



**2020-21 GOVERNING SEASON
CLUB ADMIN CHECKLIST
PHASE 1**

CLUB SET-UP - Please Complete ASAP!

- Claim Club SportsEngine HQ**
[Click Here](#) and follow the prompts

- Complete NCR Club Registration Form**
[Click Here](#) and complete all information

- Assign “Governing Season Admin” Role to NCR in HQ**
[Click Here](#) to print out step by step instructions