

# Stillwater Area Hockey Association Board Meeting Agenda



Monday, July 24 @ 6:00pm | River Siren Brewing

**Board Members:** Doug Schmidt, Justin Fatheree, Karla Lunan, Paula Walther, John Priester, Karla Lunan, Ed Souter, Joe Garvin

**Committee and Working Group Members:** Jen Zanon, Jeanette Geisbauer

**Member Audience:**

**Meeting Called to Order:** Meeting was called to order at 6:09pm

**Review and Approve Previous Meeting Minutes:** Paula made a motion to accept the June 2023 minutes from the previous meeting. Karla seconded the motion. The motion to accept the June 2023 minutes was approved by unanimous vote. Motion is passed.

## Agenda Topics:

1. Registration for current season
2. Gambling Update
  - a. Monthly tax return with the B2 and three LG form
  - b. Expense journal/check register
  - c. Inventory records/invoices
  - d. Copy of ME physical inventory
  - e. Reconciled bank statement
  - f. Fund loss report
  - g. Other correspondence docs, if applicable
  - h. Minimum wage for booth workers
3. Admin Job Description
4. Gambling Manager Compensation
5. Finalize PDP plan for on and off ice - *Moved to August Meeting*
6. D2 Update – Coaches meeting early sept. Details to follow.
7. Review Uniform Policy – *Moved to August Meeting*
8. Review Code of Conduct (player and parent) update with D2 rule changes  
*Moved to August Meeting*
9. Finalize Gambling Manager Compensation

**10. Fundraisers – moved to August Meeting**

**Updates:**

1. Registration

Board reviewed the registration process in sports engine and approved to launch registration effective Tuesday, July 25<sup>th</sup>.

**Board Member Report Outs**

---

President

Secretary

Vice President

Boys Director

Girls Director

Mite Director

Treasurer

Director of Off-Ice Operations and Community Affairs-

---

**Gambling Manager's Report – Patrick**

---

<b>June 2023 Total Gross Receipts</b>	\$972,817.89
Net profit	\$1,259.74
Checking account balance	\$79,912.54
Savings	\$4,694.55
Net Receipts	\$119,427.62
Total in prizes paid	\$853,390.27

*Profits from SAHA gambling goes to the youth of St Croix Valley.*

1. Paula made a motion to approve the lawful gambling report for June 2023. Justin seconded the motion. Motion to approve the June 2023 gambling report was passed by unanimous vote. Motion is passed.
2. John made a motion to pre-approve the allowable expenses of \$196,685 for August 2023 Joe seconded the motion. The motion to pre-approve the August 2023 allowable expenses was approved by unanimous vote. Motion is passed.

### **Gambling Manager Compensation and Contract**

A new legal employment agreement was drafted by an employment law attorney and reviewed by all board members. In addition, a pay analysis was conducted benchmarking gambling manager salary and therefore we did increase the gambling managers salary for SAHAs gambling manager.

Karla made a motion to approve the SAHA Gambling Manager's new employee agreement effective August 1 based on Legal Counsels review. John seconded the motion. Motion to approve the lawful Gambling Manager new employment agreement effective August 1, 2023 passed by unanimous vote. Motion is passed.

In addition, a pay analysis was conducted benchmarking gambling manager salary and therefore we did increase the gambling managers salary for SAHAs gambling manager.

**Next Meeting: August 28th 6:00pm at *Stillwater Family Means Building***

**Adjourn** | Meeting adjourned at 8:03 pm Paula motion to adjourn the board meeting, Joe seconded the motion. The motion to adjourn was approved by unanimous vote. Motion is passed.