

MILFORD BASEBALL ASSOCIATION

LEAGUE CONSTITUTION



<https://www.milfordmayouthbaseball.org/home>

Revision History

League Year	Version	Date	Notes
2023	1.0	10/31/2023	No updates
2024	1.0	10/31/2024	No Updates
2025	2.0	9/22/2025	Updates for Annual Meeting 1. Adjusted formatting 2. Updated season and division offerings 3. Updated available division director positions 4. Added details of background checks processes

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ARTICLE I – NAME AND ADDRESS

The name of the league shall be Milford Baseball Association, hereinafter referred to as the League. The principal office will be in Milford, Massachusetts with the legal address of P. O. Box 128, Milford, MA 01757 unless another address is deemed more appropriate by a majority vote of the League’s Board of Directors. In no event shall the address be in a town other than Milford, MA. Where required by third parties to not use a P. O. Box address the address of the League President or Treasurer may be used.

ARTICLE II – PURPOSE

The purpose of the League is to develop and operate a baseball program. The objective of the League is to provide any child, who resides in the Town of Milford, through the medium of a supervised, competitive baseball program the opportunity to play within the appropriate age groups as determined by the League’s Board of Directors and / or by an affiliated organization. Starting with the 2006 season, the League will adhere to the guidelines, rules and structure of the Babe Ruth League, Inc. and the Cal Ripken Baseball organizations. Any variance to those guidelines must first be approved by the League’s Board of Directors and approved by the local Babe Ruth / Cal Ripken District Managers. The Board of Directors prior to the annual meeting may determine any change to the League’s affiliation.

All Board members, coaches, players, parents, game officials and other volunteers of the League shall conduct themselves in a sportsmanlike manner and cooperate fully with the letter and spirit of the League’s Constitution, rules and policies. All League participants and spectators will be required to abide by the Leagues code of conduct. The code of conduct policy is available on the league website.

ARTICLE III – LEAGUE OPERATION AND PLAYER PLACEMENT

The League shall have jurisdiction over the entire baseball program. League participation is open to all Milford residents, from age 5 through 19, regardless of gender, divided as follows:

Spring Season

- T-Ball Division – ages 5 & 6
- Rookie Division – ages 7 & 8
- Junior Ripken Division – ages 9 and 10
- Senior Ripken Division – ages 11 & 12
- Babe Ruth Division – ages 13 & 14

Summer Season

- Rookie Division – ages 7 & 8
- Junior Ripken Division – ages 9 and 10
- Senior Ripken Division – ages 11 & 12
- Babe Ruth Division – ages 13 & 14
- Micros Division – ages 14 through 19

Fall Season

- Rookie Division – ages 7 & 8
- Junior Ripken Division – ages 9 and 10
- Senior Ripken Division – ages 11 & 12

The League will determine the number of teams and roster size based on enrollment. Whenever possible team rosters will be determined by draft. If there are not enough players enrolled in a division to field a team the league may not offer a team for that division that season. The Summer Season traditionally participates in the Cal Ripken Trail and the Hockomock League. Coaches and rosters for the Summer Season teams will be determined by the Summer Season team selection process. This process can be found on the league website.

A player's age will be the sole determinant for divisional placement. The cut-off will be April 30th of the season in which the player will participate. As an example, a player born April 30, 2015 and playing the 2026 season would be deemed 11 years old, whereas a player born May 1, 2015 would be deemed to be 10 years old. No player may play in a division higher or lower than that determined by the player's age without the written consent of the Board. Any requests for variation must be brought to the Board for review no later than 30 days prior to the start of the season. Only medical or physical handicap circumstances will be considered by the Board in determining if a player be allowed to participate in a lower division. Babe Ruth League age charts can be found on the league website.

ARTICLE IV – LEAGUE MEETINGS

The annual meeting of the League shall be held no later than October 31 after each season. Regular, Executive Board and special meetings will be scheduled by the League President or designee. The quorum necessary to conduct regular or special League business shall be a majority of the Board of Directors to vote. Meetings of the League may be open to the public and anyone may attend and speak with prior notification to the League. Anyone attending may address the Board when recognized by the presiding officer.

Only duly elected officers of the league, as determined by Article V, shall be eligible to vote on matters brought before a regular or special meeting of the Board of Directors. The League President shall only cast a vote in the event of a tie. At the annual meeting Head Coaches, or their designee, shall have a vote on matters concerning a Constitutional change and participate in electing the following season's Directors.

ARTICLE V – ELECTED OFFICERS

The following officers, collectively known as the League's Board of Directors, will be elected by ballot at the annual meeting. Their term shall expire at the next annual meeting.

Nominations for any elected position may be made by anyone present and eligible to vote at the League's annual meeting. All nominations made must be seconded by anyone present and eligible to vote at the League's annual meeting. All candidates for office must be at least 18 years old and in good standing with the League.

EXECUTIVE BOARD

President
Vice President
Secretary
Treasurer

DIVISIONAL DIRECTORS

T-Ball
Rookie
Jr Ripken
Sr Ripken

Babe Ruth

AT-LARGE DIRECTORS

Concession
Equipment
Field Maintenance
Sponsorship
Communication
Umpire-in-Chief
Tournament

In addition to the officers above, the Board may also include up to two Special Directors as determined by a simple majority vote of the newly elected Board of Directors. Such Special Directors will become a part of the League’s Executive Board. Candidates for Special Director must be at least 18 years old, be in good standing with the league and have served at least one term as League President.

SPECIAL DIRECTORS

Chairman of the Board
President Emeritus

A resignation by a duly elected Board Member must be submitted in writing to the President or Secretary of the League. The resignation will become effective at the next regular meeting of the Board of Directors.

Any eligible voting member of the League may be expelled from the League when it is determined that their conduct is not in the best interest and objectives of the League. After seven days written notice to the voting member by the Board of Directors a hearing will be held at which time the voting member may be heard. Expulsion requires a 3/4ths vote of the members of the Board of Directors present and voting.

In the event of a permanent vacancy of any position on the Board, the Board of Directors shall nominate and elect by simple majority and fill the vacancy for the expired term.

ARTICLE VI – GOVERNMENT

The Board of Directors shall be the governing body of the Milford Baseball League. It shall have full power to transact all business of the League that falls within the scope of the League. The Board will control, manage and maintain all property of the League. All decisions by the Board will be made by a simple majority vote unless otherwise specified within the League’s Constitution.

The Board of Directors shall have the following powers in addition to the powers expressly and implicitly on it by law.

- A. Adopt such rules and regulations for the conduct of its meetings and management of the League, as it deems proper.
- B. Make and enforce rules and regulations to govern itself on a local basis. If the League affiliates with a national program, such rules and regulations will be consistent with and not contrary to those published by that national program.
- C. Solicit contributions from local businesses, fraternal and civic organizations for team sponsorships.
- D. Fund raise by methods the Board of Directors deems advisable.
- E. Enter into contracts to further the objectives of the League to operate its program.
- F. Delegate to the Executive Board such powers to conduct business on behalf of the full Board of Directors, as it deems appropriate.

- G. The Executive Board may approve expenditures of less than \$450 in the best interest of the League. The Executive Board may not approve total expenditures of more than \$3,000 in a calendar month without a majority vote of the Board. All expenditures must be reported by the Treasurer at the next regular meeting.
- H. The Executive Board will compose a list of specific responsibilities for each Director for the coming season.
- I. Appoint and solicit the input of persons or committees designed to research issues important to the Board.

ARTICLE VII – DUTIES OF ELECTED OFFICERS

PRESIDENT

- A. Serve as the official representative of the League.
- B. Preside at all League meetings.
- C. Assume full responsibility for the operation of the League.
- D. Oversee all committees and supervise the activities thereof.

VICE PRESIDENT

- A. Preside in the absence of the President.
- B. Carry out such duties and responsibilities as may be assigned by the President.
- C. Conduct annual background checks on all Directors, coaches and any other on-field volunteers on behalf of the League by means deemed appropriate by the League.
- D. Assist in overseeing the League's finances with the Treasurer.

SECRETARY

- A. Record minutes of the meetings.
- B. Send out notices of all meetings.
- C. Maintain an official record of the League's activities.
- D. Maintain a list of all those members eligible to vote on matters brought before the League.
- E. Draft and issue correspondence on behalf of the League.
- F. Perform such other duties as the office may require.

TREASURER

- A. Receive and deposit all funds of the League with any organized and federally insured bank in Milford, MA.
- B. Dispense League funds as approved by the League.
- C. Keep financial records, prepare budgets with the Executive Board and make reports on the status of League funds at all meetings of the Board.

DIVISIONAL DIRECTORS

Each Divisional Director shall, with the express consent of the Board of Directors, organize, schedule and conduct normal business for their respective division. This shall include devising an organizational structure for their division, creating playing rules, conducting coaches' meetings, planning and conducting try-outs, if appropriate, scheduling games and playoffs, and administering rules, regulations and codes of conduct. They shall also disseminate to their coaches any and all League information and/or business passed down from the Board. Divisional Directors will, according to the rules and regulations of the Milford Baseball League, administer their respective divisions and report to the Board of Directors at regular meetings.

Divisional Directors will conduct themselves according to the letter and spirit of the League's Constitution, rules, regulations, policies and codes of conduct and insure that their teams, coaches and players adhere to the same.

They shall conduct interviews with a panel of three Directors and prospective coaches for their division prior to March 1 of each season. Based on the recommendation of the panel, each Director will submit a list of prospective coaches and assistants and advise the Board of their recommendations. The list of prospective coaches shall be submitted to the Board on or before March 15 of each season or as soon as practical thereafter. The list of assistants shall be presented no later than April 15 of each season. Final approval of coaches and assistants will rest with the Board. In no case shall a coach or assistant assume such role without the express consent of the Board.

AT-LARGE DIRECTORS

At-Large Directors will assume such duties as their titles imply, as assigned by the Board of Directors or as listed below. Such duties and activities are to be within the letter and the spirit the League's Constitution, rules and policies.

COMMUNICATION

- A. Online registration of all League divisions and seasons and for all players. This may also require the evaluation of online systems for the best fit for the league.
- B. Verification of age for new players.
- C. Management and maintenance of the League's web site including all updates, additions of sections, information and schedules.
- D. Management of email distribution applications including maintenance of email address and distribution lists.
- E. Submittal of player and league registration information to any associated national organization as required.

SPECIAL DIRECTORS

The Special Directors will assume such duties as assigned by the Board of Directors. Such duties and activities are to be within the letter and spirit of the League's Constitution, rules and policies.

ARTICLE VIII – AMENDMENTS

Amendments to this Constitution may only be made at the League's annual meeting. Any amendment to this Constitution must be submitted in writing to the League Secretary at least two weeks prior to the annual meeting. Once taken up, any amendment requires the affirmative vote of 3/4ths of those present and eligible to vote to become effective.

ARTICLE IX – RULES OF ORDER

"Roberts Rules of Order" shall be used on all matters not covered by the League's Constitution.

ARTICLE X – COACHES' QUALIFICATIONS

Anyone interested in coaching in the League should be a respected leader in the community and someone who maintains high ethical and moral standards. The coach deals directly with the League's players and controls how much benefit and enjoyment the players receive from participation in the League. As players are directly and profoundly influenced by the actions of the coach, it is imperative the candidate be a positive role model, earning and maintaining the respect of their players. In addition, they must consistently conduct themselves in a sportsmanlike manner and adhere to the letter and spirit of the League's Constitution, rules, policies and codes of conduct.

Applicants for coaching positions must first apply to the appropriate Divisional Director, stating the position they seek and their qualifications. All applicants must interview with a panel consisting of three Directors and agree to a background check by an appropriate law enforcement agency or their designee. The Divisional Director for the position of their choice,

as established by the Board of Directors, may then nominate those satisfactorily completing the background check. Successful appointment requires the majority vote of the Board.

The League follows the Coaches Certification process administered through SportsEngine on behalf of Babe Ruth League for Rookie, Jr Ripken, Sr Ripken, and Babe Ruth coaches. This process includes training, acknowledgements, and a background check. When possible as determined by the League Treasurer all expenses incurred to complete Coaches Certification shall be reimbursed. Teeball coaches are required to complete a CORI. The Director administering the CORI check shall bring to the Executive Board attention any items on the CORI that cause concern, including but not limited to any crimes or accusations involving children or violence against others. The Executive Board shall use discretion and treat as confidential any items brought forth for review.