

<b>DATE:</b>	<b>Sunday November 3, 2019 Annual Board Meeting</b>
<b>TIME:</b>	5:00 PM
<b>LOCATION:</b>	Tennis Court 1 Capital Racquet and Fitness
<b>CALL TO ORDER:</b>	5:01 PM Informational Meeting

## Attendance

**Board Members:** Justine Movchan, Germain Krueger, Tina Frisinger, Scott Kautzman, Allan Hager

**BGA Employees:** Stephanie Birkeland (Executive Director), McKenzie Swallow (Pre-Comp and Compulsory Coordinator)

**Guests:** Gina Sondeland, Tracy DeForest, Tim Hagerott, Kerry Klesalek, Kay Hager, Steph Barth, Brian Beattie (BP&R), Katrina Hanenberg, Randy Movchan

## Welcome and Opening Remarks

- Chair Germain Krueger welcomed the members to the 2019 annual meeting and introduced the BGA employees present at the meeting

## BGA Updates and Information

- Stephanie Birkeland provided an update on the accomplishments of the academy over the past year as the Executive Director
  - Despite being down two major roles at the gym, we have continued to show growth in numerous programs
  - While we are still actively seeking out candidates for the Recreational & Competitive Manager we are making sure that we do not rush this process and find the right person
  - We have hired a Business & Community Outreach Coordinator to help assist not only in the day to day office tasks, but to advance how we fundraise and bring money into the gym. We are excited for her to start on Monday, November 11<sup>th</sup>
- Facility Updates
  - BGA was gifted a new Vault from BPS
  - We purchased and installed a set of Quad Bars for the Recreational Program
  - Replaced the old Single Bar rail over the pit and moved an older full set of uneven bars over the pit
  - In place of the set moved to the pit, we installed the new AAI demo set that was purchased at State
  - We tore apart the floor and fixed all areas where the floor has shifted over the last year
  - Lockers were purchased/installed in the Girls Locker room to allow more locker space for all Programs
- High School Updates
  - We started offering High School Off-Season training starting in June 2019
  - We brought Rachel Krug and Gina Schulte as BGA employees to run the program
  - The girls were able to pick how many days per week they wanted to train to allow flexibility

## Competitive Program Update and Information

- We lost our Competitive Manager & Head Coach last May

- McKenzie was brought on at the Pre-Comp & Compulsory Coordinator to assist with the Program
- Stephanie has become the Competitive Manager & Head Coach while focused on Optional Levels
- Both Steph & McKenzie attending USAG National Congress in August in Kansas City, MO
- We have 97 registrations in our annual Julie Ziegler Memorial meet
- We will also be offering XCEL sessions for the first time ever to help expand the meet

## **Recreation Program Update and Information**

- Birkeland gave a summary of the program Highlights
  - Last Fiscal year we finished with 3,617 students for the year
  - Last Fall Session had 642 students and we finished this Fall session with 690 students
  - Due to being short in coach availability this upcoming session we were not able to offer as many classes
  - We revamped the skill trees for testing week to ensure students are advancing properly

## **Show Team Update and Information**

- No Report

## **Business Meeting**

### **Call to Order**

- The meeting was called to order by Chair German Krueger at 5:16 PM

### **Quorum Determination**

- Krueger determined from the By-Laws that we did have a quorum with the members present to continue the annual meeting

## **Officer Reports**

### **Secretary**

Justine Movchan provided a summary of the motions and discussions held at each of the monthly board meetings

- The competitive tuition increase of .25 was made a motion at the May board meeting and passed
- An Executive Session was held in May to approve the performance increase of the Executive Director
- In July, Kristen Herman resigned her board seat, leaving a vacant spot open on the BOD
- Movchan highlighted the important updates within the academy over the past year and made note that the motions summarized are reflected in each of the monthly meeting minutes, which can be found on the website

### **Treasurer**

Scott Kautzman presented the 2018-2019 Financial Report, a review of the 2018-2019 financial statements and an overview of the 2019-2020 financial budget for the academy. A copy of the financials were given to the membership to look over during Kautzman's report

*Motion to approve the financials: Kay Hager, 2<sup>nd</sup> Tracy DeForest*

### **Vice Chair**

Klesalek was unable to attend the meeting and did not have a report to give

## Chair

Germain Krueger presented the members with an overview of what the board accomplished over the last year.

- Krueger talked about the upcoming contract renewal with Parks & Rec and the fee increase that comes with the renewal
  - A meeting is scheduled with Randy Bina and Kevin Klipfel to discuss the contract as they are asking that specific times for the HS program to practice be put into the contract that BGA would have to follow
  - Birkeland has worked very hard to get the HS the times that they have requested
  - There was much discussion from the members who were present stating that they did not feel this was a necessary change and were opposed to it. Krueger said she will take their feelings to the BPRD meeting conversation.

## Fundraising

Tina Frisinger who holds the fundraising portfolio for the board discussed the fundraising plan for the upcoming year.

- There is a calendar of scheduled fundraisers on the website
- Krueger mentioned that there will not be a penalty moving forward for those who choose not to participate. There will however be a goal for each fundraiser that will be determined before the start of the specific fundraiser
- Tim Haggerot asked if there was a large number of gymnasts that opted for the buyout for the last fundraiser versus selling. Birkeland said that more gymnasts chose to fundraise.
- Kerry Klesalek asked about a profit sharing option with fundraising where a portion of the funds raised goes into an account for the gymnast. Krueger said that we can't offer this as an option because we are a 501C3.
- Gina Sondeland asked if there is an option to win a prize, like a discount on monthly tuition, for the highest fundraiser. Krueger and Frisinger both agreed that this is something that can be looked into as an incentive to get more participation in the fundraisers.

## Member Participation

- Tim Haggerot asked what the academy is doing to help recruit and fill the Rec Manager Position. Birkeland said that we haven't had any applicants and that the position has been posted on various job recruiting sites.
- Tracy DeForest asked if there will be problems hiring new coaches/managers during meet season. Birkeland talked about how she doesn't want to hire in the middle of the season and put the girls through anything more than they have already been through with coaching. She mentioned that she's not in a hurry to hire in the middle of season and she will focus more on it when season ends.
- Tim Haggerot asked if we as an academy are able to make a more formal agreement with the HS program coaches to charge them a fee to use our facility before and after season. Krueger said that we can't charge them to use the facility based on our current agreement with Parks & Rec. Krueger made mention of the options that HS has during their off season to practice.
- As a follow up of Haggerot's question, Kautzman talked about the boards standing with the new contract with BPS and Parks & Rec moving forward and how the working relationship between the two programs has improved over the last few years.

## **Election of New Board Members**

We received 2 nominees for the open board seats

- Tracy DeForest and Gina Sondeland both had an opportunity to talk about why they are interested in joining the BOD and their background

*Both candidates were unanimously elected to the open three-year board seats by the present membership.*

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