



# Bismarck Youth Fastpitch Softball Association Board Meeting Minutes

## Meeting Information:

<b>Meeting Title</b>	Board Meeting	<b>Time</b>	5:00 pm
<b>Date</b>	1/7/2024	<b>Location</b>	Exxon on Trenton
<b>Facilitator</b>	Matt Liudahl, President		

## Invitees/Attendees:

Required/ Optional	Attended (Y/N)	Name	Required/ Optional	Attended (Y/N)	Name
R	Y	Matt Liudahl	R	Y	Scott Owens
R	Y	Jessica Simpson	R	Y	Heath Lessard
R	Y	Jody Simpson	R	Y	Nick Roemmich
R	Y	Carinna Hendrickson	R	Y	Darby Krivoruckha
R	Y	Jamie Turner	R	Y	Melissa Artlip
R	Y	Janelle Moos	R	Y	Jesse Klaudt
R	Y	Fred Schauer	R		Beth Carlson

## Agenda/Minutes:

Item	Topic	Owner
<b>1.</b>	<b>Call To Order</b>	<b>Matt</b>
	a. President Matt called the meeting to order with 13 members present.	
<b>2.</b>	<b>Approval of December Minutes</b>	<b>Jessica</b>
	a. Scott motioned to approve, Jesse second. Motion carried.	
<b>3.</b>	<b>Treasurer Report</b>	<b>Heath</b>
	a. Report presented and reviewed.	
	b. Working on 1099 for coaches and the annual report for 501c3.	
<b>4.</b>	<b>USA Softball Report</b>	<b>Matt/Thor</b>
	a. No report given.	
<b>5.</b>	<b>Committee Reports</b>	
	a. Fundraising/Sponsorship	<b>Nick</b>
	i. Reviewed previous months committee minutes. Discussed fundraising opportunities.	
	ii. Lane & Darby will meet with McQuade for fundraising relationship.	
	iii. Raffle will be done for the travel team participants. \$10 per ticket.	
	b. Blast Tournament	
	i. Committee members: Matt	
	c. State JO Tournament	
	i. Form committee: Matt, Jamie, Jess, Carinna, Darby	
	ii. Hotel rates from CVB	
	iii. Gather additional information on registration platform. - Matt	
<b>6.</b>	<b>Old Business</b>	<b>Matt</b>
	a. Travel Program	
	i. Logo – reviewed concepts.	



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- ii. Budget
    - 1. Determine if 2 or 3 coaches per team. Darby would like to have 3 coaches per team if we have 2 teams. If we have more than 2 than 2 coaches per team is recommended.
  - iii. Director report
    - 1. Team hitting. 10u will start Apr 11 and go through May 30, M & T from 5-6. Conflicts will allow to switch days, no more than 14 per group. Travel ball coaches required to attend to assist. 12u-18u will start on June 3-July 22 on Thursdays. Older teams will go first.
    - 2. Tournaments: Darby will follow up with Lakeville.
    - 3. Coaches: Grace, Emma, Ashlee, Taylor, and Reese.
    - 4. Pitching/Catching: Would like to have all pitching & catching on 1 day for all teams. Rate has been confirmed.
  - b. Summer League
    - i. Equipment
      - 1. Pitching machines - replace the springs. Scott will order.
      - 2. Matt placed an order for balls. State tournament game balls will need to be ordered.
      - 3. Equipment bags
      - 4. First Aid Kit refresh
    - ii. Rules Review
    - iii. Format
      - 1. Season length – 6u will be 6 week program, 8 week for the remainder.
      - 2. 8u Jamboree (3-game & no tees), 10u & 11Up double-elimination year-end tournament.
    - iv. Mandan participation
      - 1. \$100/team was proposed. Matt will follow-up
      - 2. Mandan registration deadline – ask Mandan to end registration deadline 1 week before BYFSA to aid in planning.
    - v. Remove softie balls from 8u bags – complete on equipment hand-out/coaches meeting
  - c. Clothing Store – Darby will communicate with GameOne and will open by the end of the month.
  - d. Technology
  - e. Division Representatives -table until February
  - f. Camps and Clinics
    - i. Spring Camp – 2/25-3/24 (5 weeks) 11am-2pm (1.5 hrs each age group)
    - ii. Intro Camp – 4/7-4/21 (3 weeks) 12pm-2pm (1 hr each age group)
  - g. Communications/Marketing/Community
    - i. I Can Movie event – choosing not to do the event
- 7. New Business** **All attendees**
- a. Scholarships
  - b. Team Coordinator meeting to be held at the same time as parent/coaches meetings.
- 8. Other Business** **All attendees**
- 9. Review Action Items** **All attendees**

**Next Board Meeting: Monday, February 5, 2024**



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### Action Items:

#	Action Item	Assigned To	Due Date
1	Send spreadsheet with registrants for off-season training to Thor	Jody	1/31/2024
2	Update BYFSA handbook and publish to website	Jess	1/31/2024
3	Review summer league & travel website pages and update information if needed.	Jess	1/31/2024
4	Contact CVB for hotel rate sheets. Blast Tournament & State Tournament	Matt	1/31/2024
5	Gather information on registration platform for State Tournament. Communicate findings with Jody	Matt	1/31/2024
6	Contact Mandan regarding summer league	Matt	1/31/2024
7	Contact Lakeville tournament director to verify dates.	Darby	1/31/2024
8	Gather information from Lane for Intro to Training Camp	Darby	1/31/2024
9	Plan, coordinate and assist with executing raffle drawing for travel teams	Fundraising Committee	1/31/2024
10	Sparks travel coaches: update website with information	Darby/Jess	2/15/2024
11	Create State JO Tournament Committee	Team	2/28/2024
12	Order springs for pitching machines	Scott	3/31/2024
13	Create Blast Tournament Committee	Team	3/31/2024
14	Research and decide what equipment bags will be purchased for equipment	Jamie/Jesse	3/31/2024
15	First Aid kit refresh. Contact potential sponsor.	Melissa	3/31/2024
16	Remove 8U softie balls from equipment bags	Jamie	4/30/2024
	Work with GameOne to open clothing store	Darby	COMPLETED
	Pitching & Catching Camps: create registration, promote	Jess/Jody	COMPLETED
	Schedule pre-tryout practices. 1/29 for 14-18u (1hr); 2/5 for 10u-12u (2hrs)	Darby	COMPLETED
	Update travel team handbook	Darby/Jess	COMPLETED
	Registration creation: Sparks Travel Tryouts	Jody	COMPLETED
	Update summer league rules, publish to website	Jamie/Jess	COMPLETED
	Discuss with Lane regarding summer travel team training schedule. 10u during April/May	Darby	COMPLETED
	Sparks travel coaches: reach out to potential coaches	Darby	COMPLETED
	Reach out to movie theater and Heritage Center for <i>I Can</i> movie screening. Goal date in January	Melissa	COMPLETED
	Registration creation: Summer League	Jody	COMPLETED
	Secure evaluators for travel tryouts	Darby	COMPLETED
	Sparks Logo	Sub-committee	COMPLETED