



NIPOMO FOOTBALL LEAGUE, INC.
FIRST AMENDED AND RESTATED BYLAWS
December 2025

NIPOMO FOOTBALL LEAGUE, INC.
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NIPOMO FOOTBALL LEAGUE, INC.

FIRST AMENDED AND RESTATED BYLAWS

Article I. NAME

The name of the organization is the Nipomo Football League, Inc. ("NFL" or "league" or "association" or "organization").

The organization may also operate under or be informally known by the following names: Nipomo Youth Football League, Nipomo Cowboys, Nipomo Cowboys Football, Nipomo Cowboys Cheerleaders, and Nipomo Cowboys Cheer.

The NFL's principal mailing address is Post Office Box 171, Nipomo, CA 93444.

Article II. NON-PROFIT STATUS

The NFL is a recognized 501(c)(3) non-profit organization, operating exclusively for charitable and educational purposes in accordance with federal and state laws governing non-profit entities. The organization shall remain in good standing as a tax-exempt entity under the Internal Revenue Code and applicable state regulations.

No part of the net earnings of the organization shall benefit any private shareholder or individual. The NFL shall not engage in activities prohibited for tax-exempt organizations under Section 501(c)(3) of the Internal Revenue Code or California Nonprofit Public Benefit Corporation Law.

Article III. LEAGUE AFFILIATION & COMPLIANCE

The NFL, as an independent non-profit organization, is a chapter member of the Central Coast Youth Football League, Inc. (CCYFL). As a chapter member, the NFL agrees to abide by and comply with CCYFL's bylaws, rules, and regulations, including all Player Rules set forth by CCYFL.

Article IV. OBJECTIVE/PURPOSE

SECTION 4.01 OBJECTIVE

The objective of the NFL is to inspire, supervise, and develop youth, regardless of race, color, creed, gender or natural origin; to practice the ideals of physical fitness, citizenship and character; to bring our youth closer together through the means of team participation and a common interest in sportsmanship, fair play and fellowship; to impart to the games the elements of safety, sanity, and intelligent supervision; and to keep the welfare of the youth first, foremost, and entirely unaffected by the adult pursuit of glory.

The specific and primary purposes of this organization shall be to inspire youth to practice the ideals of health, citizenship, character, loyalty, honesty, courage, and good sportsmanship by providing supervised competitive football games.

SECTION 4.02 PURPOSE

1. To promote academic excellence among youth.

2. To acquaint the youth with the fundamentals of football, including game rules, passing, running, kicking, blocking and tackling.
3. To acquaint the youth with the fundamentals of cheerleading, including stunting, tumbling, jumps, choreography, and game-day performances.
4. To teach, through the game, sportsmanship, proper attitude, love of the game and the ability to take a few knocks and bumps.
5. To prioritize player safety by encouraging players to participate in the appropriate age and weight division for their safety and development.

Article V. GOVERNANCE

SECTION 5.01 BOARD OF DIRECTORS

The Board of Directors (“the Board”) shall have full authority over the governance, policies, and operations of the NFL. The Board shall be responsible for conducting the affairs of the league, making all decisions necessary for its operation, and ensuring compliance with these Bylaws and applicable law. Acts and decisions duly approved by a majority of the Board at a properly noticed meeting with a quorum present shall be binding on the league. Officers serving on the Board shall attend all regular and special meetings and assist in carrying out league business. Program participants and volunteers (see Article VIII below) may provide input and support league activities but shall not have voting rights or legal membership status under the California Nonprofit Corporation Law.

SECTION 5.02 BACKGROUND CHECK

All Board Officers, Coaches, and Volunteers must undergo an application, background check and/or Live Scan and receive approval from CCYFL before participating in any league activities.

SECTION 5.03 OFFICERS

The Board of Directors shall consist of all members of the Executive Board and Chairpersons, each of whom shall be considered an Officer of the Board of Directors.

A. Executive Board:

The Executive Board shall include the following positions:

1. President
2. Vice-President
3. Secretary
4. Treasurer
5. Athletic Director

B. Chairpersons:

Chairpersons may include the following positions:

1. Player Agent(s)
2. Player Safety Representative
3. Equipment Manager
4. Game Field Commissioner (GFC) Coordinate
5. Game Day Coordinator(s)
6. Cheer Director(s)
7. Team Parent Coordinator
8. Fundraising/Sponsorship Coordinator(s)
9. Merchandise Manager(s)
10. Snack Bar Coordinator(s)
11. Public Relations Agent(s)

SECTION 5.04 ELECTION OF EXECUTIVE BOARD OFFICERS

The Board of Directors in office for the current playing season ending December 31 shall elect individuals to fill vacant Executive Board Officer positions for the upcoming term. Elections shall be conducted by December 31 of the current playing season, with newly elected officers assuming office on January 1 of the following year. The individual being considered for election to a specific Executive Board position shall be excluded from voting on their own appointment. All other members of the Board of Directors are eligible to vote.

To be eligible for an Executive Board position (except for President), an individual must:

1. Be a program participant in good standing for at least one full playing season (January 1 – December 31).
2. Have served as a coach and/or Chairperson, unless this requirement is waived by a vote of the outgoing Board of Directors.

To be eligible for the position of President, a candidate must:

1. Be a program participant in good standing with the NFL for at least two (2) full playing seasons (January 1 – December 31).
2. Be a resident of Nipomo.
3. Have served on the NFL Board of Directors for at least one (1) full term, unless this requirement is waived by a vote of the outgoing Board of Directors.

SECTION 5.05 EXECUTIVE BOARD OFFICER DUTIES

The Executive Board Officers shall:

1. Attend all meetings called by the President.
2. Assist in conducting the business of the NFL chapter.

3. Serve a two-year term, beginning January 1st.
4. Only Executive Board Officers have the authority to make decisions and vote on matters related to confidentiality, discipline, and suspensions. Chairpersons do not have voting authority on these matters.

A. PRESIDENT

1. The President shall be the Chief Executive Officer of the NFL and, subject to this governing document and the authority of the Board of Directors, shall oversee the general supervision, direction, and management of the league's business and affairs.
2. The President shall:
 - a. Preside over all NFL meetings.
 - b. Ensure compliance with all CCYFL rules and regulations.
 - c. Exercise discretionary authority, as needed, to implement NFL policies and conduct league business.
 - d. Serve as an ex officio member of the Board of Directors.
 - e. Report directly to the Board of Directors.
 - f. Represent the NFL on the CCYFL Board, attending all CCYFL Board meetings and reporting back to the NFL Board of Directors.
 - g. Be one (1) of three (3) authorized signers on all NFL financial accounts.
 - h. Oversee all Officers and committees of the NFL as needed.
3. Voting Authority
 - a. In regular business matters, the President votes only to break a tie.
 - b. In elections to fill Board positions, the President has full voting rights.

B. VICE PRESIDENT

1. Vice President shall:
 - a. Assist the President in all functions as needed.
 - b. Serve as an ex officio member of all committees.
 - c. Act as an alternate representative on the CCYFL Board alongside the President.
 - d. Oversee and coordinate the following Chairpersons and/or league functions:
 - i. Game Field Commission (GFC) Coordinator
 - ii. Game Day Coordinator

- iii. Field Maintenance
- iv. Snack Bar Coordinator
- e. Serve as Sergeant-at-Arms at all NFL meetings, ensuring order and adherence to procedures.
- f. Be one (1) of three (3) authorized signers on all NFL financial accounts.

C. SECRETARY

1. The Secretary shall be responsible for maintaining official records and managing correspondence for the NFL.
2. The Secretary shall:
 - a. Record and maintain minutes of all meetings.
 - b. Distribute information to the NFL Board of Directors, CCYFL Executive Board, program participants and/or volunteers as necessary.
 - c. Handle general correspondence, record and file all correspondence and meeting minutes.
 - d. Collect and maintain all association reports and documents.
 - e. Provide notice of all meetings to Board Officers at least 48 hours in advance.
 - f. Keep the President informed of all correspondence and relevant league information.
 - g. Serve as the insurance representative for the association.
 - h. Maintain and distribute necessary forms related to the operations of the NFL.
 - i. Oversee and coordinate the following Chairpersons and/or league functions:
 - i. Team Parent Coordinator
 - ii. Fundraising Coordinator
 - iii. Merchandise Manager
 - iv. Public Relations Agent

D. TREASURER

1. The Treasurer shall be responsible for the financial management and record-keeping of the NFL.
2. The Treasurer shall:
 - a. Receive, manage, and safeguard all funds of the corporation.

- b. Deposit all funds in a bank or banks designated by the Board of Directors.
- c. Serve as one (1) of three (3) authorized signers on all NFL accounts.
- d. Ensure that all checks, regardless of the amount, require two (2) signatures.
- e. Oversee all financial matters of the NFL, including budgeting and expense tracking.
- f. Prepare an annual budget for Board approval prior to the start of each season.
- g. Provide a current treasury report, including a profit and loss statement and balance sheet, at every Board meeting.
- h. Maintain all accounting records and ensure financial accuracy.
- i. Monitor and enforce financial controls, including:
 - All expenditures over \$500 require Board pre-approval.
 - Debit card transactions are limited to pre-approved, budgeted expenses and may not exceed \$500 without additional Board approval.
- j. Ensure the NFL's financial records are kept with the organization's official records and are available for inspection by any Officer upon reasonable notice.
- k. Act as an ex officio member of all committees.
- l. Ensure the completion and filing of the NFL's annual tax return, either personally or through a Certified Accountant.
- m. Publish an annual financial report, including a final profit and loss statement and balance sheet.
- n. File the required annual and/or applicable nonprofit reports with California Secretary of State, Department of Justice, the Internal Revenue Service (IRS) and/or California Franchise Tax Board.
- o. This position may be combined with the Secretary position, if necessary.
- p. Snack Bar Coordinator in conjunction with Vice President

E. ATHLETIC DIRECTOR

1. The Athletic Director shall oversee all aspects of player safety, team management, and league operations to ensure compliance with CCYFL regulations.
2. The Athletic Director shall:
 - a. Represent the NFL at all CCYFL scheduling meetings for regular season and playoff games.
 - b. Serve on the CCYFL Board, attending all CCYFL Board meetings alongside

the President and reporting outcomes to the NFL Board of Directors.

- c. Preside over all coaches' meetings, as needed and assist the Board of Directors in resolving player and team-related disputes or other issues.
- d. Supervise and coordinate the NFL draft process to ensure fair and organized team selections.
- e. Act as the insurance representative for the association.
- f. Assist in the purchasing and maintenance of chapter equipment, ensuring all decisions align with the Player Safety Representative and Equipment Manager objectives.
- g. Oversee and coordinate the following Chairpersons and/or league functions:
 - i. Player Safety Representative
 - ii. Player Agent(s)
 - iii. Equipment Manager
 - iv. Cheer Director(s)

SECTION 5.06 ELECTION OF CHAIRPERSONS

The Board of Directors in office for the current playing season ending December 31 shall elect individuals to Chairperson positions, which term shall run from January 1 to December 31. Chairpersons shall be elected by a majority vote of the Board of Directors, with the individual being considered for a specific Chairperson position excluded from voting on their own appointment. Vacancies or mid-season appointments shall be filled by a majority vote of the Board of Directors, following the same voting exclusion rule. Chairpersons serve at the discretion of the Board of Directors and may be removed as outlined in Section 5.10.

SECTION 5.07 CHAIRPERSONS DUTIES

1. Chairpersons are required to attend all NFL Board meetings unless excused in advance for a valid reason.
2. Chairpersons shall actively assist in conducting the business of the NFL Chapter, ensuring the effective operation of their designated committees and responsibilities.
3. Chairpersons shall serve a one-season term, from January 1 to December 31.

A. Player Agent(s)

1. The Player Agent(s) shall:
 - a. Coordinate player registration and ensure all players meet eligibility requirements in accordance with NFL and CCYFL rules and regulations.
 - b. Collect, manage, and maintain all required player documentation for the

association and CCYFL. Copies of all player files shall be made accessible to the Secretary for official record-keeping.

- c. Assist the Athletic Director in organizing teams and facilitating the draft process in compliance with NFL and CCYFL rules and regulations.
- d. Oversee player and team certification processes to ensure compliance with all league requirements.
- e. Report directly to the NFL Board of Directors and operate under the oversight of the Athletic Director.
- f. The Board of Directors may elect up to two Player Agents, and if two individuals are elected, they will work together to coordinate responsibilities; however, each will hold the title and authority of an Officer of the Board.

B. Player Safety Representative

1. The Player Safety Representative is responsible for overseeing the organization's implementation of Heads-Up Certification and ensuring player health and safety. This role serves as both a coaching mentor and a parent liaison for safety-related concerns.
2. The Player Safety Representative shall:
 - a. Attend the annual USA Football training clinic and serve as the organization's point of contact for player health and safety matters.
 - b. Document and report all player injuries to the league and CCYFL in accordance with established protocols.
 - c. Conduct unannounced drop-ins at practices to ensure coaches are teaching proper techniques and adhering to safety guidelines.
 - d. Collect and maintain all coach applications and certifications to ensure compliance with safety and training requirements. Copies of all of these files shall be made accessible to the Secretary for official record-keeping.
 - e. Report directly to the NFL Board of Directors and operate under the oversight of the Athletic Director.

C. Equipment Manager

1. The Equipment Manager shall:
 - a. Schedule and oversee the distribution and return of all league equipment.
 - b. Manage the proper storage, upkeep, and maintenance of all chapter equipment.
 - c. Maintain accurate records of all equipment inventory.
 - d. Operate under the supervision of the Athletic Director.

D. Game Field Commissioner Coordinator

1. Game Field Commissioner (GFC) Coordinator is responsible for overseeing Game Field Commissioners (GFCs) and ensuring proper game day operations.
2. The GFC Coordinator shall:
 - a. Instruct GFCs on their responsibilities and provide all necessary equipment.
 - b. Coordinate and maintain the schedule of GFCs for all NFL chapter hosted game days.
 - c. Submit a complete list of scheduled GFCs to the President no later than the Friday before each game day.
 - d. Collect all audit and injury reports from GFCs and submit them to the NFL Secretary.
 - e. Responsible for securing qualified EMT standby for games and confirming presence prior to kickoff.
 - f. Operate under the supervision of the Vice President.

E. Game Day Coordinator(s)

1. The Game Day Coordinator(s) shall:
 - a. Oversee the setup and takedown of all equipment on game days.
 - b. Work with team parents to secure clock operators, chain crew, and auditors for each game.
 - c. Assist with pre-season and post-season field events, including Jamboree, clinics, and other league activities.
 - d. Operate under the supervision of the Vice President.
 - e. The Board of Directors may elect up to two Game Day Coordinators, and if two individuals are elected, they will work together to coordinate responsibilities; however, each will hold the title and authority of an Officer of the Board.

F. Cheer Director(s)

1. The Cheer Director(s) shall:
 - a. Develop and manage the cheer budget, ensuring financial compliance.
 - b. Schedule and oversee all cheer activities in accordance with NFL and CCYFL rules and regulations.
 - c. Attend all player registration events or designate an approved representative to attend.
 - d. Collect and maintain cheerleader records and provide copies to the Secretary for official storage.

- e. Organize cheer squads in compliance with NFL, CCYFL rules and regulations.
- f. Recruit, establish, and supervise cheer coaches and volunteers, ensuring adherence to league guidelines.
- g. Report to the NFL Board of Directors and operate under the supervision of the Athletic Director.
- h. The Board of Directors may elect up to two Cheer Directors, and if two individuals are elected, they will work together to coordinate responsibilities; however, each will hold the title and authority of an Officer of the Board.

G. Team Parent Coordinator

1. The Team Parent Coordinator shall:
 - a. Assist head coaches in identifying and securing at least one parent to act as the “team parent” for each team as needed.
 - b. Organize and coordinate Team Parent meetings to ensure all team parents understand their responsibilities.
 - c. Distribute necessary forms, information, and materials to teams through team parents as directed by the Board of Directors.
 - d. Work with the Snack Bar Manager to designate and schedule snack bar volunteers.
 - e. Operate under the supervision of the Secretary
 - f. Serve as the primary communication link between the league and team parents, ensuring clear and timely dissemination of information.

For clarification, the Team Parent serves as the primary liaison between the head coach and the team’s families. Acting as a support system to the coaching staff, the Team Parent helps ensure smooth communication and organization throughout the season. Their duties typically include:

1. Keep parents informed about all team and/or league related information, including game schedules, practices, special events, league announcements, and last-minute changes.
2. Organize snack and hydration for games and practices.
3. Coordinate snack bar and clean up shifts assigned by league.
4. Manage their teams participation in league fundraisers.
5. Assist with planning team bonding activities such as pizza nights, team parties, player awards, coaches gifts or other social events.

H. Fundraising/Sponsorship Coordinator(s)

1. The Fundraising/Sponsorship Coordinator(s) shall:

- a. Secure sponsorships from local businesses and organizations to support league operations. All sponsorship requests shall be made using professional communication, including but not limited to formal email correspondence, direct mailings, social media posts, and/or website updates. Communications must reflect positively on the league and adhere to any Board-approved templates or guidelines.
- b. Conduct sponsorship outreach in a timely and organized manner, with the primary solicitation period occurring during the pre-season to maximize support opportunities.
- c. Maintain positive, ongoing relationships with existing sponsors to encourage future support.
- d. Order, maintain, display, and remove sponsor banners as needed.
- e. Implement and manage Board-approved fundraising activities and events.
- f. Create and distribute thank-you plaques and photos to sponsors and donors.
- g. Operate under the supervision of the Secretary.
- a. The Board of Directors may elect up to two Fundraising/Sponsorship Coordinators, and if two individuals are elected, they will work together to coordinate responsibilities; however, each will hold the title and authority of an Officer of the Board.

I. Merchandise Manager(s)

2. The Merchandise Manager(s) shall:

- a. Design, purchase, and manage all league merchandise and apparel including player uniforms and coaches attire, subject to Board of Directors approval.
- b. Maintain accurate records of all merchandise inventory and oversee distribution.
- c. Coordinate special orders and manage game day merchandise sales.
- d. Maintain and provide detailed inventory and sales reports to the Board as required.
- e. Operate under the supervision of the Secretary.
- f. The Board of Directors may elect up to two Merchandise Managers, and if two individuals are elected, they will work together to coordinate responsibilities; however, each will hold the title and authority of an Officer of the Board.

J. Snack Bar Coordinator(s)

1. The Snack Bar Coordinator(s) shall:

- a. Oversee all snack bar operations, including food selection, pricing,

preparation, and purchasing.

- b. Designate and schedule snack bar volunteers with assistance from the Team Parent Coordinator.
- c. Oversee all snack bar volunteers to ensure smooth and efficient operation.
- d. Provide receipts and deposits to the Treasurer as needed for accurate financial record-keeping.
- e. Operate under the supervision of the President.
- f. The Board of Directors may elect up to two Snack Bar Coordinators, and if two individuals are elected, they will work together to coordinate responsibilities; however, each will hold the title and authority of an Officer of the Board.

K. Public Relations Agent(s)

1. The Public Relations Agent(s) shall:
 - a. Operate and maintain the league website.
 - b. Update program participants, volunteers and any other necessary persons/entities with information and events via the NFL website and/or social media as requested by the Board of Directors.
 - c. Respond to and forward all correspondence received via social media or the website to the Board of Directors.
 - d. Assist the Board of Directors in sending emails to participants, volunteers and any other necessary persons/entities
 - e. Operate under the supervision of the Secretary.
 - f. The Board of Directors may elect up to two Public Relations Agents, and if two individuals are elected, they will work together to coordinate responsibilities; however, each will hold the title and authority of an Officer of the Board.

SECTION 5.08 MEMBERS AT LARGE

The Board of Directors may, at its discretion, appoint up to two (2) Members at Large to observe Board operations and become familiar with the league's governance processes. Members at Large are not voting officers but may be asked to assist with committees or special projects as needed. Appointment as a Member at Large does not guarantee future election or appointment to a Board position but may provide valuable experience for consideration when future vacancies arise.

SECTION 5.09 COMMITTEES

The Board of Directors may establish committees as needed to support the organization's operations and objectives. These committees may include, but are not limited to, a Grievance Committee, a Fundraising Committee, and any other committees expressly

identified in these Bylaws or created by Board resolution.

Committees may be composed of Board officers, program participants, volunteers, or other individuals as determined by the Board. Committee members shall serve in an advisory capacity and shall not have voting rights on matters beyond the scope of their specific committee's responsibilities. Any decisions made within a committee are subject to Board approval when required.

All committee members shall comply with the policies and procedures established by the organization and the Board of Directors. The formation of a committee does not grant its members the authority to bind the organization or make decisions on behalf of the Board unless expressly authorized.

The Board reserves the right to dissolve any committee at any time or to modify its composition and scope as it deems appropriate.

SECTION 5.10 REMOVAL OF OFFICERS

An Executive Board Officer or Chairperson may be removed from office with or without cause by a vote of two-thirds (2/3) of the Board of Directors then in office, consistent with California Corporations Code Sections 5213 and 5221. Grounds for removal may include, but are not limited to, failure to fulfill assigned duties, unprofessional behavior, or actions contrary to the best interests of the Nipomo Football League.

Notice of the removal meeting shall be provided in writing at least forty-eight (48) hours in advance to all voting members of the board and the individual who is the subject of the proposed removal, if that person is an officer being removed from their position. The individual subject to removal shall have the opportunity to address the Board before a final vote is taken. Removal shall be effective immediately upon adoption of the resolution unless otherwise stated therein.

SECTION 5.11 INDEMNIFICATION

The NFL shall indemnify its officers, employees, and volunteers to the fullest extent permitted by California law against all expenses, judgments, fines, settlements, and other amounts actually and reasonably incurred in connection with any proceeding arising out of their service to the organization, provided such individual acted in good faith and in a manner reasonably believed to be in the best interests of the NFL. Indemnification shall not apply to matters arising from gross negligence, fraud, or intentional misconduct.

SECTION 5.12 INSURANCE

The NFL may purchase and maintain insurance on behalf of any agent of the organization against liability arising from their position, whether or not the organization would have the power to indemnify the agent against such liability under applicable law.

SECTION 5.13 CONFLICT OF INTEREST POLICY

Officers and volunteers shall disclose any actual or potential conflict of interest to the Board. A conflict of interest exists when an individual's personal, business, or financial interests could interfere with their duty to the NFL. Any officer with a conflict shall abstain from participating in discussions or voting on related matters.

SECTION 5.14 VACANCIES AND SUCCESSION

In the event of a vacancy in any Executive Board Officer position, the remaining Executive Board Officers may appoint an interim replacement to serve until the next regularly scheduled Board meeting, at which time the Board shall vote to fill the vacancy for the remainder of the unexpired term. In cases of temporary absence or inability to perform duties, the President may appoint another officer to fulfill the responsibilities of the absent officer until their return or the vacancy is permanently filled.

SECTION 5.15 BOARD COMPOSITION AND VOTING RIGHTS

The Board of Directors shall consist of the Executive Board Officers and appointed Chairpersons. All Officers of the Board shall have full voting rights on all matters unless otherwise specified. However, disciplinary, suspension, or confidentiality matters shall be decided solely by a vote of the Executive Board Officers.

SECTION 5.16 EMERGENCY AUTHORITY

The President shall have the authority to make decisions on behalf of the Board in emergency situations requiring immediate action. Any such action shall be reported to the Board as soon as practicable and ratified at the next scheduled Board meeting.

Article VI. MEETINGS

SECTION 6.01 PARLIAMENTARY AUTHORITY

Meetings of the association shall be conducted in accordance with the latest edition of Robert's Rules of Order, except where these Bylaws provide otherwise.

SECTION 6.02 BOARD MEETINGS

The Board of Directors shall meet each month in Nipomo, California, unless otherwise directed by the Secretary. Meetings of the Board may be held in person, by teleconference, or by electronic video screen communication (such as Zoom or Google Meet), provided that all directors participating can hear one another and participate concurrently. Participation by such means constitutes presence in person at the meeting for all purposes under the law.

Special meetings may be called at any time by the President or any two (2) Officers. Notice of a special meeting must be provided to all Officers at least twenty-four (24) hours in advance. If a majority of the Board is present at a meeting for which proper notice was not given, the meeting shall be considered official, provided that all directors waive notice in accordance with Corporations Code § 5211(a)(3).

Board Officers are expected to attend all regularly scheduled meetings. A board officer who misses a meeting without prior approval from the President and/or Secretary will lose their voting rights until the next scheduled meeting. A board officer who misses four (4) regularly scheduled meetings or three (3) consecutive meetings without prior approval will forfeit their voting rights for the remainder of the season.

SECTION 6.03 VOTING PROCEDURE OF BOARD OF DIRECTORS

1. Voting Rights and Procedures

- a. Each Board Officer has one (1) vote in all Board meetings.
 - b. Officers must be present, either physically or virtually, to vote.
 - c. If the President deems an email vote necessary, a motion must first be passed by a majority of the Board to authorize the email vote.
2. Presidential Voting
 - a. During regular business, the President votes only to break a tie but may vote in elections to fill Board positions.
3. Delegation to Executive Board
 - a. The Board may authorize the Executive Board to make decisions on its behalf when necessary.
4. Voting Rights of Newly Elected Board Officers
 - a. Newly elected Board Officers gain voting rights at the next regularly scheduled Board meeting following their election.
5. Voting Limitations for Family Members
 - a. If multiple family members serve on the Board, only one (1) vote per family will be counted.

SECTION 6.04 QUORUM AND VOTING

A majority of the total number of voting Board Officers shall constitute a quorum for the transaction of business. Unless otherwise specified, all matters shall be decided by a majority vote of the Board of Directors present at a meeting with a quorum.

SECTION 6.05 ACTIONS WITHOUT MEETING

Any action required or permitted to be taken by the Board may be taken without a meeting if all Officers individually or collectively consent in writing to the action. Written consent may be provided electronically, including via email. Such written consents shall be filed with the minutes of the proceedings of the Board and shall have the same force and effect as a unanimous vote of the Board.

SECTION 6.06 RECORD KEEPING

The corporation shall keep at its principal office in this state the original or a copy of its Articles of Incorporation and Bylaws as amended to date. All books, records, and accounts of the corporation may be maintained in electronic form, provided that they are accessible at the principal office and can be produced in legible written form upon reasonable request. Electronic storage of records shall be deemed to satisfy the requirement that records be “kept” at the principal office.

SECTION 6.07 OFFICER INSPECTION RIGHTS

Any Officer shall have the right to inspect and copy the books, records, and documents of the NFL for a purpose reasonably related to their role as an Officer. Requests for

inspection shall be made in writing to the Secretary with at least ten (10) days' notice.

SECTION 6.08 INTERNAL DISPUTE

In the event of a dispute among Board Officers or between a Board Officer and the organization, parties shall first seek resolution informally. If unresolved, the matter shall be submitted to the Executive Board for mediation and resolution. The decision of the Executive Board shall be final unless the Board, by majority vote, determines further action is warranted.

Article VII. PLAYER POLICY

The NFL aims to make youth tackle football and cheer accessible to as many children as possible, subject to coaching availability and financial resources to provide adequate equipment for player safety. All rules shall align with CCYFL regulations. In the event of a conflict, CCYFL rules shall take precedence.

SECTION 7.01 ELIGIBILITY

All children, regardless of race, sex, or creed, who have reached their seventh (7th) birthday on or before September 3 of the playing season and who have not reached their fourteenth (14th) birthday on or before September 3 of that same season who meet CCYFL's age, weight, residence, and eligibility requirements are eligible to participate, provided they remain in good standing with the NFL. Players/families with outstanding debt, unreturned equipment, and/or prior disciplinary actions may not register or if registration is attempted, will not be honored, for the current season. The NFL Board of Directors retains discretion over eligibility decisions.

SECTION 7.02 REGISTRATION

1. Players will be placed on a first-come, first served basis, in a division according to CCYFL rules and regulations. Registration is complete only when all required documents are submitted, and fees have been paid. Late sign-ups require Board approval.
2. Financial hardship (scholarship) and payment plans cases will be considered on a case-by-case basis. A scholarship/payment plan request must be submitted at registration and approved by a majority Board vote. Recipients may be required to sell fundraising items and/or fulfill volunteer duties.
3. Teams will be limited to a maximum of 30 players. During registrations, up to five (5) additional potential participants per division will be placed on a waiting list to fill any vacancies that may occur. All waitlist participants must submit the required documents and fees at the time of registration. Any potential participants beyond the five (5) on the waitlist will be placed on a call list. Call list participants must submit all necessary documents but are NOT required to pay until all waitlist participants have been placed on a team and a new spot becomes available.
4. Being placed on the waitlist or call list does not guarantee a spot in the league, even if all required documents and fees are submitted, regardless of the date and time of sign-up. Entry into the league is strictly based on the availability of positions on existing teams within each division.

5. Participants must complete all required contracts, forms, waivers and/or other documents, as well as provide proof of age, pay fees, and submit a signed health release before beginning conditioning. No player shall participate in conditioning or practice until all documents are received. Coaches permitting participation without completed paperwork may face disciplinary action.
6. Waitlisted participants unable to secure a spot will receive a full refund. Refunds for players withdrawing will be processed per Section 9.03 below.

SECTION 7.03 TEAM FORMATIONS

1. The league consists of four (4) divisions, Bantams, Juniors, Intermediates and Seniors. Each division may form one or more teams.
2. Teams within each division shall be formed per CCYFL rules, and all players must meet NFL and CCYFL eligibility requirements.
3. The Athletic Director will oversee any draft, supervised by the NFL President, an Executive Board Officer, and/or Player Agent(s). A CCYFL official or designee shall monitor the process.
4. With CCYFL waiver committee approval, the Board may deviate from age, weight, or ability-based assignment policies in the best interests of the player and league.
5. Parents may request siblings be placed on the same team. These requests must be submitted before the draft and approved by the Athletic Director. If approved, the coach must select the second sibling in the subsequent draft round.
6. Player Agents will provide a master list of eligible players to coaches before the draft. Players must complete all five (5) days of conditioning to be draft-eligible. Non-participating players may be assigned to teams by Player Agents with Athletic Director approval.
7. Team expansion, if necessary, will follow CCYFL Rules and Regulations.

Article VIII. PARTICIPANTS AND VOLUNTEERS

SECTION 8.01 PARTICIPANT ELIGIBILITY

Parents or legal guardians of registered players who have fulfilled all financial and contractual obligations required by the NFL and Central Coast Youth Football League (CCYFL) are considered program participants. Program participants do not have voting rights and are not considered members of the NFL or officers of the Board. Participation is granted only to the parent or legal guardian whose legal signature appears on the NFL/CCYFL registration contract. Contracts are valid only upon full payment of registration dues, which must be paid at the time of signing. Participation remains in effect for the current contract year, and a new contract must be signed at the start of each football season to maintain eligibility.

SECTION 8.02 PROGRAM VOLUNTEERS

Any adult (18 years or older) who contributes to the operation of the NFL but does not have children actively participating in the program may serve as a program volunteer.

Volunteers may assist with league operations, coaching, fundraising, or other activities as determined by the Board of Directors.

SECTION 8.03 BOARD OFFICERS VS. VOLUNTEERS

Board Officers are individuals elected or appointed to the Board of Directors with governance responsibilities and voting rights. Volunteers are individuals who support NFL activities but do not participate in governance or voting decisions. Volunteers serve at the discretion of the Board and under the supervision of Board Officers.

Article IX. NFL RULES & PROCEDURES

SECTION 9.01 APPROVED NFL RULES & PROCEDURES

1. All teams shall comply with NFL and CCYFL rules and regulations.
2. The Executive Board shall approve and appoint all head coaches, who must meet CCYFL eligibility requirements.
3. Each Head Coach must submit all Assistant Coaches for approval before the first day of conditioning. A list of Team Parents and other necessary positions must be provided before Jamboree.
4. Only players listed on official rosters provided by Player Agents may participate.
5. General players must return all issued equipment (helmets, shoulder pads) by December 15th. Altering uniforms or equipment is prohibited. Unauthorized use of NFL equipment outside of league activities requires Executive Board approval. Unreturned equipment deposits may be processed as player debt after January 1st.
6. Board Officers shall present an anticipated budget for their responsibilities at the start of each year. Board approval is required for all purchases.
7. Head Coaches must have served as Assistant Coaches for at least one (1) year before appointment.
8. Each team must provide personnel for the chain crew, clock operation, and auditing duties during home games. The Head Coach and Team Parent are responsible for ensuring these roles are filled.
9. Each team must also provide a Game Field Coordinator (GFC) for the following game.
10. The first home team of the day must assist with field setup, while the last home team is responsible for teardown. The Game Day Coordinator oversees these duties.
11. Cheer Head Coach shall:
 - a. Be appointed by the Cheer Director(s)
 - b. Instruct cheer participants and oversee their development.
 - c. Ensure all required equipment is provided as mandated by CCYFL.

- d. Operate under the supervision of the Cheer Director.

SECTION 9.02 GRIEVANCE PROCEDURE

1. Parties should attempt to resolve conflicts directly before escalating to the Board.
2. Formal complaints must be submitted in writing to the Secretary within 48 hours of an incident. Complaints filed beyond this timeframe will not be considered unless an exception is granted.
3. The accused party will be notified within 48 hours of receipt and provided with a copy of the complaint.
4. The accused may submit a written rebuttal no later than within 48 hours of notification.
5. The Executive Board shall serve as the Grievance Committee. Board Officers involved in the dispute shall recuse themselves from the review process.
6. The Board shall convene within 14 days to review the complaint and determine necessary actions.
7. Depending on the severity and nature of the conduct, the Board may impose one or more of the following penalties:
 - a. Verbal or written warning.
 - b. Probationary status for a specified period.
 - c. Suspension from practices, games, or league activities.
 - d. Removal from coaching, volunteer, or Board positions.
 - e. Expulsion from the league with or without eligibility for future reinstatement.
 - f. Any other action deemed appropriate by the Board to protect the safety, integrity, and operations of the NFL.

SECTION 9.03 REFUND POLICY

Refund requests must be submitted in writing and will be processed according to the following guidelines:

1. Refunds will be considered up to and including seven (7) days before the first official league game. Game postponements or schedule changes will not alter this deadline.
2. Refunds will be issued to a program participant in good standing, less:
 - a. A \$10.00 administrative fee
 - b. Any applicable insurance fees
 - c. Any uniform costs incurred
3. No refunds will be issued after the deadline described in subsection (1) above.

4. Refunds will not be considered unless all obligations to the NFL have been fulfilled, including the return of equipment and settlement of any unpaid cash calendars.
5. The Board may review refund requests under exceptional circumstances at its discretion.
6. All Board decisions regarding refunds are final.

SECTION 9.04 RETURNED CHECKS

Any check or payment remitted to the NFL that is returned for any reason, including but not limited to non-sufficient funds (NSF), closed accounts, or stop payments, will be subject to a \$25.00 service fee, in addition to the original payment amount. Re-submitted payments must be made in cash, certified bank check, or money order.

If a second payment is returned during the same playing season, the payer will be charged an additional \$25.00 service fee, plus the original payment amount, payable only in cash, certified bank check, or money order. Additionally, the payer will no longer be permitted to submit checks for the remainder of the current or successive playing season.

Article X. DISSOLUTION OF THE ASSOCIATION

SECTION 10.01 VOLUNTARY DISSOLUTION

The Association may be dissolved upon the approval of a two-thirds (2/3) majority vote of the Board of Directors at a duly called meeting, provided that written notice of the proposed dissolution has been given to all Board Officers at least thirty (30) days in advance.

SECTION 10.02 DISTRIBUTION OF ASSETS

Upon dissolution of the Association, any remaining assets, after satisfying all liabilities and obligations, shall be distributed exclusively to one or more organizations that meet the following criteria:

The organization(s) must be recognized as a tax-exempt, charitable entity under Section 501(c)(3) of the Internal Revenue Code (or the corresponding section of any future federal tax code).

The organization(s) must have a mission and purpose that is closely aligned with that of the dissolving Association, such as youth sports, athletic development, or community-based youth programs.

SECTION 10.03 PROHIBITED DISTRIBUTIONS

No part of the NFL's assets shall be distributed to any private individual, member, director, or officer of the NFL, except for the payment of lawful debts and obligations.

SECTION 10.04 FINAL DISSOLUTION FILING

Upon completion of asset distribution, the Board of Directors shall ensure that all necessary state and federal filings are completed, including filing a Certificate of Dissolution with the California Secretary of State and notifying the IRS of the organization's termination.

Article XI. AMENDMENTS TO BYLAWS

SECTION 11.01 ANNUAL REVIEW

The Board of Directors shall meet annually to review and consider any necessary amendments to the Bylaws. Any proposed changes shall be reviewed and approved no later than March 1st of each year.

SECTION 11.02 AMENDMENT PROCEDURE

The Bylaws of the Association may be amended by a majority vote of the Board of Directors at any duly called meeting, provided that:

Written notice of the proposed amendments has been provided to all Board Officers at least seven (7) days prior to the meeting.

Upon adoption of any amendment, the Secretary shall update the official Bylaws and distribute the revised version to all Board Officers and the Central Coast Youth Football League (CCYFL).

SECTION 11.03 ADOPTION OF AMENDED AND RESTATED BYLAWS

We, the undersigned, as the Executive Officers of the Board of Directors of the Nipomo Football League, Inc., hereby adopt and approve these First Amended and Restated Bylaws, which supersede and replace any prior versions, on this 07TH day of December 2025.

Francisco Maldonado, President

Crystal Alley, Vice President

Charla Olivares, Treasurer

Jaimi Starr, Secretary

Casey Langley, Athletic Director