

FLAGSTAFF YOUTH HOCKEY ASSOCIATION

FYHA BOARD OF DIRECTOR'S MONTHLY MEETING MINUTES

Meeting Date: Aug 13, 2025 6:00 PM Location: 214 E. Birch Ave

Teams Link: <https://tinyurl.com/FYHA-BOD-Meeting>



ROLL CALL

Board Members in attendance:

- Travis Joralmon, President
- Chris Whitney, Vice President & Coaching Coordinator
- Gina Nabours, Treasurer
- Tiffany Abbott, Secretary & Webmaster
- Brad Mihalik, Ice Scheduler
- Mike Darby, Fundraising Coordinator
- Jilleen Alessi, Equipment Manager

Coaches in attendance:

- 6/8U Club - N/A
- 10/12/14U Club - N/A
- 8U Travel - N/A
- 10U Navy, Andrew Graham
- 12U Navy, Chris Whitney
- 14U Navy, Kris Walsh

Managers in attendance:

- 8U Navy - N/A
- 10U Navy - Maegan Van Wyck
- 12U Navy - Brittany Darby
- 14U Navy - Ashley Householder
- Molly Joralmon, Manager Coordinator

Directors/Coordinators in attendance:

- Leigh Mathias, Club Director
- Mark Del Giorgio, Goalie Coordinator

Other/Members in attendance:

- Kevin Callaway
- Charlie Knotts

CALL TO ORDER + APPROVAL OF MINUTES

Meeting called to order at 6:05 PM by Travis Joralmon. Motion to approve July meeting minutes by Gina Nabours, seconded by Brad Mihalik. Motion to approve August agenda with amendments by Gina Nabours, seconded by Jilleen Alessi.

REPORTS

President's Report (Travis Joralmon)

- The 2025/2026 season has officially started. The seeding tournament is over Labor Day weekend and excited to see how our teams do. Shott's Tot's still has some open slots. We would love to fill this up, so please help with recruiting. Club registration is open, and we are

looking for parents interested in coaching club. Please reach out to our [coaching coordinator](#) or visit our website at: fyha.org/volunteers. GO NORTHSTARS!

Vice President's Report (Chris Whitney)

- No report

Treasurer's Report (Gina Nabours)

- Updated ACC information with officers and filed the annual report due in October
- Met with team managers at the manager meeting to review purchase procedures. Molly will be registering for all tournaments. EOY gifts will be ordered in February, so we should start working on the association gift in January so managers can know how much they have left over.
- Currently working with Charlie to get OSI transaction history.
- Checks have been sent out to all ice monitors who have submitted W9s so far.
- Travis will increase the amount in a 3-month CD based on board electronic vote.
- Mailed out the check for the seeding tournaments.

Secretary's Report (Tiffany Abbott)

- All volunteers and coaches on the 5/22 list have been emailed about updating SafeSport and/or background checks.
- If you wish to volunteer this season, please visit fyha.org/volunteers for the application and requirements. Thank you for your time and support of FYHA!

AAHA Hockey Director's Report (Travis Joralmon)

- Next meeting is Wednesday, 8/13. Report to follow.

Club Hockey Director's Report (Leigh Mathias)

- Try Hockey for Free is 9/13, volunteers needed for both on-ice and equipment fitting. [Sign up here](#).
- Shott's Tots begins 8/16.
- Club Registration is now open.

Coaching Coordinator's Report (Chris Whitney)

- Coaches have been signing up for CEPs and everyone should be good to go on everything else.

Equipment Manager's Report (Jilleen Alessi)

- Jerseys have arrived!
- Still waiting on warm ups and shells to arrive.
- Equipment swap is scheduled for August 23rd 9-11. We could use a couple more tables for the event.
- Marcus' name plate is on order. The company is covering all costs for it.

Fundraising's Report (Mike Darby)

- Finalizing discount cards, but still waiting for some responses.
- Meeting with Findlay Toyota for sponsorship opportunity.
- Need to discuss website sponsorships and lock down levels.

Presented updated sponsorship packet to the board. Discussed various sponsorship opportunities: helmet stickers, logos on club jerseys, tournament sponsor for Dark Sky, EOY banquet sponsor.

Ice Scheduler's Report (Brad Mihalik)

- Fall/Winter:
 - Stick Time slots until club hockey starts are random, sorry, ice is very hard to come by at this time but available sessions are on the calendar.
 - Travel hockey season begins Monday, August 11th! Season practice and dryland schedules are loaded into SportsEngine and displayed on the website calendar. Please note that the practice/dryland schedule will alter slightly once Club begins on Sept. 15th.
 - Goalie clinics will take place the first 5 Tuesdays of travel season (8/12 - 9/9) 5:30-6:30pm. Open to all FYHA goalies. The final session on 9/9 will be for club level goalies only.
 - Shott's Tots is scheduled and registration is open! It will be held from 9-10am (*with the exception of 8/24 it is 10:30-11:30am) on the following Saturdays & Sundays: 8/16, 8/17, 8/23, *8/24, 9/13 & 9/14
 - 10, 12 & 14U Navy Travel seeding tournament is 8/30 - 9/1 - Schedules have been posted to Social Media - managers to enter these games into SE.
 - 10, 12 & 14U Navy Travel league game scheduling will be 9/6 & 9/7
 - Club hockey season begins Sept. 15th! Season practice schedule is loaded into SportsEngine and displayed on the website calendar.
 - The first two 10,12,14U Club sessions on 9/15 & 9/18 are combined and will be used as evaluation sessions to determine Navy or White team placement.
 - Grunnah Power Skating (GPS) Season Prep Clinic is scheduled and registration is open! We will not be scheduling any league games (home or away) this weekend to allow all FYHA skaters to take advantage of this clinic. Club teams will have a modified schedule this weekend so please check the calendar! Register before 9/1 for \$50 off. The schedule is as follows:
 - Group 1 (7-10 years olds)
 - Saturday 9/27, 9-10:30am & 5-6:30pm
 - Sunday 9/28, 9-10:30am
 - Group 2 (11-18 year olds)
 - Saturday 9/27, 10:45am-12:15pm & 6:45-8:15pm
 - Sunday 9/28, 10:45am-12:15pm
 - Try Hockey for Free is scheduled for 9/13 from 11:30am-12:45pm
 - Season Stick Time (all ages beginning 9/21) will be most Sundays 9:45-10:45am with some exceptions. Check the SE calendar for changes and omissions.
 - There are some dates that we will not have hockey:
 - Sept. 1st Labor Day (Travel will be at seeding)
 - October 10th-12th Fall Break (this could include the 9th and/or 13th as different schools have a different fall break by a day. Coaches will determine if you have practice on the 9th or 13th)
 - November 27th-30th Thanksgiving Break
 - December 20th - January 2nd Winter Break
 - January 19th - MLK Day (Travel tournament possible)
 - February 16th - President's Day (Association travel tournament)

- The 10,12,14U Club teams will combine and practice with each other in the other team's slot in weeks where a Monday or Thursday are the holidays listed above (with the exception of winter break - no hockey those dates)
- Other key dates:
 - November 2nd - 8U Mite Jamboree (Travel) in Flagstaff
 - March 7th & 8th - 8U Travel State Championships in Flagstaff
 - March 28th - Last day of Club hockey

Webmaster's Report (Tiffany Abbott)

- We would like to launch a new series on social media, player profiles. If your player would like to participate, please [fill out this form](#).
- Team photo albums have been created for the 2025-2026 season. Team managers will distribute the links. Please drop your photos in the folder throughout the year. Photos may also be used for social media posts and the EOY banquets.

Registrar's Report (Charlie Knotts)

- No report

Manager Coordinator's Report (Molly Joralmon)

- Managers meeting was held on July 23rd.
 - iPads and cords were handed out to 10's, 12's, and 14's
 - Video iPads and projectors were given to 12's and 14's managers to pass along to coaches for film sessions.
 - Gina reviewed individual team budgets (ice allocations, tournaments, EOY party/swag, etc)
 - Charlie discussed SE, Game Sheets, and 1T roster criteria
- All managers attended OSI baseline and concussion session on 8/5
 - All players should have a signed OSI waiver on file and able to start dryland day one
 - Managers presented each player/parent with their teams dryland participation agreement. The participation agreement is to hold players accountable for their behavior and participation during dryland sessions. Consequences will be enforced by each team's coach.
- Team meetings
 - Welcome emails were sent to all players/families before 8/5
 - Managers will hold their parent meetings within the first two weeks of practice.
 - Managers will review FYHA's anti bullying policy with their teams and get players' signatures.
- Other
 - All managers have admin access to SE and are able to upload games, scrimmages, tournaments, etc.
 - Every team has received their access code from the state and has full access to game sheets.
 - Managers should be working on securing locker room monitors, penalty box attendants, and DJ's for home games.

Goalie Coordinator's Report (Mark Del Giorgio)

- Nick Kasten has begun goalie clinics. Interested goalies can RSVP on SportsEngine.

UPCOMING EVENTS

- FYHA Goalie Development Clinics w/ Nick Kasten (8/12, 19, 26, 9/2)
- Shott's Tots 8/16-17, 8/23-24, 9/13-14
- FYHA Equipment Swap 8/23
- Travel Seeding Tournament 8/29-8/31
- Try Hockey for a Day 9/13
- Club Season begins 9/15
- Grunnah Power Skating Season Prep Clinic 9/27-28

OLD BUSINESS

Jackson Haughey Memorial Scholarship

- Discussed proposal and application documents approved by Maria Saurer. Tiffany has created the landing page on the website and Charlie is creating the application link in SE. Once that is ready, scholarship will be promoted and awards will be selected at the September board meeting.

Shott's Tots

- Discussed 23 players registered for the event. Zack Savage and Patrick Murphy will be at the equipment pickup Fri 8/15 and the first session on 8/16. We have enough volunteer coaches and players for the first two weekends. Looking for volunteers for 9/13 and 9/14.

NEW BUSINESS

Club registration

- Discussed ordering ~70 jerseys for Club with the FLG Hockey logo.

Try Hockey Free for a Day

- Discussed FYHA officially a Try Hockey for Free site with several registrations. Volunteer sign up link for on-ice and equipment fitting volunteers is open and spots are filling.

Manager reimbursable expenses

- We discussed updating the reimbursement process for team managers. Currently, managers have a \$500 budgeted stipend but must submit receipts for reimbursement. Gina Nabours proposed simplifying this by giving managers a flat \$500 in reimbursable expenses without requiring expense documentation, since managers are expected to attend every game and will inevitably reach that amount. These reimbursable expenses would remain under the \$600 threshold that requires a W-9 form. The Manager-in-Chief would not fall under this category. Discussed extending this same process to all T1 rostered assistant coaches. FYHA has budgeted \$300/coach up to 3.
- Gina Nabours moves to give managers a flat \$500 in reimbursable expenses without requiring expense documentation, since managers are expected to attend every game and will inevitably reach that amount. Assistant coaches will receive \$300. Seconded by Travis Joralmon. All in favor. Motion passes.

FYHA policy review

- All Policies and Procedures were consolidated into a single document and reviewed for accuracy. The Board reviewed and added a policy for Summer Stick Time.
- Gina Nabours moves to accept all changes. Seconded by Travis Joralmon. The updated document will be uploaded to fyha.org.

Summer program financial review

- Discussed outcome of travel team tryouts and summer pond hockey. Travel tryouts brought in \$2,100, summer pond hockey brought in \$7,400. Expenses were minimal. Charlie and Gina will update the ice costs. Net positive.

Dark Sky 3v3 review

- The Board reviewed the recap of the Dark Sky Tournament. Tournament Director Kevin Callway did an outstanding job organizing the event. The tournament brought in \$28,000 in revenue with \$9,700 in expenses, resulting in \$18,300 added to the general fund—nearly double the projected amount.
- Discussed potentially taking registrations through the MyTournament SE app in 2026; would not have to pay the \$126 fee for app use.
- Discussed changing tournament language to four games guaranteed, due to divisions being so full.
- Feedback was overall very positive, beer garden was a great addition. Suggestion to include a meal ticket in registration for each kid to draw families out to purchase from the grill.
- Discussed need to get creative on recruiting goaltenders; lost 3 goalies to a roller tournament.
- Discussed no 16U players.
- Discussed timing of tournament; some families were already back in school. Others mentioned families coming to Flagstaff for the Northwestern camp and liked that the tournament rounds out the week.

Sean Openshaw travel photo dates

- Discussed potential dates for travel photos with Sean. Looking for Saturday ice slots to do on-ice photos and action shots. Would need 3 hours (1 hour per team). Travis will reach out to Sean on options.

Motion to adjourn to Executive Session at 7:19 PM by Gina Nabours. Seconded by Jilleen Alessi.

Next meeting: Wednesday, September 17, 2025 @ 6 PM