

PYHA Board Meeting Agenda

Meeting Date: Monday, January 8

6:00PM - Oakstone

Board Members Present:

Megan Fritsch	Greg Fawver	David Gauder	Zach Goepfinger – left early
Chad Normington	Aaron Palmer	Liz Payne	Debbie Reynolds - late
Blythe Robbins - late	Lindsay Schleis	Mike Taylor - late	Bekie Timmons

Ground Rules:

- o Your time is valuable. We respect each other’s time so all topics run on time.
- o If won’t be complete, table until next month or discuss via email.
- o 3 Types of topics
 - Informational – Provides information to the Board.
 - Discussion – Informational plus requires idea generation and/or input in preparation for a Decision.
 - Decision – Discussion plus decision required.
 - A vote is taken.

1. 6:00pm - Call to order (approve minutes from December meeting) (6:08pm) – Lindsay motion to approve, Greg Second (8 yah, 0 nah, 3 not present)

2. 6:05pm – Old Business (6:09pm)

3. 6:15pm - Treasurer Update (6:10)

Trying to reconcile everything through December – numbers are looking good compared to estimated projections for the year. Current bantam A team cancelled their GB (will not be refunded) and picked up Rhinelander which they want us to cover \$928.50 (\$1300 for GB is lost, and \$1,200 for Austin, MN is lost) Greg motion to approve the cost of the Rhinelander tournament, Megan second (8 yah, 0 nah, 3 not present) – Fundraising checks have rolled in and the Raffle is in full swing.

Volunteering with the lack of state – people are concerned they will not have enough hours – possible offer an hour of volunteering for attending the annual meeting

Glass cleaning – do it during level 1

Need to do a better job about educating on how to get involved – there are opportunities, members are just not taking advantage

4. 6:30pm - OIC Update (6:29pm) – not a lot of updates – midseason evaluations are just wrapping up – need to find a way to communicate with skill shark – BB has settled in, BA is still a work in progress but getting better. Squirt and PW are going well. Good weekend of Tournament success across the organization. Success is on and off the ice. Scheduling meetings this week with the 3

coaching liaison and if they see needs within the levels in order to finish the seasons in a strong manner. Summer shooting training – was not super well attended last summer (8 kids that reached the gold, silver, and bronze goals) – want approval from board to get the signage up on the shooter tutor at the rink.

5. 7:00pm – Discussion Items (6:36pm)

1. Annual Meeting

1. e.g. Format, Timing, what to prep for

1. March 16, 1-3pm at St. Dennis – Ice Cream Social
2. Volunteers needed to set up and take down
3. Annual meeting minutes and agenda
4. Have a volunteer do the program
5. Email about board positions – print out with the board member candidates and the voting slips
6. Liz does the budget
7. Need Bantam writeups – create a google form
8. Digital files for the team pictures

2. 4 - 3 year terms, and 2 - one year terms for the board

2. Director Of Hockey Operations - closed to Board (Last meeting we learned Dan was willing/able. Need to sync up internally on next steps) Megan motion to go into closed, Mike second (10 yah, 0 nah, 1 not present). Bekie motion to come out of closed, Aaron second (10 yah, 0 nah, 1 not present)

3. Key position updates and thoughts

1. Registrar – will add to communication this needs to be filled
2. Concessions – will add to communication this needs to be filled

6. 7:45pm - Quick Hits (7:00pm)

1. Documentation Inventory - document what needs to be updated (and determine by who/when) – as an organization we need to do a better job on documenting – wealth of knowledge as there are big changes next year with the change of the board – be nice to have it all somewhere so we can access all of the information somewhere. Teams hasn't been effective. Google offers a similar suite. Poll the organization to see if anyone has information RE: exchange/teams to assist, and Lindsay will ask her people about Google Suite

2. Pending Communications

1. What, Who and When (so Blythe doesn't need to chase/hound) –

1. Volunteers going in its own email
2. ALD is sending an email that needs to go to organization from David – instances related to off-ice officials/parents in the penalty box, scoresheet, time clock and what is appropriate behavior and how to deal with the behaviors within the penalty box
3. Annual meeting – hold the date
4. Annual survey – should be in survey monkey archive

3. Job descriptions/expectations (Waunakee example; see example in separate email) – having a more robust way to describe what we need, and what the positions include – worth tabling for now until and get it taken care of in the off-season. Board will come next meeting with what roles we should spell out / key volunteer positions

4. Safety – most of the coaches have done the safety training, one person has not, and not communicated at all – next year we need to look at what the convictions are for it and communicate that ahead of time. David is going to send an email to the one coach to get it taken care of.

5. Girls Hockey – gist of email – Dragons is going great, players love it, cross-rosters are enjoying and likely join as full time players next year. Looking at numbers next year (2015 is a big year for us and SP) – next year we would for sure need 2 – 10U teams, and 2 – 12U teams, and would love to be able to host a 14U team (possibly 2 – 14U team). How can we find time to support that for ice next year under one organization? We need to develop a plan for next year because it cannot likely be supported by one organization. One solution would be to look at Sun Prairie and possibly reach out to Waunakee and how committed they are to growing girls hockey and here is what we are running into, and what we are looking to do next year – possibly have each organization host one age group – this way one organization doesn't have to hold the burden of lack of ice
 1. Would Waunakee sell us ice like we did with Sun Prairie? They don't have enough ice either – they are looking to purchase ice in the Dells/elsewhere next year already
 2. Sun Prairie has commented that they want their skaters back because they are losing money per skater – they want to be able to register some of the skaters through their organization
 3. How does it remain cohesive if each level goes to a different organization? Jerseys, Fees, Volunteer, Concessions, etc?
 4. Sun Prairie is the only org that might get us more ice, but adding Waunakee will likely only add numbers, not help the ice time situation
 5. Action items: how do we do we structure the partnership? And do we add 14U? Aaron and Dan coming up with proposal to come to the board

8. 8:15pm – Committee Updates

- Advertising/Sponsorships – Chad Normington
- Apparel – Liz Payne
- Jerseys – Lindsay -
- Awards – Mike –
- Educational Awards Program – Bekie
- Equipment – Chad
- Golf Outing – Chad
- Communications – Blythe
- Tournaments/Events – Debbie
- Fundraising – Liz / Greg
- Rec Team – Zach
- Recruitment – Board Effort
- Pictures - Megan
- Grants/Scholarships – Liz
- Rink/MII – Lindsay/Chad – Lindsay sent bios to MII for Tom Rosol, Megan, Luecke – if anyone can attend on January 29, would be beneficial to get our voices heard. Virtual Meeting at 6:00pm
- ALD – Greg
- Concessions – Jackie will report directly – need new concessions manager next season
- Governance – David
- OIC - Zach
- Registrar – Tamara – need new registrar next season
- Finance – Liz

8. 8:45 pm Upcoming Meeting Agenda Topics – (7:52pm)

- a. discuss position description/summary doc

- b. google suite vs Microsoft
- c. Annual meeting
- d. End of year survey

12. 9:00pm Adjourn - Aaron motion to adjourn, Greg second (9 yah, 0 nah, 1 not present)