



Your hotel is confirmed at the following property for the 2021 Boys Winter Volleyball Championship in Indianapolis, IN January 23-25, 2021 (check-in on 1/22).

Courtyard by Marriott Downtown Indianapolis
601 West Washington
Indianapolis, IN - 46204

We are holding 100 double/double rooms and 50 king rooms w/ sofa sleeper for your group.
Rate: \$139/night plus tax

Parents need to book their room online using the instructions below. They will need to give their credit card number to reserve the room and get their confirmation number. Parents have until **December 12, 2020** to book their room. After that date, rooms fall back into inventory to be sold to other guests.

**AES will be charging a one-time booking fee for every reservation made.

Instructions for booking your room:

1. Go to <https://www.advancedeventsystems.com/reservations/manage/lookup>
2. Enter the e-mail address of the person who made the reservation: whitney@hpstl.org. This can also be found in the contact information section of the confirmation e-mail.
3. Type in **139974** as the Reservation #.
4. A summary of your reservation will appear.
5. From this page, identify the room type you would like to add your rooming list to. Be sure to check the check in and check out dates.
6. Please select an available room from the reservation drop down.
You will need to type one person per row. Please make this as accurate as possible for check in and security purposes.
7. Type in your credit card information.
No one has access to your credit card information except for the hotel. AES web site is secure using SSL (Secure Socket Layer) encryption.
8. Click update.
9. Pay the AES Booking Fee.

10. If you have any problems, please contact Housing Support at 800-476-0060 or Email: wheels@capitolsportscenter.com