



4210 198th Street Southwest, Suite 111
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PUGET SOUND VOLLEYBALL ASSOCIATION CODE OF CONDUCT

Each Board of Directors (“Board Member”) of the Puget Sound Volleyball Association (“the organization”) must meet certain standards of conduct and attention in carrying out his or her responsibilities to the organization. These standards are referred to as a “code of conduct” and are set forth below.

Duty of Care:

Board Members are expected to exercise a level of competence that an ordinarily prudent person would exercise in a like position and under similar circumstances. Each Board Member owns the duty to exercise reasonable care when he or she makes a decision as a steward of the organization.

Duty of Loyalty:

Board Members are expected to exercise a standard of faithfulness by giving undivided allegiance when making decisions affecting the organization. A Board Member may never use information obtained as a Board Member for personal gain. A Board Member must act in the best interests of the organization.

Duty of Obedience:

Board Members are expected to be faithful to the organization’s mission. No Board Member is permitted to act in a way that is inconsistent with the central mission and goals of the organization.

Responsibilities of Individual Board Members:

Each of the following responsibilities support the duties of Care, Loyalty and Obedience expected of each Board Member.

- Attend all board meetings as per the By Laws.
- Be informed about the organization’s mission, services, policies, and programs.
- Review agenda and supporting materials prior to board and committee meetings.
- Serve on committees or task forces and offer to take on special assignments.
- Inform others about the organization.
- Enhance the organization’s public standing and garner support from the community for the organization’s mission and goals through use of social media and any other public means and methods.
- Suggest possible nominees to the board who can make significant and positive contributions to the work of the board and the organization.
- Keep up to date on developments in the organization’s field.
- Refrain from making special requests of the staff.
- Assist the board in carrying out its fiduciary responsibilities, such as reviewing the organization’s annual financial statements.



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Personal Characteristics of Successful Board Members:

- Ability to: listen, analyze, think clearly and creatively, work well with people individually and in a group.
- Willing to: prepare for and attend board and committee meetings, ask questions, take responsibility and follow through on a given assignment, contribute personal resources in a generous way according to circumstances, open doors in the community, evaluate oneself.
- Possess: honesty, sensitivity to and tolerance of differing views, a friendly, responsive, and patient approach, community-building skills, personal integrity, a developed sense of values, concern for your nonprofit's development, a sense of humor.

I HEREBY CONFIRM that I have read, understand and acknowledge the Puget Sound Volleyball Association's Code of Conduct for Board of Directors.

Signature

Date