

AES PAYMENT INSTRUCTIONS

These instructions outline how to pay for tournament registrations online through the AES platform.

These instructions only apply if your team has an "OK To Pay" status indicated for an event.

- 1) Log into your club's AES account.
- 2) Look for the "Club Details" menu on the left side and click on "Teams"
- 3) Click on the team you'd like to pay for and open that team's details page.
- 4) Click on the "Pay" link next to the event you'd like to submit payment for.
- 5) Click on the red "Pay Online" button at the bottom of the next screen.

