

PYHA Board Meeting Agenda

Meeting Date: Monday, June 10th, 2024

6:00PM - Oakstone

Board Members Present:

Andy Roe Vice President 2024-2027	Greg Fawver 2024-2027	Liz Payne Treasurer 2024-2027	Aaron Palmer 2024-2027
Chad Normington 2023-2026	David Gauder President 2023-2026	Lindsay Schleis Secretary 2023-2026	Blythe Robbins 2023-2026
Natasha Lippitt 2024-2025	Tara Groth 2024-2025	Mike Taylor 2025	Zach Goepfinger 2025

Ground Rules:

- Your time is valuable. We will follow the agenda and stay on time.
- PYHA Code of Conduct is to be followed.
- Types of topics
 - Decision & Voting
 - Discussion
 - Quick Hits
 - Looking ahead

6:00 pm - Call to order – 6:08

-Approve minutes from May meeting – Grammatical correction – Motion to approve with correction by Aaron, 2nd by Zach. All in favor. None opposed.

Not in attendance, Nitasha, Chad, Blythe. Non-board members present: Micah Rinzell.

6:05 pm – 6:12 pm Old Business: Action Items from previous meeting & Discussion Points

-40th Anniversary Logo Design – Tabled with absence of Dan / Megan

-Org Chart & Committee Updates completed.

- Committees will go into the handbook

- No need to communicate out the org chart, it's more for internal board

purposes.

-Updated Code Of Conduct

-Circulated and refreshed with edits

-Motion by Liz to approve and all in favor

-Liz updated both on the registration page and into the handbook.

- Registration is open (Fees & Budget approved via email 5/31).
 - Feedback is that it is efficient and works very well.
 - Send a regular cadence for reminders with the “close” of registration.
 - Was sent to Dragons, ready to post on social
- Email/Shared Drive Status/Ownership
 - Tasha had next steps on email /
 - committee distribution lists /
 - discussion on cleaning up current exchange and also how to reflect committee emails onsite.
 - Zach will begin to purge current exchange
 - Send out a communication on exactly what we are asking for and offer UP TO 100% volunteer credit fulfillment and concession based upon contribution level. Zach will interview and select.
 - Curate 5-7 known issues to communicate and help – 3 off the bat are as follows.
 1. Inability to add emails to dst lists
 2. Random emails going to wrong people
 3. Teams access / Unable to grant and use teams

- Memorial Day Parade update
 - Huge success
 - all 500 flyers were handed out
 - Now have a Dragons Banner
 - Needs to be a Feb agenda item (LS add it to the calendar)
 - Reminder to conduct behavior in an appropriate manner / representing

the Patriots/ Dragons

- Can be added to the Dibs for current fiscal calendar year

6:45 pm – Girls Hockey Update (Mike Taylor arrived)

- Memorial Day Parade was a huge turn out. Will also walk in Corn Fest w/SP.

-Partnership w/SP, we have asked for more practice ice. They asked for 4 sheets and to supply home games for 2 teams. Slatted to get 2 sheets for now with home games for 2 teams.

- Waunakee:

-Held a meeting with Waunakee girls reps and presidents. Ice time is the biggest concern. But would give us increased numbers to create an ability to reinforce having 2 teams at each level and give like ability teams. Potential for each association to have their own girls’ teams in the future but right now / all kids co-op into the cap city cougars

- Registration numbers are up in the air at this time.

-Teams last year went to the Dells or Stoughton 2x per month – could alternate teams, could potentially leverage Stoughton. Tara and other orgs agreed that the ice shared needed to be equal. Dibs concern, easy to solve. Doesn’t seem like a deal breaker, but Waunakee had concern. Waunakee girls will likely migrate to the Dragons eventually – although Sauk may not release. Our numbers at the 12U are sparse. This would give us the ability for 2 teams at this age group.

- Discussion on ice time
- Discussion on financial burden – operating in the red, taking on more ice and costs
- Same ratio of ice near and far with the youth teams / work within our challenges to grow the program and not
- Look to take it one year at a time.
- Board is in agreement to explore. Not interested in managing their requirements for Dibs, but making fundraising as a Dragons requirement. Keep fundraising as an all in and if they can buy out if they choose. The funds go to the entire org.

-Clear communication on cross rostering. If given the option – would you cross roster, doesn't mean that you will cross roster. And it is by invitation – Tara revamped the FAQs to be more current.

7:15 pm – 7:41 – EMIC Update – working on paperwork with the city now. They did agree to the repairs estimate that EMIC came up with vs. the city. Website will be up online soon. Asking to connect the website to the patriots. Ink needs to be dried first. Looking for hand over to happen in fall.

-Find the old lease agreements, and concession agreements, what we are contracted for on ice and concessions, would still do the Sauer cup, Culvers cup.

7:25 pm - 7:52– Treasurer's Report

- End of year, finish reconciling last month and will hand off to acct. to file taxes
- \$ has been set aside for EMIC – going to be a big year for fundraising
- Brianna Decker endowment foundation application has been filed
- Mite equipment grant at the end of the month

7:35 pm – 7:54 – Other Committee and Coordinator updates (See last page)

8:02 – Dan joined – OIC

- Committees have been appointed
- Mid Season player evaluations
- Breakdown of specifics that they needed to improve on (not just “skating”).

Offers a better / clearer blueprint of what they need to improve on.

-Goalie specific evaluation template – will have it up and running for goalies next season

-Tournaments / Signature Trips

-Looking at all tournaments but also identifying signature trips (Eagle River, Bus Trip, Minnesota, etc)

-Coaches Manual similar to the Managers manual (best practices for communication, parent meetings, checklists before mid and end of season, how to manage your schedule, resources, ideas on how you can utilize your staff, safety)

-Organizing open hockey sessions for all age groups on off school days

-Strong hockey culture with leadership and looking on how to get the older players to get involved with the younger players

-Suggestion from Board to refine and refresh the placement and tryout document
Example: arriving no more than 30 min in advance, explanation on what happens if cannot make a tryout / or missing all of them

8:00 pm – Handbook Updates / Review

-Need to review – Goal to have completed by 6/21- Drop Dead Date / We passed the deadline already.

-PRC is 3-4 pages, reads rigorously, better on code of conducts etc. so some of this review could be cleaned up.

8:30 pm - New Business – Looking ahead

30 Days:

CG Fireman's Festival – Send out an email to the org to have someone head it up, will receive 3 volunteer credit hours! Liz will get flyers and candy.

Try Hockey For Free / June 22nd 9:30-11:30 (on ice from 10-11)

-Andy / Zach will be on ice and have 3 people for the equipment

Registration Opens

Updated Handbook Published

60 Days:

Parent Meetings prior Tryouts (one in person and one virtual) – Two weeks prior to evaluation start (add a recorded virtual option) Dan and David will look at the times offered last year and go from there.

Evaluation Schedules Set – In registration as projected start dates

Ice Schedule – Have we Secured ice?

Waiting on McFarland response

Stu should be able to provide our game and weekly ice within the next month.

Registration Closes

-Discussion on Bantams

-Discussion on Town Hall 2-3 weeks into the season

Golf Outing (Aug 3)

-Need more people to sign up (have 8 teams right now)

-Need raffle donations and hole sponsors

WAHA Annual Meeting (Aug 3)

-Tara going to gather the information on the specifics (We get 14 votes, have to be in person, have to be a member of the association – no mileage, but volunteer hours fulfilled – try to tie it in with Goalie coaching / great way to showing our commitment)

Dragons Showdown – August 9th

WAHA Grass Roots Grant Application

Dibs for 24/25 Season Available – Once registration ends

Apparel Store Opens

Jersey Orders Placed

90 Days:

Practice Schedules Set

Open Skate Schedules Posted

Tournaments secured

Picture dates locked in

Draft a Mid Season Survey and Send out

-Add Bantam discussion to the agenda for next meeting (Dan has been working on a do's / don'ts document to explore what it looks like to tryout as a freshman) / Add clarity that everyone is encouraged to try out.

8:55 pm - Summary of Action Items, Deadlines and Responsible Parties

-Stop the bleed kit ordered and will be mounted by the scorekeepers table

-Add to agenda for next time – electronic score sheet – can be emailed out – send out call for donation and will communicate the lowest version of required.

9:00 pm - Adjourn

9:04 pm - Motion to adjourn, 2nd by Aaron

- **Committee Updates**

- **Vice President, Andy:**

- Ice Schedule
- -Rink/MII

- **Dibs Scheduler, Dana**

- **Liz to go through who has done what for this past year. Understand that this season people did not get their hours in so we have kept it open for this season (state fell through and we changed the expectations for 23/24 season) Going forward hours will run for the fiscal year ending may 31st. Liz will send a communication out to clarify for the org.**

- **Dibs Reconciler, Renee**

- **Treasurer, Liz:**

- Finance
- Concessions
- Registrar
- Finance Committee

- **DOH, Dan:**

- OIC Update
- Rec Team

- **Registrar, Megan**

- **ALD**

- **R&R Coordinator – TBD – Needs to be messaged (LS)**

- **Jersey Coordinator – Natasha / Lindsay**

- **Equipment Coordinator – Joe Z.**

- **Apparel – Emily Farwell**

- **Website Coordinator – TBD – Needs to be messaged out (LS)**

- **Social Media Coordinator – TBD – Needs to be messaged (LS)**

- **MS Office/Outlook Coordinator – TBD – Needs to be messaged**

- **Event / Fundraising Coordinator – Chad, Tara, Andy**

- **Awards**

- Educational Awards Program
- Pictures
- Grants/Scholarships
- Governance