



## SUBMITTING ROSTERS TO SPECIFIC TOURNAMENTS

Once a club's AES and SE Governing Seasons are integrated and club teams are paired in AES and SE, clubs have the ability to submit their Official USAV Roster as their tournament specific roster.

- 1) Log into the club's AES account – click on “Teams”; then when a list of club teams is showing, click on the team that you would like to submit a roster for.

Advanced Event Systems

Clubs / Volt Volleyball / Teams

CLUB DETAILS

- Info
- Teams**
- EVENTS
- My Events
- Register

MEMBERS

- Players
- Staff
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DATA MANAGEMENT

- Import
- Export

Teams

Search By Team Name  Select Division

Drag a column header and drop it here to group by that column

Actions	Team Name	Division	Rank	W/L	NR	Gender	Registered	USAV ↑	AAU ↑
Results	<b>Volt 10 Electric</b>	10 & Under	1			Female	Yes	FJ0WFRGO1NO	FJ0WFRGO1NO
Results	Volt 11 Open	11 & Under	1			Female	Yes	FJ1WFRGO1NO	FJ1WFRGO1NO
Results	Volt 11 Spark	11 & Under	2			Female	Yes	FJ1WFRGO2NO	FJ1WFRGO2NO
Results	Volt 12 Pink	12 & Under	1			Female	Yes	FJ2WFRGO1NO	FJ2WFRGO1NO
Results	Volt 12 Open	12 & Under	2			Female	Yes	FJ2WFRGO2NO	FJ2WFRGO2NO
Results	Volt 12-2 Open	12 & Under	3			Female	Yes	FJ2WFRGO3NO	FJ2WFRGO3NO
Results	Volt 12 Force	12 & Under	4			Female	Yes	FJ2WFRGO4NO	FJ2WFRGO4NO

Update Remove Teams Add

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- 2) Find the tournament that you would like to submit that team's roster to and click “Roster”.

Advanced Event Systems

Clubs / Volt Volleyball

TEAM DETAILS

- Info
- Results
- AES Roster

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Team Settings

Team Name *	Gender	Division Type	Team Rank
<b>Volt 10 Electric</b>	Female	10 & Under	1

Affiliation	Region	Team Code
USAV	North Country (NO)	FJ0WFRGO1NO
AAU	North Dakota	FJ0WFRGO1AAU52

Drag a column header and drop it here to group by that column

Actions	Event	Start Date	Division	Roster	Accepted	Paid
<b>Roster</b> Pay   Print	'20 NCR Area Championships - 11-14s	04/25/2020	11 Girls-Far/M	No	Pending	Paid

- 3) A blank team roster template will appear. Click on **“Copy USAV Official Roster”** at the bottom of the screen. Then click **“Save Roster”**. You have now created a **team’s Tournament Roster**.

Assistant Coach		Minimum #:	Maximum #:	Ages:	Age Cutoff:	Affiliation:	Ver:	Fields:	Staff Member Number:	Email Address:	Cell Phone
Name	USAV # *										Added
+ Select Assistant Coach Name (52 available)											

Team Manager		Minimum #:	Maximum #:	Ages:	Age Cutoff:	Affiliation:	Ver:	Fields:	Staff Member Number:	Email Address:	Cell Phone
Name	USAV # *										Added
+ Select Team Manager Name (52 available)											

Team Representative		Minimum #:	Maximum #:	Ages:	Age Cutoff:	Affiliation:	Ver:	Fields:	Staff Member Number:	Email Address:	Cell Phone
Name	USAV # *										Added
+ Select Team Representative Name (52 available)											

Chaperrone		Minimum #:	Maximum #:	Ages:	Age Cutoff:	Affiliation:	Ver:	Fields:	Staff Member Number:	Cell Phone
Name	USAV # *									Added
+ Select Chaperrone Name (58 available)										

Players													Minimum #:	Maximum #:	Ages:	Age Cutoff:	Affiliation:	Ver:	Fields:	Player Member Number:	Jersey Number
Name	Jersey # *	USAV # *	Handed	Position 1	Position 2	Height	Approach	Block	Reach	Grad Year	Scholarship	Added									
Type Player Name or Use Search Tool																					
Type Player Name or Use Search Tool																					
Type Player Name or Use Search Tool																					
Type Player Name or Use Search Tool																					
Type Player Name or Use Search Tool																					
Type Player Name or Use Search Tool																					
Minimum Player count of 6 required.																					

[Need Help?](#) [Roster](#) [Copy AES Default Roster](#) [Copy USAV Official Roster](#) [Cancel](#) [Save Roster](#)

- 4) Revisions can be made to the AES **Tournament Specific Roster** at this point. Eligible players/coaches can be added or players/coaches can be deleted.
- 5) Steps 1-4 must be completed for each tournament that a team is registered in. A Tournament Roster is only valid for the event in which it is submitted to.