



**USA Hockey  
Potomac Valley Amateur Hockey  
Association Youth/Girls Tournaments  
Rules and Regulations**

**TIER II ♦ YOUTH TOURNAMENT**

**Feb 28<sup>th</sup> – Mar 3<sup>rd</sup>, 2025**

**Maryland: Bowie, Columbia, Tucker Road**

**Virginia: Reston**

**Tier II ♦ GIRLS' TOURNAMENT**

**Feb 7<sup>th</sup> -9<sup>th</sup>, 2025**

**St James**

**2025 TOURNAMENT CHAMPIONSHIPS**



2025  
Potomac Valley Amateur Hockey  
Association  
State/Affiliate Tournaments

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## Welcome to the PVAHA Youth States & Girls Affiliate Tournaments

### Girls' Tier II ♦

St James  
Feb 7<sup>th</sup> – Feb 9<sup>th</sup>, 2025

### Youth Tier II

Maryland: Bowie, Columbia, Tucker Road  
Virginia: Reston  
Feb 28<sup>th</sup> – March 3<sup>rd</sup>, 2025

Congratulations on reaching the USA Hockey Potomac Valley Amateur Hockey Association State Tournament. The PVAHA tournament committee is very excited and committed to hosting an exceptional tournament for Youth and Girls Tier II that will be remembered by all in the years ahead. Enclosed is the tournament handbook, for your convenience. It is necessary that each team complete certain preliminary procedures so that the tournament may operate as efficiently as possible. Detailed information concerning these procedures is found in this handbook. Please study this information and the Rules and Regulations very carefully prior to your arrival at the tournament. It is vital that necessary registration forms be completed according to the schedule indicated in the document "Important Dates to Remember."

**Youth Tier II and Girls' Tier II Teams:** Once your team has been selected to participate in the PVAHA State Championships, please do the following:

- 1) Contact the appropriate Maryland or Virginia USA Hockey Registrar to arrange to complete the USA Hockey required Credentials (within 24 hours)
- 2) Fill Out the Team Contact form in Appendix A (after Credentials completion)
- 3) Email your latest USA Hockey 1-T Roster, your completed 1-C Credentials Verification Sheet and Your Team Contact Sheet to the appropriate State/Girls Tournament Directors (at least 48 hours prior to the start of the tournament-see page 4 for their email addresses)

The information in this package will assist you in making your plans for this tournament. It is very important you read and adhere to the guidelines and timeframes to assure a smooth-running tournament and a positive experience for everyone.

Thank you for your help in assuring the success of your tournament. If you have any questions, please contact the appropriate tournament chairman listed in this handbook.

## PVAHA Youth States and Girls Affiliate Tournament Committee

SE District Rep:	John Coleman	jkcole214@aol.com
Tournament Chair	Linda Jondo	pvahapresident@gmail.com
Tournament Directors		
Maryland	Bud Buonato Bob Otte	budczar@aol.com bobotte123@gmail.com
Virginia	Brad Surdam Jr Kevin Burch	bsurdam@medstarcapitalsiceplex.com kburch.raiders@gmail.com
Girls	Pat Wildman Paul Duquette	patwildman.raiders@gmail.com pvaha.registrar@gmail.com
Discipline Committee	Bill Schmidt MD Directors VA Directors Girls Directors	cbhldiscipline@aol.com
USA Hockey Registrars		
Maryland	Paul Duquette	pvaharegistrar@gmail.com
Virginia	Beth Lenz	vastateregistrar@gmail.com

# COACHES AND MANAGERS INFORMATION

## Player Eligibility

All players must be registered with USA Hockey and certified to a USA Hockey Team Roster (1-T) on or before December 31 of the current playing season to be eligible for the PVAHA Youth Tier II State and Girls Tier II Affiliate Championship Tournaments.

Players who are citizens of another country and residing with a parent shall be considered eligible if the parent(s) hold one of the following legal documents: Alien Registration Receipt Card, Permanent Resident Card or if the parent(s) holds a non-immigrant temporary visa.

Players who are citizens of another country and are in the U.S. without a parent must hold an Alien Registration Receipt Card, Permanent Resident Card or an F. Academic Student Classification visa or J. Exchange Alien visa.

## Credentials

The credentials review process includes mandatory pre-certification of credentials by the appropriate state USA Hockey Associate Registrars and a final verification of credentials by the Tournament Directors prior to the start of the PVAHA States and Girls Affiliate Championship Tournaments.

All teams must provide copies of required documentation for credentials to the USA Hockey Associate Registrar for their State within 24 hours of qualification for the tournament. Credential requirements for teams participating in USA Hockey National Championships and State Playoffs can be found in the current USA Hockey Tournament Guidebook: Credential Requirements of Teams for Districts and Nationals. A representative from the team should contact the appropriate USA Hockey Associate Registrar to plan for a pre-certification review, in person or barring that, to have the required documentation for credentials delivered to the Associate Registrar.

In addition, teams are required to email the 1-C credentials form and the teams official 1-T USA Hockey Roster to the appropriate State Tournament Director. **Failure to do so will result in disciplinary action and/or forfeiture of games for the team.**

### USA Hockey Associate Registrars

PVAHA (MD, DC)	Paul Duquette	703--517-4988	<a href="mailto:pvaha.registrar@gmail.com">pvaha.registrar@gmail.com</a>
PVAHA (VA)	Beth Lenz	703-242-1698	<a href="mailto:vastateregistrar@gmail.com">vastateregistrar@gmail.com</a>

**All questions raised during the credentials process must be resolved prior to the start of that team's first game.** Any errors or omissions not previously resolved by the Associate Registrar will be clarified by the appropriate State/Girls Tournament Directors

**Each team is required to furnish the following items to the appropriate PVAHA Registrar:**

(See the current USA Hockey Tournament Guidebook: Credential Requirements of Teams for Districts and Nationals.)

- (a) A verification and affirmation that a review of each player's birth certificate has been completed by a district registrar or his/her designee. When no verification and affirmation is provided, a copy of government-issued birth certificate, verification of birth or copy of a passport identification page for each rostered player is required. **Birth certificates are not required for players shown as verified on the official roster (Form 1-T) or the credentials verification report (Form 1-C).**
- (b) USA Hockey Waiver and Release completed for each registered participant and team manager. **(Not required for participants who have registered online at usahockey.com).**
- (c) Sanctioned game scoresheets to verify compliance with 10/20 for Youth teams, 10/14 for Girls' teams, minimum number of games for eligibility rule for each team and rostered player.
- (d) USA Hockey Consent to Treat Form for each rostered player, coach, and team manager.
- (e) Coaching credentials for each coach at the level mandated by USA Hockey as shown on the official roster (Form 1-T), credentials verification report (Form 1-C) or required registration and coaching credentials generated through registration software, **whichever demonstrates the most complete and current information.**
- (f) Non-U.S. citizens must meet proof of resident status eligibility and transfer from home country federation (if required) as stated above under Player Eligibility. **The player is not eligible to play any games prior to the completion of the transfer as shown on the Official 1-T USA Hockey Roster.**
- (g) Other documents pertinent to team activities and player eligibility.

## Coaching Requirements

All coaches must have current USA Hockey certification and the corresponding online age-specific module to participate in the District Tournament. Additionally, all coaches must be SafeSport verified and have completed a background screening in accordance with the PVAHA background screening policy. All coaches are expected and required to follow all USA Hockey rules, including the helmet rule, during all pre-tournament and tournament events. Non-compliance will result in a Discipline Committee hearing with a minimum one game suspension. A complete listing of the coaching education levels and requirements can be found in the current version of the USA Hockey Annual Guide, Coaching Education Program, Coaching Education Program Requirements.

**All problems with Coaching Education Program certification must be settled with the local Association Coaching Program Director prior to your arrival at the Youth or Girls Tier State/Affiliate Tournament.**

# TOURNAMENT RULES AND REGULATIONS

Please review the PVAHA State Tournament Rules and Regulations Section 7 and the USA Hockey 2025 Tournament Guidebook very carefully prior to your arrival at the tournament.

1. Teams will play a round robin prior to the Championship game
2. Teams will be seeded based on their designated PVAHA State games played during the CBHL regular season
3. Four teams: The first and second teams shall have two Home games and the third and fourth seeds shall have one home game. The fourth seed shall be Home to the first seed and in all other games the higher seed shall be the Home team.
4. Three teams: Each team will have one Home game as follows - The third seed shall be Home to the first seed and in all other games the higher seed shall be the Home team.

## Game Protocol

All games will be scored using the PVAHA Game Sheet App. **Both the Home and Away teams are required to bring an iPad to access the PVAHA Game Sheet.** Both teams' managers shall download the Game Sheet game prior to arriving at the rink. The Home team shall use Game Sheet to record the game and upload it after completion. The Away team will run the clock.

## State Playoffs – Youth and Girls' Tier II

Class	Warmup	Period	Round Robin Overtime	Championship Overtime*	Penalties
14U	5	16	5 (3-on-3)	10 (5-on-5)	1.5/4/8
16U	5	17	5 (3-on-3)	10 (5-on-5)	2/5/10
18U/19U	5	17	5 (3-on-3)	10 (5-on-5)	2/5/10

*\*If less than 30 minutes remain in the ice slot at the start of overtime, then 10 minutes will be reduced to 5 minutes.*

Each team is permitted one time-out of 60 seconds, whether in regulation or overtime, per the USA Hockey Playing Rules.

For 14U, 16U, 18U, 19U games ice cut before game and after the second period. Ice cut after second period may be waived by the Tournament Director or the assigned PVAHA representative if there is not sufficient time left in the ice slot.

All warm-ups (5:00), timeouts (1:00), and intermissions shall be placed on the clock. Put 12:00 minutes on the clock for the ice cut between the second and third periods and 2-minute rest period before overtime.

### TIED GAMES-ROUND ROBIN GAMES

- If the game is tied following regulation play, one (1) 5-minute, sudden-death OT period shall be played. The teams shall change ends. OT shall be played 3-on-3 (three skaters plus a goalkeeper).
- If the score remains tied at the end of the 5-minute sudden-death OT, there shall be a shootout. (See SHOOTOUT Procedure below).

### TIED GAMES-CHAMPIONSHIP GAMES

- If the game is tied following regulation play, one 10-minute, sudden-death OT period shall be played. The teams shall change ends. *\*If less than 30 minutes remain at the start of overtime, then 10 minutes will be reduced to 5 minutes.*
- OT shall be played 5-on-5 (five skaters plus a goalkeeper).

- If the score remains tied at the end of sudden-death OT, there shall be a shootout. (See SHOOTOUT Procedure below).

### **SHOOTOUT PROCEDURE (FOR ALL GAME TYPES)**

- The home team shall have the choice whether his/her team will shoot first or second.
- All goalkeepers and all players from both teams listed on the official game sheet shall be eligible to participate in the shootout.
- The goalkeepers will defend the net they were defending in the 3rd period. The goalkeepers from each team may be changed after each shot. Any penalized player whose penalty had not been completed when the overtime period ended or who receives a penalty during a shootout procedure is not eligible to participate in any portion of the shootout procedure(s) and must remain in the penalty box.
- The shootout procedure shall begin with three (3) different individual shooters from each team taking alternate shots. The players do not need to be named beforehand.
- The goalkeepers from each team may be changed after each shot. If after the shootout, the shootout score is still tied, there will be a sudden-death shootout.
- A sudden-death shootout is defined as each team attempting a shot. Should one team be successful and the other team not, the successful team shall win the shootout.
- Teams will select their shooters to participate in any order in the sudden death shootout, whether or not they shot in the previous round. The last player in the first round of the shootout may be the first player in the sudden death shootout.
- Players in a sudden death shootout shall not be allowed to take another shot until 2 different individual teammates have completed their attempts.

## Girls Tier II Schedule

Date	Slot Time	Level	Rink	Away	Home
2/7/2025	3:40-5:30 PM	14U	STJ South	Seed 1	Seed 4
2/7/2025	4:20-6:10 PM	14U	STJ North	Seed 3	Seed 2
2/7/2025	6:20-8:20 PM	16U	STJ North	Seed 1	Seed 4
2/7/2025	7:10-9:10 PM	16U	STJ South	Seed 3	Seed 2
2/7/2025	8:20-10:20 PM	19U	STJ North	Seed 1	Seed 4
2/7/2025	9:10-11:10 PM	19U	STJ South	Seed 3	Seed 2
2/8/2025	10:50-12:40 PM	14U	STJ North	Seed 2	Seed 1
2/8/2025	11:40-1:30 PM	14U	STJ South	Seed 4	Seed 3
2/8/2025	12:40-2:40 PM	16U	STJ North	Seed 2	Seed 1
2/8/2025	1:30-3:30 PM	16U	STJ South	Seed 4	Seed 3
2/8/2025	2:40-4:40 PM	19U	STJ North	Seed 2	Seed 1
2/8/2025	3:30-5:30 PM	19U	STJ South	Seed 4	Seed 3
2/8/2025	5:30-7:20 PM	14U	STJ North	Seed 3	Seed 1
2/8/2025	5:50-7:50 PM	14U	STJ South	Seed 4	Seed 2
2/8/2025	7:20-9:20 PM	16U	STJ North	Seed 3	Seed 1
2/8/2025	7:40-9:40 PM	16U	STJ South	Seed 4	Seed 2
2/8/2025	9:20-11:20 PM	19U	STJ North	Seed 3	Seed 1
2/8/2025	9:40-11:40 PM	19U	STJ South	Seed 4	Seed 2
2/9/2025	9:40-11:40 AM	14U	STJ South	2nd Place	1st Place
2/9/2025	10:40-12:40 PM	16U	STJ North	2nd Place	1st Place
2/9/2025	1:10-3:10 PM	19U	STJ South	2nd Place	1st Place

## Maryland Tier II Schedule

Date	Slot Time	Level	Rink	Away	Home
2/28/2025	5:45 PM - 7:45 PM	14U	Columbia	Seed 1	Seed 4
2/28/2025	7:55 PM - 9:55 PM	14U	Columbia	Seed 3	Seed 2
3/1/2025	8:00 AM - 10:30 AM	18U	Tucker Road	Seed 1	Seed 4
3/1/2025	10:45 AM - 1:15 PM	18U	Tucker Road	Seed 3	Seed 2
3/1/2025	12:20 PM - 2:20 PM	16U	Columbia	Seed 1	Seed 4
3/1/2025	2:30 PM - 4:30 PM	16U	Columbia	Seed 3	Seed 2
3/1/2025	4:40 PM - 6:30 PM	14U	Columbia	Seed 2	Seed 1
3/1/2025	6:40 PM - 8:30 PM	14U	Columbia	Seed 4	Seed 3
3/1/2025	5:15 PM - 7:45 PM	18U	Tucker Road	Seed 2	Seed 1
3/1/2025	8:45 PM - 10:45 PM	16U	Columbia	Seed 2	Seed 1
3/1/2025	8:00 PM - 10:30 PM	18U	Tucker Road	Seed 4	Seed 3
3/2/2025	7:00 AM - 9:00 AM	16U	Columbia	Seed 4	Seed 3
3/2/2025	9:10 AM - 11:00 AM	14U	Columbia	Seed 3	Seed 1
3/2/2025	10:30 AM - 1:00 PM	18U	Tucker Road	Seed 3	Seed 1
3/2/2025	11:10 AM - 1:00 PM	14U	Columbia	Seed 4	Seed 2
3/2/2025	1:15 PM - 3:45 PM	18U	Tucker Road	Seed 4	Seed 2
3/2/2025	5:15 PM - 7:15 PM	16U	Bowie	Seed 3	Seed 1
3/2/2025	6:40 PM - 8:40 PM	14U	Columbia	2nd Place	1st Place
3/2/2025	7:45 PM - 10:15 PM	18U	Tucker Road	2nd Place	1st Place
3/2/2025	8:00 PM - 10:00 PM	16U	Bowie	Seed 4	Seed 2
3/3/2025	8:50 PM - 10:50 PM	16U	Columbia	2nd Place	1st Place

## Virginia Tier II Schedule

Date	Slot Time	Level	Rink	Away	Home
2/28/2025	6:10 PM - 8:10 PM	14U	Skatequest-OLY	Seed 1	Seed 4
2/28/2025	8:20 PM - 10:20 PM	14U	Skatequest-OLY	Seed 3	Seed 2
3/1/2025	8:10 AM - 10:00 AM	18U	Skatequest-OLY	Seed 1	Seed 4
3/1/2025	8:10 AM - 10:00 AM	18U	Skatequest-NHL	Seed 3	Seed 2
3/1/2025	10:15 AM - 12:05 PM	14U	Skatequest-OLY	Seed 2	Seed 1
3/1/2025	12:20 PM - 2:10 PM	14U	Skatequest- OLY	Seed 4	Seed 3
3/1/2025	2:25 PM - 4:15 PM	16U	Skatequest-OLY	Seed 1	Seed 4
3/1/2025	2:30 PM - 4:20 PM	16U	Skatequest-NHL	Seed 3	Seed 2
3/1/2025	4:40 PM - 6:20 PM	18U	Skatequest-OLY	Seed 2	Seed 1
3/1/2025	6:35 PM - 8:25 PM	18U	Skatequest-OLY	Seed 4	Seed 3
3/2/2025	9:00 AM - 10:50 AM	16U	Skatequest-NHL	Seed 2	Seed 1
3/2/2025	9:55 AM - 11:45 AM	16U	Skatequest-OLY	Seed 4	Seed 3
3/2/2025	11:00 AM - 12:50 PM	14U	Skatequest-NHL	Seed 4	Seed 2
3/2/2025	12:00 PM - 1:50 PM	14U	Skatequest-OLY	Seed 3	Seed 1
3/2/2025	2:05 PM - 3:55 PM	18U	Skatequest-OLY	Seed 3	Seed 1
3/2/2025	4:10 PM - 6:00 PM	18U	Skatequest-OLY	Seed 4	Seed 2
3/2/2025	5:20 PM - 7:10 PM	16U	Skatequest-NHL	Seed 4	Seed 2
3/2/2025	6:15 PM - 8:15 PM	16U	Skatequest-OLY	Seed 3	Seed 1
3/3/2025	5:40 PM - 7:30 PM	16U	Skatequest-OLY	2nd Place	1st Place
3/3/2025	8:00 PM - 10:00 PM	18U	Skatequest-NHL	2nd Place	1st Place
3/3/2025	6:10 PM - 8:00 PM	14U	Skatequest-NHL	2nd Place	1st Place

# Appendix A – Team Contact Form

Team Name: \_\_\_\_\_

Age Classification: \_\_\_\_\_ Tier II \_\_\_\_ Girls Tier II \_\_\_\_

Head Coach: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Team Manager: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_