PAHA Board Meeting Minutes & Summary

Date: July 23, 2025
Time: 6:00 PM
Location: Doug Nowels' Office, Petoskey, MI
Duration: 3.58 Hours

Attendees:

- **Stephanie Jones** (President)
- **Brent Bolin** (Vice-President)
- **Chris Firman** (Coaching Director)
- **Henry Pfeifer** (Registrar)
- **Patrick Barton** (Instructional Programs)
- **Doug Nowels** (Equipment Manager)
- **Eric Grangood** (Fundraising Coordinator)
- **Emma Tuthill** (Secretary)
- **Jason** (PAHA Parent)

Absent:

- **Mike Heflin** (Treasurer)

1. Call to Order

- The meeting was called to order at 6:05 PM by Stephanie Jones.

2. Approval of Agenda & Minutes

- Motion to approve the agenda as presented by Pat Barton, seconded by Chris Firman. Motion passed unanimously.
- Last month's meeting minutes were reviewed and approved. Motion by Pat Barton, seconded by Chris Firman. Motion passed unanimously.

3. New Business

3.1 Board Member Resignation and Addition

- Sarah Saddison officially resigned from the board. Emma will reach out for access to social media and phone.
- Eric Grangood and Emma Tuthill were added to the board as new members. Motion by Pat Barton, seconded by Brent Bolin.
- Motion passed unanimously.

3.2 Open Floor Discussion

- Jason raised concerns about the 13U Boys team formation and player development versus travel dynamics. There was confusion about team placements, development strategies, and registration guidelines.
- It was noted that PAHA follows MAHA's "first-come, first-serve" registration rule, but District 7 has more flexibility in team selection.

3.3 Financial Updates

- A discrepancy of $1,800 was found in PAHA's finances; it was allegedly refunded but not recorded. Steps are being taken to retrieve banking statements.
- Mike will report back on trust fund allocations based on prior performance.
- Registration fees for the 2025-2026 season were set,
    - **6U:** $675 (In-district), $1,012 (Out-of-district)
    - **8U:** $925 (In-district), $1,387 (Out-of-district)
    - **10U:** $1,150 (In-district), $1,725 (Out-of-district)
    - **12U:** $1,300 (In-district), $1,950 (Out-of-district)
    - **14U:** $1,500 (In-district), $2,250 (Out-of-district)
- 50% of registration fees will be due upfront, with the remainder by December 21st, 2025. Players will not be allowed on the ice if bills are unpaid by the due date.
- Each team will receive $3,000 to cover tournament and league costs. Fundraising will be a priority for covering these costs.

3.4 Registration & Payment Process

- The registration process will be updated to include necessary payment structures.
- Information on teams, the upcoming season, and registration details will be released by August 1st.

3.5 Coaching and Development

- Chris Firman will finalize coach assignments for all teams.
- Coaching development plans will be implemented, including coaching clinics led by Fed to enhance coaching quality.
- Guidelines and expectations for each team will be well-documented and posted online.

3.6 Ice Time & Scheduling

- **Proposed practice schedule:**
  - **Monday:** 12U & 11UA (5:30-7:00 PM), 14U (7:00-8:30 PM)
  - **Tuesday:** 6/8U (5:30-7:00 PM), 10U (7:00-8:30 PM)
  - **Wednesday:** 12U (6:30-8:00 PM), 11UA (6:30-8:30 PM)
  - **Thursday:** 10U (5:30-7:00 PM), 14U (7:00-8:30 PM)
  - **Sunday:** 6/8U (12:00-1:30 PM)
- **October 6th** is the official start week for PAHA practices. Early access to ice will be requested from the arena.

3.7 Contract Update

- The final remarks on the rink contract stated it needs to be signed by August 27th.
- Concern was raised about the contract not specifying ice time adjustments; however, cancellation of times is allowed.
- The board agreed to proceed with the contract despite minor changes needed for the ice time scheduling.
- Steph Jones motioned to sign the contract AS IS with a caveat regarding the ice time hours sent in an addendum, seconded by Brent Bolin.
- The motion was passed with all in favor.
- Contract signed and will be sent to Ice Arena by Henry.

4. Key Decisions and Action Items

4.1 Ice Time & Financials

- The estimated total ice time cost for the 2025-2026 season is $104K for 325 hours.
- Ice time usage for the previous year was 278 hours, costing $89K.
- Motion was passed to increase fees by 20% to cover ice costs for the new season.
- Every team will need $3,500 extra for league costs and tournament fees.

4.2 Fundraising & Fees

- Eric Grangood will take the lead on fundraising efforts.

4.3 Board and Financial Transparency

- Each team will receive a separate account to track fundraising efforts, bill payments, ice fees, and tournament costs.
- We will no longer be taking cash. Strictly check, credit card or venmo. Billing through quickbooks.
- Looking to move to new bank to streamline online banking and earn interest.

5. Coaching & Team Development

5.1 6U & 8U Move Up

- Mav Isaacson submitted move up for to be promoted to the 8U team.
- Chris will follow up with Kyle Isaacson on the next steps for these teams.

6. Other Reports

6.1 MAHA Try Hockey Point Person

- **Pat Barton** is designated as the point person for MAHA's "Try Hockey" program. **Steph** will send the relevant link to Pat, who will complete the process within 48 hours.

7. Equipment & Inventory

- **PAHA** will propose a hockey equipment swap event for the second week of August.
- After registration is sent out, PAHA will inform members about the swap and how to participate.
- It was motioned to dispose of obsolete equipment, but goalie gear will be retained.

8. Closing Remarks & Adjournment

- The meeting was adjourned at **9:56 PM**.

Minutes Submitted by:
Emma Tuthill
Date: July 23, 2025