for August 2020 vs 2019 looks good. Campbell reported gaming doing well with both eTabs and paper tabs still running strong. Benson and Houkom spoke with Western State Bank to increase rate on savings. Houkom will also look into alternatives such as CDs, etc.

Old Business: Microsoft Transition from Intermedia Update

Houkom

Houkom reported that he needs to connect with Microsoft Non-Profit contact to assist with transition and hope to transition over the holiday week in December.

Old Business: Dasher Board/Banners Update

Kuehne

Kuehne reported the committee has held several meetings. Currently need to review current contracts and contact those individuals. Committee hopes to have and update product, process, and pricing by mid-November.

Gun Raffle Update

Nelson

Nelson reported update of dates, printing, etc. Campbell indicated more marketing could assist with additional sales and is pending a Facebook ad approval but Facebook posts have been shared on the WFHA page. Campbell inquired about creating a Facebook page just for the Gun Raffle. Goebel will connect with Campbell to understand needs and scope.

New Business: COVID-19**Wilson**

Wilson inquired with the board as to the authority of Gregoire and the COVID Committee regarding future action that may be necessary with increased risk of COVID. Motion made by Aughinbaugh to allow COVID Committee to make day-to-day decisions on COVID-related matters as relevant to hockey operations short of season-ending decisions. Seconded by Moos. Approved by all; motion passed without dissent.

Winter Raffle Update**Nelson**

Winter raffle is on-track with a new ticket vendor that has decreased cost and man-hours to prepare the tickets for printing. Will be distributing the tickets the week of Team Photos (November 9-12) along with gun raffle tickets for those interested. Nelson & Campbell have continuous contact with Hockey Operations to hold the tickets as long as possible if we believe the season will be on-hold or ending.

New Business: IRS Form 990: Review & Approval**Houkom**

Houkom submitted the tax returns to the board for review. Motion made by Aughinbaugh to approve the IRS 990 form. Seconded by Houkom. Approved by all and passed without dissent.

Treadmill Sale**Aughinbaugh**

Aughinbaugh has an interested party to purchase the WFHA treadmill. Will work with Kuehne on the sale and details.

PPP Forgiveness Application**Kuehne**

Kuehne inquired on the completion of the PPP Forgiveness form. Benson and Houkom will complete and submit with assistance from Brady Martz.

Meeting adjourned at 6:45 pm by Benson.

Board of Directors

Josh Benson, President

Joel Honeyman, Past President

Alex Aughinbaugh, Executive Vice President

Jareb Raan, Treasurer

Sarah Elkins, Secretary

Kelly Kisell, Director of Hockey Operations

Corey Moos, Director of Tournaments

Seth Rehm, Director of Compliance & Safe Sport

Shana Wilson, Director of Membership & Recruitment

Anthony Houkom, Director of Business Operations

Brent Kuehne, Director of Facilities & Equipment

Kayla Goebel, Director of Communications & Marketing

Eric Nelson, Director of Fund Raising & Gaming