

## TCAHA Board Meeting Minutes

Monday, October 14, 2024, at 6:30 p.m. Hampton Inn & Suites Pasco

### I. Call to Order (6:37 pm)

Board members in Attendance: Matt McDaniel, Ryan Kelly, Shannon Lukins, Dustin Willoughby, Gary Atherley

Absent from the board: Sheyanne Koegler, Dan Manella, Derek Ellingsen

Members in Attendance: Haley Hollandsworth, Melanie Billingsley, Ashley Willoughby, Tyler Klages, Janelle Klages, Bonnie Cannon, Phillip Ponn, Jessica Darbyson, Mia Ellen, Anny Eller, Keith Harrison, Bryan Whitehead, Mary Taylor, Alex Sligar, Amanda Wysocki, Zach Nelson, Tiffany Richardson, Michelle Trombley, Cody Rettinghouse, Jeannette Gomez, Aaron Trombley, Matt Nelson, Tanis Detrick, Alyssa Reil, Amy Oliver, Chad Ossiginac, Ellen Ossiginac, Tracy Bullington, Jennifer Mattila, Andrea Owens, Kai Collado, Morgan Grosz

#### \*Reading of August Meeting Minutes

Motion to approve minutes by Ryan Kelly, seconded by Gary Atherley, and the board approves.

#### \*Treasurer Report – Sheyanne Koegler – Absent report provided by Jordan Owen

Opening balance: \$469,567.70

Closing balance: \$ 544, 366.62 (as of 9/30/2024)

Motion to approve minutes by Gary Atherley, seconded by Ryan Kelly, and the board approves.

### II. Report of Officers and Directors

#### \*President – Matt McDaniel –

Draft Contract with HAPO and Harris White Leisure Group (HWL) – Summary:

- Priority Ice at a cost of:
  - \$200 per hour to be reduced by \$50 an hour to compensate for TCAHA equipment that is transferred to HAPO/HWLG estimated to run until July 2026.
- Duration: August 1, 2024, until July 31, 2026.
- County retains sponsorship sales, however, since this year has started sponsorship sales will continue to be sold by TCAHA until August 2025
- Maintenance of the building, Zamboni, and ice plant are responsibilities of HAPO/HWLG
- Janitorial services and Zamboni operation throughout the season by HAPO/HWLG

Toyota Arena – Drafting lease contract, should have it completed soon.

- \$200 per hour for practices and games
- \$185 per hour for tournaments
- Priority Ice behind Tri-City Americans, and Facility Programs

#### \*Vice President – Ryan Kelly – Nothing additional

\*Secretary – Shannon Lukins – upcoming board elections emailed notifications to membership about open positions. Nominations to be included in the Candidate Email and on Absentee Ballots are due by November 30. Nomination will also be accepted on during the meeting on election night.

Vice President: 2-year term beginning in May

Secretary: 2-year term beginning in May

Director Position 3: 2-year term beginning in May

Director Position 5: 2-year term beginning in May

Director Position 4: 1-year term beginning immediately

#### \*Treasurer – Sheyanne Koegler – absent

#### \*Directors:

- Gary Atherley – Nothing additional
- Dustin Willoughby – Nothing additional
- Dan Manella – absent
- Director 4 vacant/ TBD

\*Past President –Derek Ellingsen – absent no report

\*Hockey Director – vacant/ TBD, update provided By Matt McDaniel

Erik Hanson will be returning to help during the vacancy, he is out during practices and will be helping coaches and teams. Planned times will be announced via Facebook. Excited to have him and he is a great resource.

### **III. Committee Reports (Chairperson/Board Liaison)**

\*Tournament Committee – Janine Jackson

Cancelled Mites season kick off tournament – will plan to schedule games for 10U bronze and Mites.

Nuclear Meltdown– 10U or 18U Rep and Rumble at the River Tournaments – Starting to fill up. Sponsorships in progress

Games Sheet and Clock training will be held this week Wed night 6-7 and Thursday 7-8 – learn how to use it at HAPO training on the clock as well.

Safe sport – locker room monitors – messaging coming out – some discussion with how this works please reach out to your team manager and coaches for additional details.

\*Goalie Committee – Mike Landry – Dustin – nothing to report

\*Coaching Committee – Ryan Kelly – planning to meet and will be sending out a schedule

\*Discipline Committee – Ryan Kelly –

Lots of discipline issues are coming up, planning to have discussion at the coaching committee meeting.

\*Equipment/Facilities Committee – Dustin Willoughby –

Continuing to do repairs on the Zamboni and working to finish up some facility changes.

\*Finance Committee – Sheyanne Koegler – absent

\*Nominations Committee – Shannon Lukins – nothing additional

\*Public Relations/Sponsorship Committee – Dan Manella – absent

\*Registration Committee – Janine Jackson –

10U supplemental tryout competed

Girls THFF – 17 nonmembers – lots of volunteers thanks to everyone – Special Thanks to Tiffany Richardson and Josh they were huge support.

One registration already from the event.

\*Scheduling Committee – Brandy Kovis – absent provided follow update:

Continuing to work on completing house game schedules and am getting close to having that done, should all be posted soon.

\*Scholarship/Awards Committee – TBD – nothing additional

\*Associate Team Manager Committee – Rachel Anderson reported by Janine

THFF Nov 2 – need volunteers – communication to come out to membership.

\*Tri-City American Board Liaison – Isaac Merkl – absent no report

\*Girls' Club - Jared Lembcke – absent no report

\*Spring Hockey/MS & HS Hockey – TBD – nothing additional at this time, over until the start back up in the spring

### **IV. Unfinished Business**

- \* Committee Chairs and membership – Ryan Kelly – No updates.

#### V. New Business

- \* Open Director 4 Position– Shannon Lukins – accepting open nominations until October 20<sup>th</sup>.
- \* 14U Rep would like to hold a sneaker drive - Amanda Matz  
Discussion was held. Motion to approve the sneaker drive to include drop boxes at the rink Ryan Kelly, seconded by Shannon Lukins and the board approves.
- \* Jr AMs decal/sticker fundraiser Request:  
14U Rep - Amanda Matz & 10U House - Tanis Detrick  
10U house - Desert Embroidery is their provider.  
Option to provide the new TCAHA logo as a car and sticker packet, helmet stickers (both logo and numbers to be done by Hockey source).  
Motions to approve 10U house Simper the Decal fundraiser to include the new logo, Dustin Willoughby seconds, board approves.
- \* Handbooks Changes:  
Implementation timeline – Ryan Kelly  
Discussion about policy change, and removal of the recent language allowing changes to go into effect immediately. Plan to change it back to previous wording where policy changes go into effect annually.  
Ryan motions to make the change back to the prior wording that will only change policies, Shannon Lukins seconds, the board approves.  
Parent Participation Policy – Ryan Kelly  
Discussion on a draft policy  
Matt McDaniel motions to accept the drafted policy for inclusion in the handbook, Gary seconds board tables discussion until further review at pre-board and will be the topic for the November board meeting. Comments on current policy due by Oct 31
- \* Current 501(c)(3) status & Fundraising – Michelle Trombley  
Presentations current status, which looks to be currently not active.  
The status has been re-filed for according to Jordan Owen, currently working to apply as a new applicant to get the status re-established.  
2022 – last fiscal year tax filing  
Notices from the secretary of state delivery to the PO box are now delivered to the accountant's office.
- \* Mite / MM jerseys per the Equipment Standardization – Melanie Billingsley  
Thank you for the Jersey – 39 jerseys that are medium and large, which are a bit big for the majority of players, 20 small, 20 extra-small, Melanie to provide numbers/sizes to be replaced.  
Gary Atherley motions to purchase replacement jerseys, Ryan Kelly seconds, board approves.  
Dustin to work with totes and storage for remaining and off-season. The equipment manager will be the POC for the return and wear and tear determination.
- \* Jersey Number issuing standardization – Wende Carlisle  
Proposal presented and discussion – tabled to be discussed at preboard to finalize.
- \* Girls Club Change – Jared Lembcke & Tiffany Richardson  
Proposal to Establish an 8U and 10U Girls Hockey Tournament Team: Two separate teams will be created, one for 8U and another for 10U, comprised of approximately 8-10 players each. The selection will be based on available players and willingness to participate. The coaching staff will include parents of current 8U and 10U players: Cameron Richardson, Tiffany Richardson, Alex

Sligar, Josh Jacobs and others. Each team will be led by certified and experienced coaches who will focus on skill development, teamwork, and sportsmanship.

Gary Atherley makes a motion to accept the proposal to establish an 8U and 10U Girls Hockey Tournament Team, Willoughby seconds and board approves.

Discussion on leadership of Girl's Club,

Ryan motioned to change the leadership of Girl's Club from Jared to Tiffany, Dustin seconds, the board approves.

Janine to look into grants from PNAHA that were approved but have not yet been received.

\* 10U House Practice Structure – Nick Kooiker

Discussion about practice structure – Matt to follow up with Nick and figure out a solution.

\* Mighty Mites schedule - Bryan Whitehead

Discussion about practice structure –Friday / Sunday practice and games Saturday –

Requesting a change – so they don't practice 3 days in a row over the weekend.

Ryan to review and discuss with the scheduler on how to make a change.

#### VI. Adjourn Meeting

#### VII. BOD available for questions/discussions

Motion to Adjourned by Ryan Kelly at 8:48 pm, seconded by Gary Atherley - board approves.

Prepared by:  \_\_\_\_\_, Shannon Lukins, Secretary, Board of Directors

Approved by:  \_\_\_\_\_, **VICE PRESIDENT**, Board of Directors