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[www.icedenchandler.com](http://www.icedenchandler.com)

## FIGURE SKATING SESSION REGISTRATION CHEAT SHEAT

Logon To: [www.icedenchandler.com/figure-skating-registration](http://www.icedenchandler.com/figure-skating-registration)

### Step 1: Register for an Account/Sign into Account

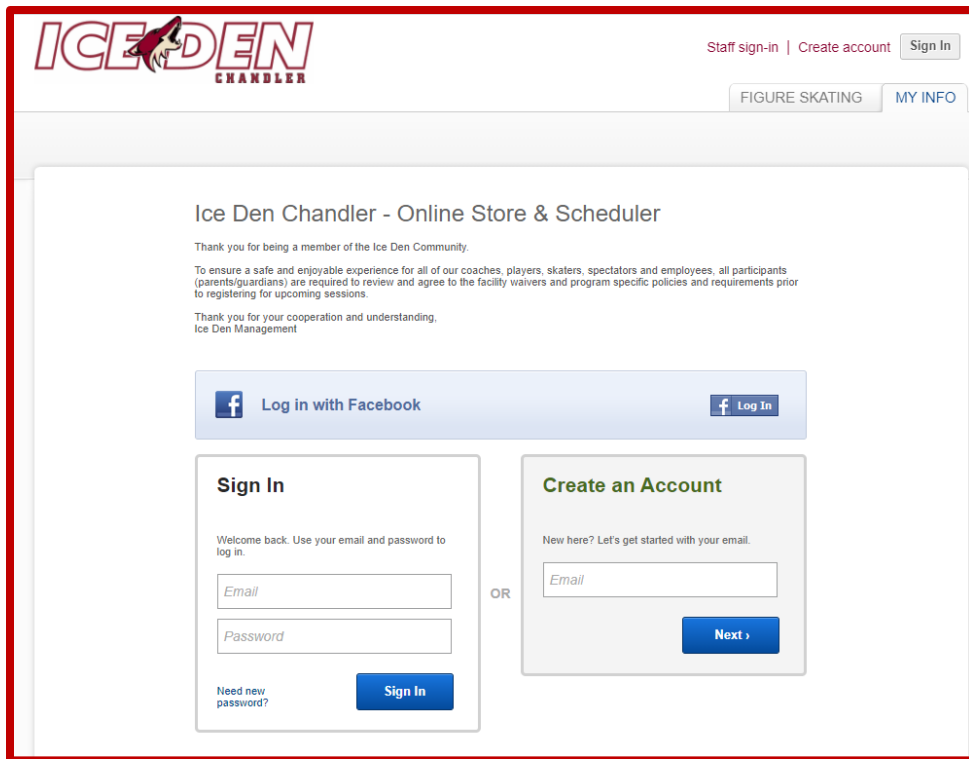
- Skaters only have to set-up/register for an account once, after account is created Step 1 = Login to Account. If you skate at multiple Ice Den locations (Scottsdale, Chandler & Performance) an account will be required for each facility.
- **Skaters under 13 require a FAMILY account set-up with a primary parent profile. (See Link Below).** *Children under the age of 13 should not have their own login due to the Children's Online Privacy Protection Rule (COPPA).*
- For skaters 13+ under, please email [adminchandler@coyotesice.com](mailto:adminchandler@coyotesice.com) upon completion of setting up account to request a skater password. Upon receipt of the skater password, login using the family account master email and skater password and view MY SCHEDULE tab. Skaters should update to a new password in the MY PROFILE tab after first login.
- Skaters 13+ are encouraged to set-up an **individual account** with a dedicated/unique email address. The individual account will be required to access the Mobile App when it is launched in the next few weeks.

### Step 2: Purchase Sessions to Your Account

- Sessions can be purchased individually or multi-book.
- To multi-book sessions, first identify how many on-ice and off-ice sessions you plan to participate in and the associated session fee. Purchase packages based on personal scheduling preference for sessions and payment.
- Purchase the respective packages (fee/# of sessions) for those you wish to schedule.

### Step 3: Book Sessions

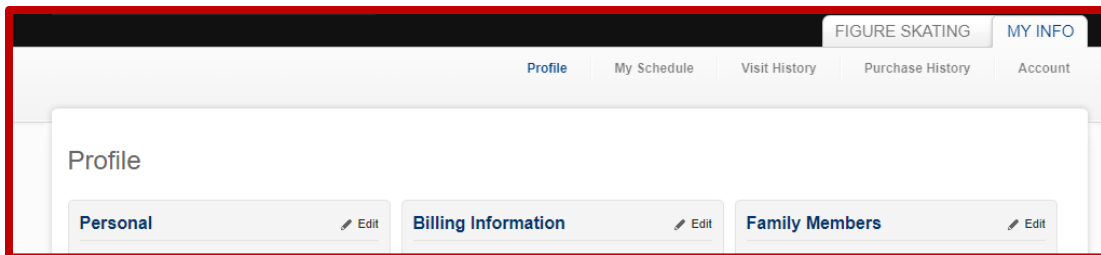
1. Book and pay for individual session. "Pay as you go." This option allows to view shopping cart prior to check-out.
2. Once pre-paid packages are purchased skaters can multi-book classes in one transaction.
- When pre-paid sessions are depleted, purchase new packages.
- Pre-paid sessions are valid for 6-months.



## MY INFO

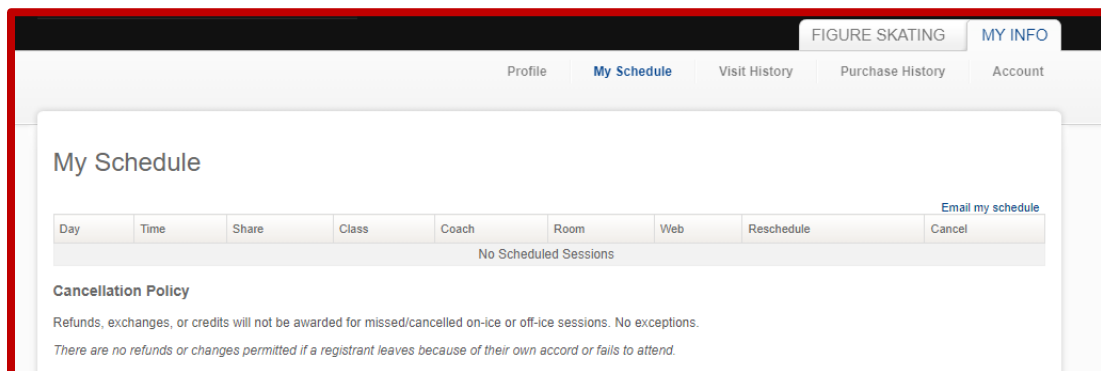
### Profile:

- Edit Personal/Profile Information
- Update Billing Information
- Add Create Family Members



### My Schedule:

- View Upcoming Sessions/Reservations



Visit History:

View Previous Bookings/Attended Sessions

Day	Time	Coach	Payment Method	Class Type	Status	Web	Payment Ref #	
6/14/2021	Monday	6:45 AM	IDS Skating Coaches	\$12 Individual Session	Open Freeskate 45	Absent	Yes	381

Purchase History:

View Past Purchases/Packages

Sale Date	Description	Color	Size	Location	Payment Method	Price	Quantity	Tax	Amount Paid
6/8/2021	Account Payment	None	None	Ice Den Scottsdale	Comp/Guest	\$8.00	1	\$0.00	\$0.00
6/1/2021	\$12 Session Five (5) Pack	None	None	Ice Den Scottsdale	Comp/Guest	\$60.00	1	\$0.00	\$0.00
5/26/2021	\$12 Individual Session	None	None	Ice Den Scottsdale	Comp/Guest	\$12.00	1	\$0.00	\$0.00

Account Balance:

View Remaining Pre-Paid Sessions & Expiration Dates

Paid	Payment Ref #	Amount	Description	Purchased	Unbooked/Remaining	Expiration Date	Available for Use
5/26/2021	381	\$0.00	\$12 Individual Session	1	0	8/26/2021	No

**FIGURE SKATING**

Class Schedule:

View Upcoming Sessions, Spots Remaining, Rink, Length of Session

Sort By Session Fee

Class Type

View By Today, Future Day, Week

Click on Session Name for Description/Requirements

FIGURE SKATING MY INFO

All service categories All class types All teachers

Class Schedule Today Day Week 6/21/2021

Start time		Classes	Coach	Room	Duration
<b>Mon June 21, 2021</b>					
6:00 am MST	<a href="#">Sign Up Now</a> (2 Reserved, 28 Open)	Open Freeskate 45	IDS Skating Coaches	IDS Apex Rink	45 minutes
6:45 am MST	<a href="#">Sign Up Now</a> (7 Reserved, 23 Open)	Open Freeskate 45	IDS Skating Coaches	IDS Apex Rink	45 minutes
7:45 am MST	<a href="#">Sign Up Now</a> (15 Reserved, 15 Open)	Open Freeskate 45	IDS Skating Coaches	IDS Apex Rink	45 minutes
8:30 am MST	<a href="#">Sign Up Now</a> (14 Reserved, 16 Open)	Open Freeskate 45	IDS Skating Coaches	IDS Apex Rink	45 minutes
9:15 am MST	<a href="#">Sign Up Now</a> (7 Reserved, 23 Open)	Specialty I 30	IDS Skating Coaches	IDS Apex Rink	30 minutes

**Wed July 21, 2021**

6:00 am MST	<a href="#">Sign Up Now</a> (0 Reserved, 30 Open)	Open Freeskate 45	IDS Skating Coaches	IDS Apex Rink	45 minutes
6:45 am MST	<a href="#">Sign Up Now</a> (0 Reserved, 30 Open)		IDS Skating Coaches	IDS Apex Rink	45 minutes
7:45 am MST	<a href="#">Sign Up Now</a> (0 Reserved, 30 Open)		IDS Skating Coaches	IDS Apex Rink	45 minutes
8:30 am MST	<a href="#">Sign Up Now</a> (0 Reserved, 30 Open)		IDS Skating Coaches	IDS Apex Rink	45 minutes

**Description**

Open to all skaters who have passed Basic 6 and above. Skaters lower than Basic 6, must be accompanied by a coach for at least a portion of the freestyle session.

**SCHEDULES:**

To view upcoming schedules on the MY SCHEDULE tab, you must be logged as the SKATER account.

Once logged in there is an option to EMAIL MY SCHEDULE. This is helpful when sharing schedules with Coaches.

FIGURE SKATING MY INFO

Profile **My Schedule** Visit History Purchase History Account


My Schedule

[Email my schedule](#)


Day	Time	Share	Class	Coach	Room	Web	Reschedule	Cancel
No Scheduled Sessions								

## SHOPPING CART:

If you pre-purchase packages, sessions will auto-book when you register for a class. Confirmed purchases can then be reviewed in the MY SCHEDULE tab when logged into SKATER account.




**My Schedule** You've Booked: Open Freeskiate 45 on 6/21/2021 at 6:00 am [Book another class](#) 

[Email my schedule](#)


Day	Time	Share	Class	Coach	Room	Web	Reschedule	Cancel
This week at Ice Den Scottsdale								
Mon 6/21/2021	6:00 am MST		Open Freeskiate 45	IDS Skating Coaches	IDS Apex Rink	Yes		

To VIEW shopping cart prior to check out to review selections register using the INDIVIDUAL SESSION purchase option.

**Shopping Cart**

Item	Price	Quantity	Total
\$12 Individual Session Open Freeskiate 45: 6:00 am MST, 6/21/2021	\$12.00	1	\$12.00 
\$12 Individual Session Open Freeskiate 45: 7:45 am MST, 6/21/2021	\$12.00	1	\$12.00 
\$20 Individual Session Pattern Dance Class 45: 6:00 pm MST, 6/21/2021	\$20.00	1	\$20.00 

Subtotal (3 items) \$44.00  
Tax \$0.00  
**Order Total \$44.00**

[Continue Shopping](#) [CHECK OUT](#) 

## ICE DEN APP



The Ice Den Chandler App is now available to download in the Apple App and Google Play stores. For best use, if you have a FAMILY account, please set up the App using the SKATER account password.

**For additional information and tips visit: [www.icedenchandler.com/figure-skating-faqs](http://www.icedenchandler.com/figure-skating-faqs)  
Send questions and requests for assistance via email to: [adminchandler@coyotesice.com](mailto:adminchandler@coyotesice.com)  
Please allow 24-48 hours for response.**