



ARC Board Meeting
Minutes
Tuesday, May 16, 2023
7PM

1. **CALL TO ORDER**

Jeff Barnett, President, at 7:04PM

Executive Board Members Attending: Jeff Barnett – President;
Bleu Owens –VP/Program Operations; Kristen Fowks – VP/Physical Operations;
Mukesh Arora – Treasurer; Alice Kerber – Secretary

Committee Chairs Attending: Jason Beagle – Community Outreach;
Debbie Brock—Fundraising/Finance; Jenny Cater—Hooch; Bryce Chung—Past
President; Douglas Duerr – Legal; Danielle Evangelista – Membership;
Ben Hall – Equipment; Mark Ribbens—Strategic Planning

Club Leadership Attending:

Emily Maxwell – Club Manager; Sarah Ribbens—Risk Manager; Chris Zurawski –
Health; Clayton Whitfield—Investments; Jenn Wood—Social

Proxy Designations:

Jeff Barnett for Bryce Chung, Clayton Whitfield

Douglas Duerr for Mark Ribbens

Alice Kerber for Sarah Ribbens, Debbie Brock, Jenn Wood

Minutes of Previous Board Meetings, by Alice Kerber, Secretary

Presentation: ARC Board Meeting Minutes – Final from April 17, 2023

Motion to approve by Ben Hall, seconded by Bleu Owens, all approved. Minutes approved as written.

Treasurer's Report, submitted by Mukesh Arora, ARC Treasurer

Investments: Clayton Whitfield-*Jeff Barnett is collaborating with Clayton on investments & developing transition plan with Sterling Lanken.*

1) Adaptive (as of 4/28) \$3,674.51

2) ARC Checking (as of 4/28): \$25,622.51

3) ARC Saving (as of 4/28): \$160,065.44

4) Vanguard (as of 5/15): \$93,475.90

Discussion of difference between budgeted 2023 membership income and actual income. Mukesh Arora will 1) clarify 2023 budget development with Bryce Chung; 2) develop and present balance sheet for June 14th 21st (correction) Board meeting. Danielle Evangelista will run and present report on actual membership numbers at June 14th–21st (correction) Board meeting.

Jason Beagle and Mukesh Arora will coordinate preparation for Para Rowing audit.

Club Manager Report May 2023

- NPS Meeting - all coach documents have been shared with Frank @ NPS

Equipment & Facilities

- The lowest rack boats were moved in prep for heavy rainfall last month, Buford dam releases are still high so these boats will remain in these temporary spots a few more weeks
- [Coaches practice checklist](#) to aid in preventing damage as well as lock up the boathouse correctly was sent out in the last coaches meeting
 - Additionally, a laminated checklist for [water practices](#) is now in the LBH with dry erase markers
 - A laminated checklist for [erg practices](#) is in the UBH now
- All ergs are functional
- All launch registrations are in WhatsOpen as the picture associated with the correct launch (under resources, equipment, launches) - all current coaches have access to this if needed on the water
- Private boat storage has been updated for 2023
 - 1 or 2 more adjustments to be made
- Working on a few shifts in the UBH of larger club boats to best support programs, including new Rec B+. Still working on this
- Vespoli refurb 4x (TMQ replacement, 2015 midweight) has skeg issues, talked to Vespoli and will have a straight skeg installed this week
- Water separators have arrived to be added to all launch gas tanks. Inexpensive fix to prevent carburetor issues. Now with tracking engine usage we can replace these water separators every 300 hours of use
 - I now have access to a corporate account to order even less expensive engine parts to make this water separator under \$40 every time we need one
- All private oar storage and new boat tags are installed. Very clear what are club boats and what are private boats
- Launches and engines are being worked on this week for the Launch clinic May 20th

Coaches/Programs

- New programs schedule through November will be laminated and posted on all exterior doors this week. We had a few last minute adjustments.

- Still working with the Dogwood Masters organizers and ARC coaches on the race schedule. They just emailed again so we will figure out how to maximize our equipment usage
- All trucks reserved for races, trailer drivers secured, trailer diagram and blackouts in What's Open for Dogwood done
- What's Open seems to be having some glitches with people being removed from some programs, this will be fixed this week
- New tickets will be created in What's Open to get additional report options for boat, program, and equipment tracking
- New members are being added as they register after LTR.

President

Boathouse Proposal: *passed unanimously via email vote. Boathouse committee work going forward.*

Committee Goals *deferred to later meeting*

Past President

Website Update: *report deferred until later board meeting, but planning ongoing*

Legal/Risk Management Update

SafeSport: *training completed: decision to be made re: background checks*

Coaching payments 1099 versus w2: *deferred to future meeting*

Risk Program: *Sarah Ribbens, Douglas Duerr, Jeff Barnett developing plan to eliminate gaps, mitigate risk, clarify policies. Report at June 14th–21st meeting (correction)*

REPORTS/UPDATES

First VP

Programs: *Sculling program going well; considering potential for "coached sessions weekends off" outside of Head of the Hooch weekend*

New coach recommendation: *Eric Post*

Rowed at University of Tampa in college, lots of small boat experience.

1. *Coached at University of Tampa*
2. *Coached Sarasota Scullers*
3. *Extensive trailer driving experience*
4. *Experience working with masters and adaptive, and veteran athletes while in Sarasota*
5. *Certifications: First Aid, CPR & AED, SafeSport, USRowing Level 2, and Boater's License.*

Motion to approve Eric Post as assistant or substitute coach for all programs by Bleu Owens, seconded by Ben Hall, all approved. Motion approved as written.

Second VP

ARC Junior Camp: *Kasia Darlak is coach: expecting 12-18 girls – while primarily*

*Westminster students, camp also open to others.
Any time they are out a coach will be with them. Runs June 5 – July 30 with 2 regattas.
Equipment list submitted. Participants will pay temporary membership fee, but will
register under "camp registration" - Danielle Evangelista will set up registration.
Douglas Duerr will review agreement with Kristen Fowks.*

Launch Driver Clinic: *May 20 1 & 2 PM.*

Secretary

NLTR Day: *Saturday, June 10, 9:30AM-2:30PM. 4 two-hour sessions, free of charge.
Registration opens Friday, May 19. Alice Kerber will send info/link to board members to
be shared. Posted on Roswell 365. DIBS will be up by Friday, May 19.*

Adaptive/LTR/Community Coordinator

LTR: *completed two sessions with 24 of 27 participants graduating. 17-19 interested in
joining ARC. Session 3 starts June 2, planning to add makeup days.*

Veterans: *PRRC Friday, May 19th*

Para ID Camp: *May 20 – 6 registrants, some classified, one potential athlete.*

Blaze: *Resource Officer transitioning*

Champion Place (Disability services & support organization in Roswell): *Armando Cabrera &
Debbie Parker did erg training & intro to rowing: ongoing program.*

Committees

Social:

*Social Row Fridays begin May 19 at 6:30PM: individuals sign out boats themselves,
swing row and out to dinner after.*

- **Memorial Day Row:** *May 29 9Am: contact social@atlantarow.org*
- **Lucky's Event** – *later in Summer, details TBD*
- *Bill Youtie Memorial May 7 – about 20 in attendance*
- *Tom Kenny: family donated boat and oars returned to family*

Equipment/Facilities:

Stetson – bow repaired, finalizing cosmetics

"New to US" Quad: working on skeg issues

Dock bumper discussion ongoing. Ben Hall update in June

Membership:

*LTR membership trickling in: multiple contacts from experienced rowers. Please
respond to approval requests.*

Hooch: *New signage in Chattanooga: expanding footprint of TVA. Picking up activity as
summer comes. New Social media coordinator: Riley Kerber: Volunteer Merchandise
coordinator: Stacey Schrom.*

Fundraising/Finance: *Awaiting IRS response to 501c3 application*
Planning: *Update at June meeting*

Adjourned by Jeff Barnett, President, at 8:45PM

Next Meeting

~~*Wednesday, June 14, 2023*~~

CHANGED TO WEDS, JUNE 21

Upcoming Meetings

Wednesday, June 14, 2023

Thursday, July 13, 2023

Monday, August 21, 2023

Tuesday, September 19, 2023

Wednesday, October 18, 2023

Thursday, November 16, 2023

Monday, December 11, 2023

Tuesday, January 16, 2024