



How do I become a Coach with Plymouth Youth Hockey?

The first step to becoming a coach with Plymouth Youth Hockey is to register with USA Hockey at:

<https://membership.usahockey.com/>

Steps to Become a USA Hockey Coach

USA Hockey and the Coaching Education Program require both certification and registration to be eligible to coach. Registration is done online on a yearly basis. Certification is also required.

USA Hockey Requirements (Must be completed before participating in any team activities)

- **Register as a member of USA Hockey.** (Cost is \$52 plus any affiliate fees if applicable).
- **Complete the background screening.** (Cannot coach until background check has cleared and you have been notified)
- **Complete the USA Hockey Safe Sport Training.** (Required every year and cannot be added to a roster until completed).
- **Complete the online age-specific module(s) for the age level of play you are coaching.** (Cost is \$20 for the 6u/8u module all others are \$25. All modules only need to be completed once per age level. Must be completed PRIOR to participating in any team activities and cannot be added to a roster until completed).

Coaching Education Program Certification Clinic Requirements. Must be completed prior to December 31. You cannot be added to the USA Hockey Roster without completing this.

Find, register and attend the required certification clinic. The Cost is \$65. You can only attend one clinic per season and all coaches must enter USA Hockey's Coaching Education Program at the 6U/8U clinic if coaching at the Learn To Play/Learn To Skate/6U/8U classification or Level 1 if they are coaching 10U classification and above. You can take clinics from June 15th-Dec. 15th each season.

All of the above requirements can be completed from your Coaching Profile Page at USA Hockey Learning Center: <https://lms.usahockeylearningcenter.com/learn>. You will need your USA Hockey Registration Number to access the Learning Center.

If you encounter a technical issue registering with USA Hockey or with Safe Sport Training, please contact memberservices@usahockey.org.

If you encounter a technical issue with the Background Screening, please contact NCSI Technical Support at 866-996-7412 (Option 2) or support@ncsisafe.com.

Please review your USA Hockey Coaching Profile to confirm your credentials.

Notes: If you are a new Coach, you can apply without a CEP Level 1, but you must complete it prior to December 31. You will not be added to the USA Hockey Roster until your CEP is updated. Coaches at the 8U and 6U Levels can continue coaching with an expired Level 1 or Higher certification.

Sign into your USA Hockey Profile at <https://lms.usahockeylearningcenter.com/>

Confirm your CEP Certification Expiration date is current – should not be EXPIRED (see #1 below), respective Age Specific Modules are completed for the level you will be coaching (see #2 below), SafeSport Certification is verified – should be Green with a Check Mark showing validation (see #3 below), and Background Screening is verified – should be Green with a Check Mark showing validation (see #4 below). If you need to update anything, follow the instructions on the Learning Center website.

The screenshot shows a coaching dashboard for Michael Andrade (MA). It includes the following information:

- USA Hockey SSO ID:** [Redacted]
- Annual Confirmation #:** [Redacted]
- Current Coach Level:** 4
- Coach Level Expiration:** 2028-12-31 (marked with a red circle 1)
- Age-Specific Modules Completed:** 8U | 10U | 12U | 14U | 150/16... (marked with a red circle 2)
- Current CE Credits:** 0

On the right side, there are two green status boxes:

- Safe Sport Certification:** Expires: 05/9/2026 (marked with a red circle 3)
- Background Screen:** Season to Renew: 2027/2028 (marked with a red circle 4)

At the bottom right, there are three buttons: "0 Not started" (red), "0 In progress" (blue), and "2 Completed" (dark blue).

A red button at the bottom center says "VIEW MY ADDITIONAL INFO".

The second step to becoming a Coach with Plymouth Youth Hockey is to register with our organization. You will need your credentials from your USA Hockey Coach Profile.

Access the website at <https://www.plymouthyouthhockey.net/>. Note: you must have a SportsEngine profile set up before you can register.

On the banner at the top of the page, select More + / About Us and then from the dropdown menu select For Coaches.

Look for the link below near the top of the page and follow the instructions.

Interested in Being a Coach?

What happens next?

- The PYH Registrar will validate your credentials with USA Hockey
- All Head Coaches will be interviewed by the Board of Directors prior to selection
- Head Coaches will approve their Assistant Coaches (list of Assistant Coach applicants will be provided to the Head Coach in August)
- You will be placed on a PYH Team Roster once you have been approved by the Coach Coordinator. **All USA Hockey Coaching Requirements must be completed prior to submitting your application (new coaches can apply without a CEP and 6U/8U coaches can apply with an expired CEP).** Note: If your CEP Level is expiring on December 31 of this year, you must complete the next Level Class.

Please direct any questions to Jessica Dinon, PYH Coach Coordinator, at jhayden23@gmail.com.