

# PRINCETON YOUTH HOCKEY ASSOCIATION

“Team First – Integrity – Grit – Engaged – Respectful”

Monthly Board Meeting Agenda / Minutes

June 23<sup>rd</sup>, 2025 @ 6:30 pm

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- 1. CALL TO ORDER:** 6:31 pm
- 2. ATTENDANCE:** Brittany Stearns, Amber Wilkinson, Melissa McAlpine, Joe Hostrawser, Zach Welding, JT Marchiafava, Craig Ballensky, Dylan Sweeney, Gabbi Schwenzfeier, Nick Schwenzfeier, Matt Plasch, Stacy Anderson, Nick Schuett, Mike Krueger, Cameron Carson, Kristen Madoll, Stacy Melby, Matt McLaughlin, Jeremy Uhrich, Gage Chaffee
- 3. REVIEW AND APPROVAL OF GAMBLING REPORTS** (*Amber Wilkinson, Gambling Manager*): Reports were sent to board for review on Wednesday June 18<sup>th</sup>, 2025. Princeton Lanes is closed for the summer. Year-end is 6/30 so Amber has auditors scheduled to perform all site audits the morning of 7/1, prior to any gambling activity for the new year. Dylan Sweeney motions to approve LG1004, Nick Schuett seconds. All in favor, motion passes. Craig Ballensky motions to approve the transfer of \$10,000 for bills, Nick Schuett seconds. All in favor, motion passes.

## PGC – 020

Total Net Receipts: \$17,320.15

Net Profit/Loss: \$615.76

Bar bingo on Mondays, Meat Raffle on Fridays, Horse Races when busy (Meat Raffle on break for summer – Bar Bingo still going)

## Shooters – 024

Total Net Receipts: \$31,549.60

Net Profit/Loss: \$7,759.41

Bar bingo on Tuesdays, Meat Raffle on Sundays

## Lanes – 017

Total Net Receipts: \$3,957.95

Net Profit/Loss: \$437.69

## Clyde’s Grill - 022

Total Net Receipts: \$21,733.70

Net Profit/Loss: \$2,147.63

Bar Bingo on Thursdays, Meat Raffle on Saturdays (Meat Raffle on break for summer – Bar Bingo still going)

## Dirty Blonde – 031

Total Net Receipts: \$20,015.25

Net Profit/Loss: \$5,698.22

Bar bingo on Wednesdays, Meat Raffle on Saturdays, Horse Races when busy

## Arena – 001

Total Net Receipts: \$2.29

Net Profit/Loss: **(\$1,071.63)**

## Total Net Receipts

7/2023 \$125,800 vs. 7/2024 \$105,638

8/2023 \$121,387 vs. 8/2024 \$83,940

9/2023 \$156,017 vs. 9/2024 \$101,219

10/2023 \$123,630 vs. 10/2024 \$134,635

11/2023 \$88,087 vs. 11/2024 \$104,744

12/2023 \$104,534 vs. 12/2024 \$111,796

1/2024 \$91,643 vs. 1/2025 \$111,454

2/2024 \$97,785 vs. 2/2025 \$96,513

3/2024 \$92,649.18 vs. 3/2025 \$112,603

4/2024 \$91,188 vs. 4/2025 \$91,377

5/2024 \$105,819 vs. 5/2025 \$94,579

## Total Net Profits

7/2023 \$4,285 vs. 7/2024 \$26,006

8/2023 \$45,165 vs. 8/2024 \$23,190

9/2023 \$53,704 vs. 9/2024 \$36,098

10/2023 \$6,140 vs. 10/2024 \$44,988

11/2023 **(\$9,865)** vs. 11/2024 **(\$3,749)**

12/2023 \$24,194 vs. 12/2024 \$19,120

1/2024 \$16,070 vs. 1/2025 \$26,902

2/2024 \$18,752 vs. 2/2025 **(\$1,466)**

3/2024 \$12,092 vs. 3/2025 \$24,387

4/2024 \$12,821 vs. 4/2025 **(\$1,576)**

5/2024 **(\$9,572)** vs. 5/2025 \$15,587

4. **REVIEW AND APPROVAL OF MEETING MINUTES** (*Brittany Stearns, Secretary*): May minutes were sent to the board for review on Monday June 16<sup>th</sup>, 2025. June 9<sup>th</sup> and June 11<sup>th</sup> Closed Special Meeting Minutes (Candidate decisions) were sent to the board for review on Monday June 16<sup>th</sup>, 2025. No questions on minutes, but one minor edit to the June 9<sup>th</sup> Special Meeting minutes to allow Stacy Anderson to be set up as a bank account signer. JT Marchiafava motions to approve May meeting minutes and June special meeting minutes, Zach Welding seconds. All in favor, motion passes.
5. **REVIEW AND APPROVAL OF TREASURER REPORT** (*Dylan Sweeney, Treasurer*): Introduced and welcomed, Stacy Anderson, the new PYHA Financial Manager. May reports were sent for review on Thursday June 19<sup>th</sup>, 2025. Brittany Stearns was covering Financial Manager duties during interim while the board interviewed candidates and selected a new Financial Manager for PYHA. No questions about May reports. Discussion around payment for Summer Skills Instructors following the MN UI Audit. Bryan Osmondson and Ryan Cross paid as 1099 contractors but per MN UI, Daulton Drews needs to be paid as W2. Summer Skills payment for Daulton was added to biweekly salary payment. Craig Ballensky motions to approve May treasurer reports, JT Marchiafava seconds. All in favor, motion passes.

Account Balances (as of 5/31/2025):  
 Arena Checking - \$43,074.36  
 PYHA Checking - \$61,507.43  
 Fundraising Checking - \$118,113.05  
 Capital Improvements - \$10,835.60  
 CD 9297 - \$30,000.00  
 CD 9289 - \$150,000.00  
 Total Checking/Savings: \$413,530.44

PL summary for May:  
 Gross Profit - \$35,741.87  
 Gross Expense - \$59,261.07  
 Net Profit – (\$23,519.20)

6. **PRESIDENT'S REPORT** (*Joe Hostrawser*): Spencer Bjerga from First Bank & Trust met with Stacy Anderson. Minuteman apparel store is live, and we will be getting 20% back from them.
7. **VICE PRESIDENT'S REPORT** (*Ben Heath*): Did not attend but shared with Joe that he has been added as a bank account signer. No feedback forms received.
8. **ARENA/ADVERTISING MANAGER REPORT** (*Missy McAlpine*): We still need to fill the Peewee/Bantam A jamboree. Looking for 3 more Peewee teams and 2 more Bantam teams. Looking to find teams outside of D2, D5 and D10 as those districts are already being represented. Discussed possibly hosting a 10U/12U home tournament December 12<sup>th</sup> – December 14<sup>th</sup>. Girls Co-Op Committee to make a final determination and let Missy know by June 30<sup>th</sup> so ice can be sold if not needed. The East Rink chiller will be turned on 9/2 and center ice logo painting will happen on 9/5. Center Ice logo template was purchased in 2024 so just paint and labor needed this year. Board agreed to proceed. Princeton will be hosting Peewee and Bantam B2 District tournament as well as Peewee and Bantam AA Region tournament. Brittany Stearns motions to approve up to \$2,386.47 for Missy, Daulton, and maintenance staff (2) to attend the 2025 MIAMA conference, Jeremy Uhrich seconds. All in favor, motion passes. Missy requested some updates for Goons: check received last year for \$8,150 but PIA was never paid for ice. Missy and Stacy will look into this. Zach and/or Craig to follow up with Corey and Chris about needing a liquor license this year.
9. **DISTRICT 10 REPORT** (*Joe Hostrawser*): D10 brought in a Goalie Coach at the last meeting to talk about the study being done in Canada around appropriate net sizes per level of play. There will be no July D10 meeting. Reminder that D10 is hosting a Bantam C league this season.

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## 10. REPORTS

- **Away Tournament Coordinator**, *Nick Schuett/Brittany Stearns* – Tournament scheduling in process. Bantam A is done, Bantam B2 is done, Peewee A needs a tournament in January, Peewee C is done, Squirt B1 is done, Squirt C is done. Hotel Blocks in the works for anything over an hour away. 10U and 12U on hold until we know what is

happening with level declarations. Sounds like the plan is for 10UB2 which requires district approval. Co-Op Committee to request approval and then tournaments can be scheduled. If Princeton hosts a 10U/12U tournament in December, then only one away tournament needs to be scheduled.

- **Communications Coordinator, Ben Heath** – Did not attend but asked Joe to share. Recent communications sent/upcoming communications: Goons 4 Good and Registration
- **Equipment Manager, JT Marchiafava/Jeremy Uhrich** – waiting on jersey mockups so board can approve, and order can be placed.
- **Fundraising Coordinator, Craig Ballensky** – wants the board to consider having meetings at our gambling sites occasionally and also shared the idea of a PYHA Board Poker Run as a way to support our sites.
- **Game Sheet Coordinator, Brittany Stearns** – nothing new to report
- **Girls Program Coordinator, Ben Heath** – did not attend but Cameron Carson, Girls Coordinator attended and provided the update. All girl summer skate scheduled for Sunday 7/20/25 at 4:30 pm. Working on projections and outreach to girl families to discuss plans for the upcoming season. Kristen and Cameron are working on drafting communications. MN Frost sent an email to the PYHA secretary which was shared with the co-op committee who is discussing upcoming off-ice opportunities for girls' teams. Domain and email setup for the PBBL co-op. PBBL HS meeting scheduled for 6/24/25. Asked that the board consider an established budget for PBBL promotional items. Expressed frustration with not being made aware of the conference call between PBBL and C-I/Northern Tier and asked for timely/open communication.
- **Hockey Director, Nick Schuett** – Proposed an HDC reorg following MN hockey recommendations. This would mean the HDC would consist of high school coaches, girls' coordinator, hockey director, skills instructor, goalie instructor and mite coordinator. This is close to what we have today with the addition of mite coordinator. Informed the board that PYHA needs to find a new goalie instructor as Ken Hembre will not be returning this season. Proposed a few options: 1. MEGA for \$125/hour (Monday nights not available), 2. Share MEGA with BBL and N. Branch or 3. Consider bringing on a PYHA alumni who has recently been involved in PYHA again as a non-parent coach in recent seasons. Confirmed that Bryan Osmondson is on board to be the Monday night skills instructor again as well as the pre-skate instructor, and on-ice tryout coordinator. Bryan is hoping to start Monday night skills earlier so that 8 sessions can be done (running from 10/13/25 – 01/26/26).
- **Home Tournament Coordinator, Jeremy Uhrich** – We still need to fill the Peewee/Bantam A jamboree. Looking for 3 more Peewee teams and 2 more Bantam teams. Looking to find teams outside of D2, D5 and D10 as those districts are already being represented.
- **Mite/8U Coordinator (On-Ice), JT Marchiafava** – nothing new to report
- **Mite Jamboree Coordinator, Danielle Murphy** – did not attend/nothing new to report
- **Mite/8U Coordinator (Off-Ice), Craig Ballensky** – nothing new to report
- **Outdoor Ice Manager, Jon Stenslie** – did not attend/nothing new to report
- **Recruitment Coordinator, Dylan Sweeney** – First Learn to Skate (LTS) done on 6/15/25 – had 10-12 kids and was a good mix (50/50) of boys and girls. Need to update communications/social media posts so it is clear that helmets (even bike helmets) are required by ALL on ice. Next LTS scheduled for 7/13/25 at 4:15 pm. Official Try Hockey for Free Day scheduled for 9/13/25 at 2:45 pm. Shared Splash Park Sponsorship Thank You card.
- **Referee Coordinator, JT Marchiafava** – nothing new to report
- **Registration/Team Manager Coordinator, Brittany Stearns** – D10 Registrar Meeting on June 22<sup>nd</sup>, 2025. Changes and reminders for the upcoming season: no more than 5 coaches on any roster, goalie coaches count as 1 of the 5 but student coaches do not – no more than 4 coaches on the bench at any game, including student coaches. Managers will be listed on rosters, but Locker Room Monitors (LRMs) will not as this messes up Gamesheet. LRMs will be placed on a Volunteer Roster and a master list of LRMs will be sent to the D10 Director. Top Team at each level must have 14 skaters and 1 goalie (no change), any deviation requires **WRITTEN** approval from the D10 Director. Discussed Peer Move Ups, Play Ups, Pull Ups and Playdowns for clarity. Peer Move Up: once a player makes the decision to play up with grade, they **MUST** continue with grade throughout youth/girls hockey **UNLESS** approved by D10 Director in writing. Pull Ups are done by an association and must follow specific rules – these are just for one season. Play Ups are requested by parents and must follow the associations established process and are just for one season. Play Downs are initiated by parents, must be approved by USA Hockey and are intended for players with a documented medical necessity, simply being “smaller” or “less skilled” or “brand new to hockey” are

not sufficient reasons for a playdown exceptions. If approved, the player must play on the **bottom** team of the level they are playing down at. School Waivers are **ONLY** available to 1<sup>st</sup> year Squirts/10U and Junior Gold/19U, players on school waivers, who took one season off (even if injured) and are now returning, have lost their school waiver and are no longer eligible. Younger siblings of players on school waivers will not be grandfathered in. Discretionary Waivers must be completed prior to player participation in any event/activity. Stating “because the player attends school there” is not a valid reason for a discretionary waiver. These are intended for A level players at associations that only offer B level hockey. These are annual waivers. Important Dates: Registrar Meeting with USAH on 8/12, Board Roster updates, if applicable, due on 9/30/25, Squirt/10U and up roster sign off on Saturday 10/25/25 (need early roster sign off for Bantam A and Peewee A), Mite/8U roster sign off on Saturday 12/6/25, Bantams/15U trying out for high school must be rostered on youth/girls team and then redlined from youth/girls team when high school tryouts begin – they cannot participate in any youth/girls team activity until released from the high school, automatic redlines when coaches let SafeSport expire, fines for participating while redlined assessed to coaches, Team Folders for roster sign off – no changes - **\*\*NEW\*\*** a \$25 fee will be charged for any changes made to the roster for the initial approval, including players that register late. Level 4 coaches are not getting their CEUs done even though they have 3 years to complete. Those that do not get their 5 CEUs that expire on 12/31/25 will be auto redlined by USA Hockey, done for the season and unable to coach next season until **everything** is done.

- **Scheduling Coordinator (Practice)**, *Joe Hostrawser* – nothing new to report
- **Scheduling Coordinator (Games)**, *Missy McAlpine* – nothing new to report
- **Tiny Tigers Director**, *Zach Welding* – not much to report – doing some reach out to girls to see if they are planning to return and move to 8U
- **Volunteer Coordinator**, *Dylan Sweeney* – access to DIBS portal. Stacy Melby has been selected as the Volunteer Coordinator for the 25-26 season. Requested setup of a PYHA volunteer email address. The board discussed needing to look at increasing volunteer hours requirements as 12 hours per family is not enough to cover the needs of PYHA. Also, discussed needing to look at what Extra Credit is being giving out as some of it may not be equivalent to 12 hours of volunteer time.
- **Website Coordinator**, *Zach Welding* – Co-Op Domain purchased – set to auto renew. \$12 for the first year and \$16 per year for subsequent years. Adding All Girl Skate to the website/calendar. Removing open positions that have been filled.

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## 11. NEW ITEMS

- **Introduce and Welcome Stacy Anderson:** done during Treasurer’s report
- **Girls Program (Matt Plasch):** Matt spoke to the board about connecting with River Lakes and picking their brain about building a successful girl’s program. Mentioned making a plan layout from top to bottom, with building blocks and progression planning. Matt suggested a structured baseline for coaches to use as a guide, not that all practice plans for all teams be exactly the same but that they have the same starting point/baseline. Asked schedulers to consider mixing it up a little next year at the Mite/8U level so 8U has an opportunity to have shared ice practices with Mite A or Mite B from time to time or at least shared practice plans. Inquired about options for 12U if PBBL does not have the numbers for a team. Inquired about options for 15U girls.
- **Facebook (Craig Ballensky):** To avoid having a single point of failure, suggested having the PYHA Facebook page tied to an association email address versus an individual’s email address. Also, suggested having multiple admins, creating a Social Media coordinator role and board ownership of social media.
- **Bylaw Revisions:** Bylaw Revision draft is on the PYHA shared drive. Board members need to make their comments/suggestions prior to the July meeting so that a final version can be agreed upon and posted online for the members to view/comment on for 30 days. This must be done by August as the direction from MN Hockey and D10 was to have final bylaw revisions done by the start of the season and pre-skates start in September.
- **Board Member Resignation:** Ben Heath sent his letter of resignation via email on 6/28/25. The board will elect a new VP at the July meeting and start discussions to fill the vacant director seat.

**12. ADJOURN:** - JT Marchiava motions to adjourn at 9:31 pm, Nick Schuett seconds.