



of Nebraska

# THE NEW PROCESS TO CREATE AN ACCOUNT

- Create an account (if you do not already have one)
- Verify your account
- Your Dashboard

# CREATE AN ACCOUNT

- You can create a new account at <https://ne.registerplay.com/auth/register>
- On that page you will need to fill out the form completely and hit submit.

This account is for you. Once created you will have the ability to create people in your family, like your children. DO NOT create an account for your child. To comply with the Children's Online Policy Act, you must be at least 18 years old to create an account.

First Name\*



First Name is required

Middle Name



Last Name\*



Last Name is required

Email\*



Email is required

Email Confirm\*



Confirm Email is required

Birthday\*

mm/dd/yyyy

Birthday is required

Street Address\*



Address is required

City\*



City is required

State



State is required

Zipcode\*



Zipcode is required

United States



Phone

Phone is required

Password\*



Password is required

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Password (Confirm)\*

Password confirmation is required

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Yes, I have read and agree to website Terms of Use.

[USA Softball of NE Terms and Conditions](#)

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Yes, I would like to receive marketing communications, updates, special offers (including partner offers), and other information from USA Softball of NE.

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I agree to receive communications by **Text Message** regarding to **Updates on Tournaments, including weather conditions, delays, and cancellations** from Register Play.

[USA Softball of NE Privacy Policy](#)

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You must accept terms and conditions

Please fill all the required fields



CREATE AN ACCOUNT

# VERIFY YOUR ACCOUNT

- Once you hit submit you will get an email from the website asking you to verify your account. Click on the Verify Account link on the email.
- If you do not get it within five minutes, most likely it is trapped in your spam filter.

# DASHBOARD

- Once you have verified your account go to your dashboard at <https://ne.registerplay.com//pages/dashboard>.
- On your dashboard click on the “My Family” tab if you are not automatically directed to it.

# CONGRATULATIONS

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- You have created an account with USA Softball.





of Nebraska

# THE NEW PROCESS TO REGISTER TO UMPIRE

- Your Dashboard
- Registering
- Payment
- Congratulations

# OFFICIALS

- Once you are at your dashboard under the My Family tab.
- Then click on the white “Officials” button and click on “Register for 2026.”

- Approvals
- My Directors
- My Staff
- My Family**
- My Teams
- My Events

Family Members ?

	Name		Contact Info	Action <span>?</span>
1	<a href="#">Dan Pfeffer</a> <i>Player Rating: A</i>		(952) 250-3393 dan@mnssoftball.com	<a href="#">Compliance</a> <a href="#">Join a Team</a> <a href="#">Rostered</a> <a href="#">Officials</a> <a href="#">More</a>
2	Chandler Adams <i>Child</i>		<a href="#">Guardian Access</a>	<a href="#">Compliance</a> <a href="#">Join a Team</a> <a href="#">Off</a> <a href="#">Register for 2026</a>

# PAYMENT

- On the pop-up fill out the form including payment information.

## Umpire Registration



In order to be an official you must have an active official registration.

Officials Registration\*



Your State\*



Your County\*



Primary Sport\*



Additional Sports



 Card number

[Autofill link](#)

Pay \$undefined for Umpire Registration

# CONGRATULATIONS

- You are now registered and paid your dues to umpire.
- You should get two emails verifying this. There is no action required with these emails.





of Nebraska

# COMPLETING YOUR BACKGROUND CHECK

- Go to your Dashboard at <https://ne.registerplay.com/pages/dashboard>
- Click on the My Family tab.
- Click on the “More” button.
- Click on the “Compliance” button.

- Approvals
- Sanctioned?
- My Directors
- My Staff
- My Family**
- My Teams
- My Events

Family Members ?

	Name		Contact Info	Action <span>?</span>
1	<a href="#">Dan Pfeffer</a> <i>Player Rating: A</i>	 	(952) 250-3393 dan@mnssoftball.com	<a href="#">Compliance</a> <a href="#">Join a Team</a> <a href="#">▼ Rostered</a> <a href="#">▼ Officials</a> <a href="#">▼ More</a>



Expand All

Collapse All

Background Check

Optional



### BACKGROUND CHECK (VOLUNTEERS)

- If you are:
- Part of a youth sport organization administration
  - Volunteer on the field or in the dugout

You have to get background checked.

**WARNING!**

No refunds or cancellations once ordered.

Get Background Check

SafeSport

Optional



ACE

Optional



Concussion

Optional



# COMPLETING YOUR BACKGROUND CHECK

- If you are registered, you should NOT get charged for your background check.

***Welcome!***

## **Are you ready to begin the background check process?**

Once you start, you will complete the following steps:

- Give consent to running your background electronically.
- Complete the necessary disclosures.
- Fill out the background questionnaire.
- Submit your information.

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If you would like to learn more about NCSI's Privacy Policy, please visit our website: <https://solutions.ncsisafe.com/privacy-policy>

Do not click the back button during this process. You will have the opportunity to edit the information you provide before submitting your questionnaire.

**Continue**



# COMPLETING YOUR BACKGROUND CHECK

- Once you click “Continue” there will be some questions to answer.

# CONGRATULATIONS

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- You have now submitted for a background check.
- NCSI will process the background check, and you will get notification of completion soon.
- It can take from two to ten business days.





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# COMPLETING SAFESPORT

- Go to your Dashboard at <https://ne.registerplay.com/pages/dashboard>
- Click on the My Family tab.
- Click on the blue “Compliance” button.
- Click on Get Background Check.

- Approvals
- Sanctioned?
- My Directors
- My Staff
- My Family**
- My Teams
- My Events

Family Members ?

	Name		Contact Info	Action <span>?</span>
1	<a href="#">Dan Pfeffer</a> <i>Player Rating: A</i>	 	(952) 250-3393 dan@mnssoftball.com	<a href="#">Compliance</a> <a href="#">Join a Team</a> <a href="#">▼ Rostered</a> <a href="#">▼ Officials</a> <a href="#">▼ More</a>

# SAFESPORT OPTIONS

- If you have never taken SafeSport training, click on 1<sup>st</sup> Time with SafeSport.
- If you have taken SafeSport training, click on Returning Users.
- And if you have passed SafeSport training in the last year you can upload your current certificate.

Compliance - Michael Giinthir



Expand All

Collapse All

Background Check

Optional



SafeSport

Optional



APPLICATION LINKS

1st Time with SafeSport

Returning Users

Upload Certificate

ACE

Optional



Concussion

Optional



# SAFESPORT OPTIONS

1. [SafeSport Trained – NGB1](#)
2. [Refresher 1: Recognizing and Reporting Misconduct – NGB1](#)
3. [Refresher 2: Preventing Misconduct – NGB1](#)
4. [Refresher 3: Creating a Positive Sports Environment – NGB1](#)

If you do not see any of these courses, fill out this form to get access <https://uscenterforsafesport.myabsorb.com?KeyName=NGBUSAS-VNMxw3>

# SAFESPORT OPTIONS



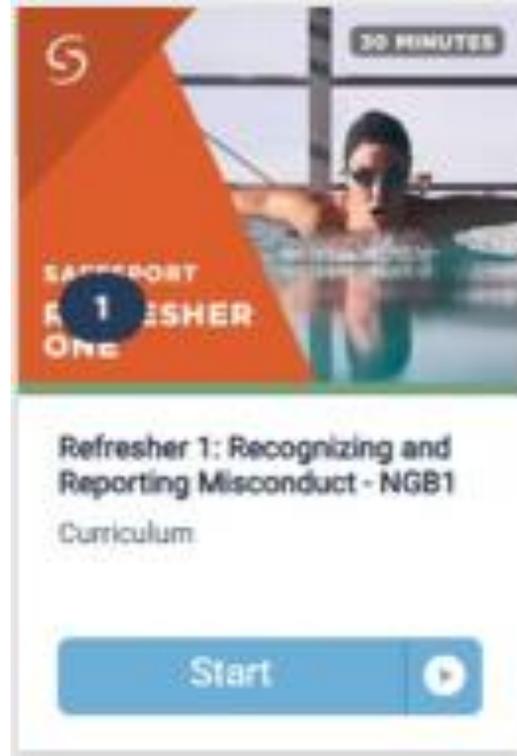
30 MINUTES

SAFESPORT TRAINED CORE

SafeSport Trained - NGB1 Curriculum

Start

This card features a blue and white background with a photo of a basketball player. It includes a '30 MINUTES' timer, the 'S' logo, and a 'Start' button with a play icon.



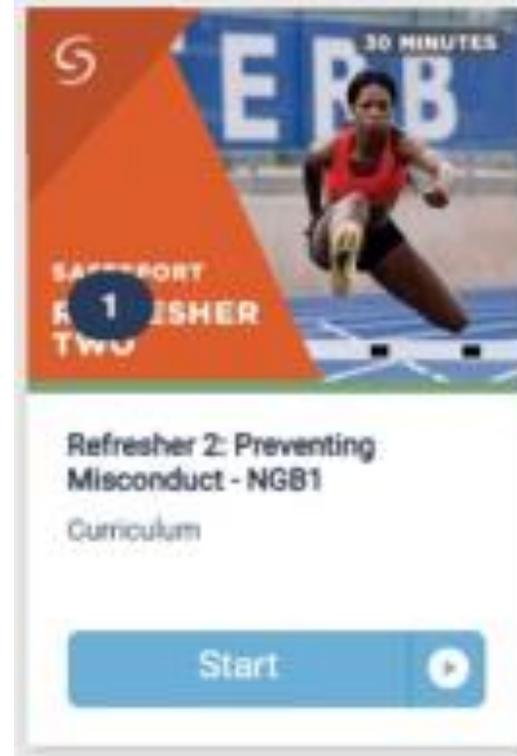
30 MINUTES

SAFESPORT REFRESHER ONE

Refresher 1: Recognizing and Reporting Misconduct - NGB1 Curriculum

Start

This card features an orange and white background with a photo of a swimmer. It includes a '30 MINUTES' timer, the 'S' logo, and a 'Start' button with a play icon.



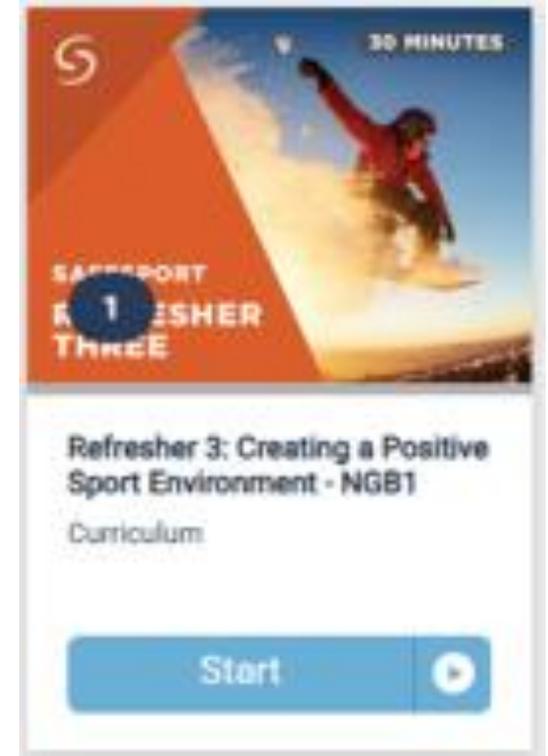
30 MINUTES

SAFESPORT REFRESHER TWO

Refresher 2: Preventing Misconduct - NGB1 Curriculum

Start

This card features an orange and white background with a photo of a track athlete. It includes a '30 MINUTES' timer, the 'S' logo, and a 'Start' button with a play icon.



30 MINUTES

SAFESPORT REFRESHER THREE

Refresher 3: Creating a Positive Sport Environment - NGB1 Curriculum

Start

This card features an orange and white background with a photo of a snowboarder. It includes a '30 MINUTES' timer, the 'S' logo, and a 'Start' button with a play icon.

# SAFESPORT CERTIFICATE

- Once you have completed your SafeSport training you can go to <https://uscenterforsafesport.myabsorb.com/#/transcript> to download your training certificate.
- On that page click on the blue download button of the most recent training you have completed.
- If there is an orange stopwatch next to the certificate, that means it has expired.
- The certificate is good for 365 days from date of pass on the certificate.

# SAFESPORT CERTIFICATE



-  Username: dan@josoftball.com
-  Email Address: dan@josoftball.com
-  Department: USA Softball
-  Credits: 0

## Certificates

 Certificate is expired

Course Title ▲	Valid From ▶	Expires ▶	View
Refresher 1: Recognizing and Reporting Misconduct	September 22, 2023 8:38 AM	September 22, 2024  8:38 AM	<a href="#">Download</a>
Refresher 1: Recognizing and Reporting Misconduct	November 10, 2019 6:00 PM	November 10, 2020  6:00 PM	<a href="#">Download</a>
Refresher 2: Preventing Misconduct	November 5, 2020 6:00 PM	November 5, 2021  7:00 PM	<a href="#">Download</a>



# SAFESPORT CERTIFICATE

- Go to your Dashboard at <https://ne.registerplay.com/pages/dashboard>
- Click on the My Family tab.
- Click on the “More” button.
- Click on the “Compliance” button.
- Click on the “SafeSport” button.
- Click on the blue “Upload Certificate” button.

Compliance - Michael Giinthir



Expand All

Collapse All

Background Check

Optional



SafeSport

Optional



APPLICATION LINKS

1st Time with SafeSport

Returning Users

Upload Certificate

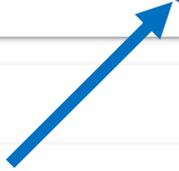
ACE

Optional



Concussion

Optional



# SAFESPORT CERTIFICATE

- Under Upload Compliance Document click on SafeSport Document.
- Browse to the folder that you saved your SafeSport certificate at and click on it to upload.
- Click on Upload Document.



Expand All

Collapse All

Background Check

Optional



SafeSport

Optional



Upload Compliance Document



SafeSport Document\*



Upload Document

ACE

Optional



Concussion

Optional



# SAFESPORT CERTIFICATE

- Under Upload Compliance Document click on SafeSport Document.
- Browse to the folder that you saved your SafeSport certificate at and click on it to upload.
- Click on Upload Document.

# CONGRATULATIONS

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- You have now completed your SafeSport requirements.
- A website administrator will approve your SafeSport certification shortly.

