**EVENT POLICY**

**Acceptance**

Acceptance into a North Country Region Tournament is first come, first served once all registration requirements are completed and is always contingent on space availability. To be accepted into a tournament, teams must satisfy the following criteria:

1. Be USAV members (see above)
2. Register for tournament on AES
3. Submit entry fee payment (through method designated by that particular tournament)
4. Submit team roster on AES

Once a division is full, teams not accepted will be placed on a waiting list in order of registration and payment received. Note – registration does not guarantee acceptance.

* Accepted: team has paid entry fee and has submitted roster that has been approved
* Waitlisted: team has paid entry fee and has submitted a roster by that deadline date; however the division is full at the present time
* Pending: team has registered but has not paid entry fee

#### NCR-USAV reserves the right to combine similar age groups/levels if registrations deem it necessary.

**Format/Match Guarantee/Tie-Breakers/Awards**

Each tournament will determine its own policies for these areas.

**Cancellation and Refund Policies**

If an event is cancelled, any unrecoverable tournament costs will be subtracted from tournament registration income first. The remainder will be refunded to “Accepted” and “Waitlisted” teams on a proportional basis. “Pending” teams will receive no refund since no fees were paid.

If a team wishes to withdraw from a tournament, the following refund schedule will apply:

* Withdraw 4 weeks or more prior to the tournament – Refund of full registration fee less $20 non-refundable deposit
* Withdraw 14-27 days prior to the tournament – Refund of ½ registration fee less $20 non-refundable deposit
* Withdraw 0-13 days prior to the tournament – No Refund

**Late Fees**

Teams who register and/or pay after the registration deadline may incur an additional fee.

**Housing or Stay to Save**

If applicable, housing information will be given to PAID and ACCEPTED teams only. Utilizing North Country Region secured hotels supports local businesses that in turn support our volleyball community. We recommend teams make their hotel reservations as early as possible.

**EVENT INFO**

This event is sanctioned and insured by North Country Region–USA Volleyball (NCR-USAV).

**ALL TEAMS PARTICIPATING IN ANY NCR-USAV SANCTIONED EVENT MUST BE CURRENT USAV MEMBERS. Club directors, coaches and players must be individual USAV members in good standing and must have completed all membership requirements prior to the final tournament registration deadline date in order to participate in the event. Teams that do not meet these requirements may need to withdraw from the event and are subject to the tournament’s refund policies.**

**Team Check-in**

Teams will be notified by the Tournament Director of team check-in time, location and requirements.

**Athletic Trainers**

Typically, there will be no athletic trainer on site. Teams should plan accordingly.

**Admission**

North Country Region sanctioned events allow the host club and/or facility to determine the price of admission. Many of the sites utilized by North Country Region are local schools who use the tournament as a fundraiser for their sports teams.

**Facility and Tournament Rules**

Ball handling is NOT allowed outside of the gym spaces in the facility. Coolers and outside food and drink are NOT ALLOWED in the venue. Only water and sports drinks for the players may be brought inside the facilities. Concessions may be purchased on-site if provided by the tournament.

No alcohol or weapons are allowed on or inside the premises.

Violation of these policies or any other general misbehaviors may result in IMMEDIATE dismissal from the facility for the remainder of the day, and could result in other discipline or sanctions.

**Foreign Teams**

Click here [Foreign Team Participation](https://www.ncrusav.org/page/show/5376001-foreign-team-participation)﻿﻿ for more information.

**ROSTER DISCLAIMER**

**Team roster submissions must be completed through AES by the roster deadline designated by the tournament.** An additional fee may be charged for late rosters.

All teams are additionally required to turn in a printed and signed copy of their AES team roster at the designated team check-in location at the time posted on the tournament's website. **Once the AES team roster is submitted at check-in, no changes can be made and the roster will be considered frozen for the entirety of the event.** Any exceptions must be approved by NCR-USAV officials.

We highly encourage that the contact information included on the roster is a coach on-site at the tournament as we use this information to contact the team for any emergency updates during the event.

**NOTES**

#### Tournament hosts will determine their own officials/scorers/work team procedures. If the tournament is considered an NCR Region Rank event, a paid R1 will oversee matches.