INDIANA GIRLS
LACROSSE ASSOCIATION

Rostering Teams on a Computer

Important: In order to Roster players on a team, one will need to be provided with specific website permission/access from the Admin(INGLA Board Secretary). Each team must have one person with permission/access approved. This person must be registered on INGLA and will be assigned to roster all team(s) for their school/club (Varsity, JV1, JV2).

If you have not already received access and you are the rostering representative for your team, please email inglacommunications@gmail.com with your name and school/club before proceeding.
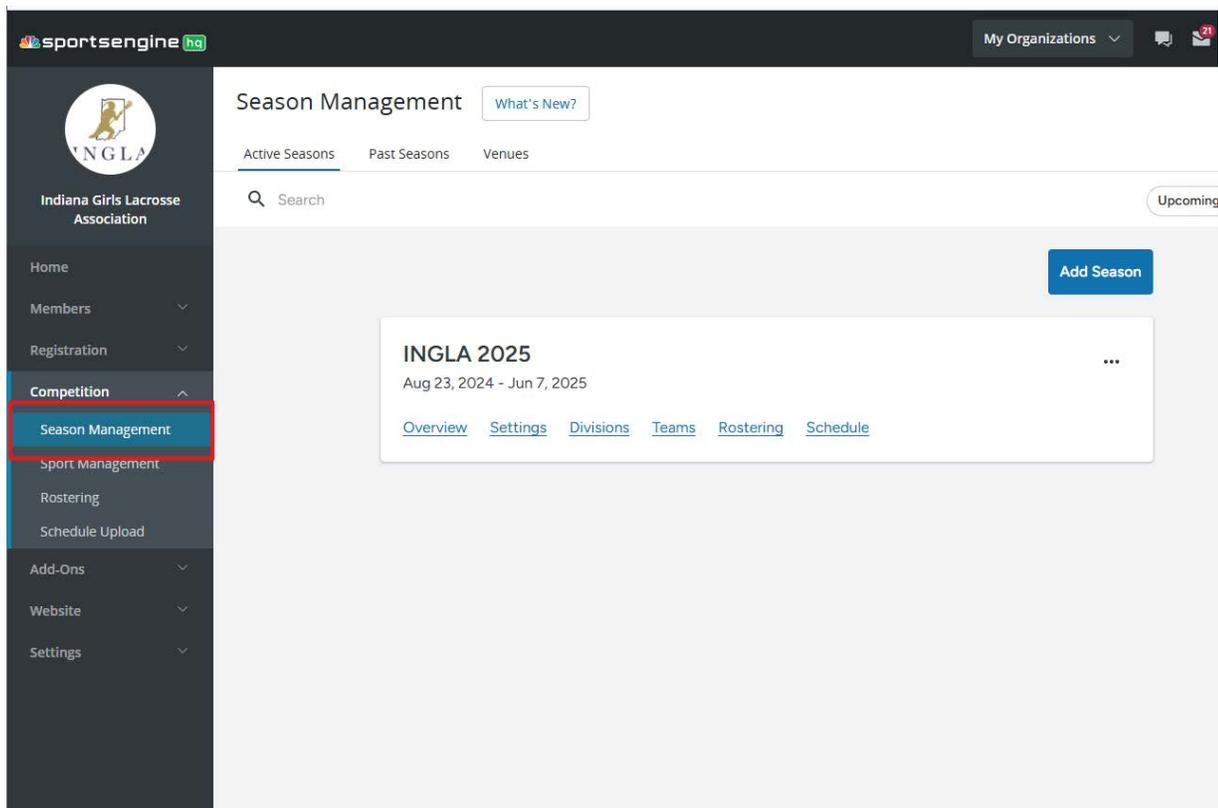
If you have any questions, please email the INGLA Secretary at inglacommunications@gmail.com.

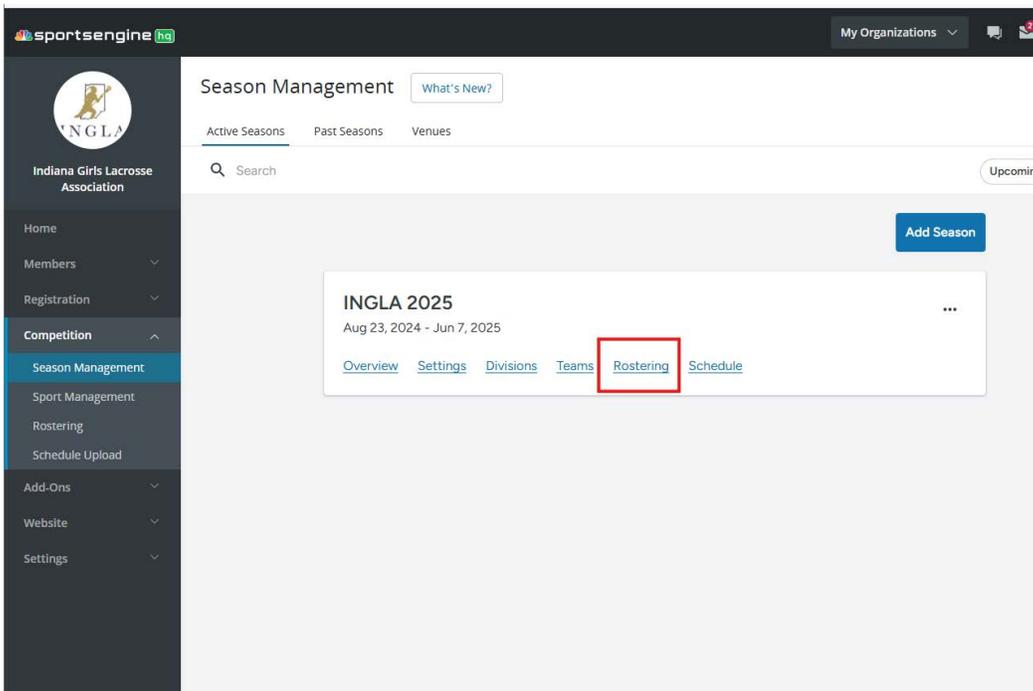This guide has been updated for the 2025 season but contains screenshots from previous years as well.

Log into your INGLA/Sportsengine account. Your picture/initials will be in the top right corner. Click "hq home" in the top left corner.
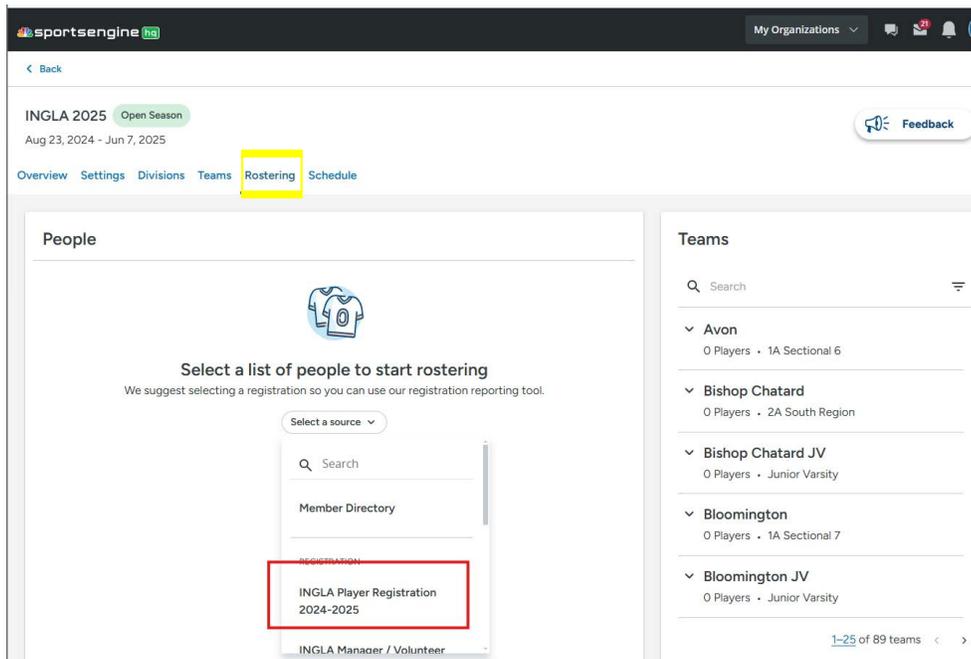

This takes you to the SportsEngine HQ. If you sign in and come directly to this page, you are good to go. Click on "Competition" followed by "Season Management".
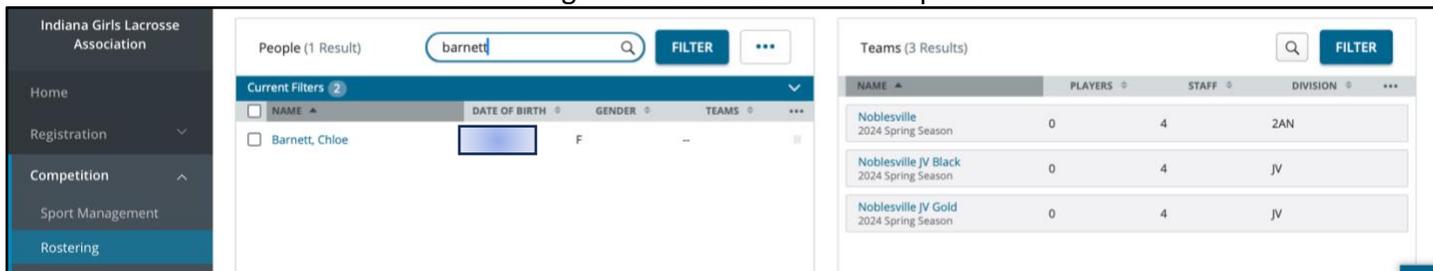
Once you click on "Season Management" a new page will open and from the options choose "Rostering"

The Team(s) will be on the right-hand side. Click on "Select Source". From that menu, click on "INGLA Player Registration (year-spring of Lacrosse season). This will bring up a list of *every* INGLA registered player. From here, there are two ways to Roster your team.

Option 1: Search – Magnifying Glass – With this way, you can type in your player's individual names, one at a time, and then move them to their team(s). This way may be best for teams that have players outside of their district/city.

Option 2: Filter - The filtering format will help most with school district teams.

"Select a List of People" should prepopulate with INGLA Player Registration.
At the bottom, click on "Advanced Filter", you may need to scroll down to see it.

Use the dropdown menus for the next three boxes and choose; "SportsEngine Profile", "City", and "Contains". In the last box, fill in the name of your city/school district.

There may be players listed for your city/school district that will not be on your team. Be aware of this on the following steps of clicking and dragging the players to their team(s).

To assign a player to a team, click and hold on their name, then drag them to the appropriate team and release. You can assign players to multiple teams in this manner.

After you release the player over the team, you will receive a notification at the bottom that the player was assigned to the team you placed them on.

To see the rostered players, click on the team name and they will be listed.
If you rostered a player on the wrong team, find the player and click the remove"button at then end of line their name is on. The player will be removed from that team, though will still be in the registered list.

You will receive a notification that the player has been removed in the bottom right corner.

When completed, or anytime when in the SportsEngine HQ pages, click "Go to website" in the bottom left corner to be taken to the main INGLA website.

Navigate to your team page from the main INGLA page. Click on "Roster" and you will see the rostered players here as well.