



# MINUTES

Buffalo Lacrosse Club d/b/a BYLC

*Date | time* 12/15/2024 7:03pm | *Meeting called to order by* Mark

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## In Attendance

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Mark Lemen, President and interim Scheduler | Jerrod Krueger, VP and Boys Director | Erica Wurm, Secretary | Brian Anderson, Treasurer | Leotta Bemis, Registration Coordinator | *Adrianna Strode, Girls Director* | XXX, Field and Equipment Coordinator | Amy Anderson, Fundraising Coordinator | Tiffany Dixon, Marketing | Brittney Myers, Scheduler | XXX, Volunteer Coordinator | Ted Wurm, Player and Coach Development Coordinator

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## Approval of Minutes

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The minutes were shared from October and approved (Jerrod, 1<sup>st</sup> motion; Brian, 2<sup>nd</sup> motion; none opposed).

On 12/08/2024, voted electronically to reschedule Board meeting to 12/15/2024. Yes: 6, No: 1, Abstained: 3.

On 12/08/2024, voted electronically to approve 8 games or 10 games for summer season. Seven members voted for 8 game season. Three members abstained.

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## President's Report

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- Attended virtual end-of-season recap with Brian and Brittany.
  - o 3 coach limit on sidelines this year
  - o All assistant coaches must have Bronze level certification and Head coach must have Silver certification.
  - o 10U – will not have A/B levels. Stressed need to focus on fundamentals above competition at this level. If match up is not competitive/uneven, focus on practicing skills during the game (such as completed passes before shooting).

- Three grants have been/will be submitted. One to DNR for fencing funding, one to USAL (required resubmittal before 01/25) and State of MN.

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## Vice President's Report

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- N/A

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## Secretary's Report

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- Renewed Charity and Assumed Name with Secretary of States office.
- Reviewed annual renewal for AGO with President, and both President and Secretary signed. Will submit.
- Filed 990-EZ and it was accepted by IRS.
- Provided copies of all renewals to the non-profit attorney.
- Reserved Court #5 at BAC on Feb 20, 24, and 27 from 6-8pm for two Try It Clinics and a Coaching Clinic. Upon discussion, it was decided that we would try to do the Try It Clinic earlier in January, reserving a classroom for a parent meeting, and add two Thursdays to do a 4-week pre-season clinic for registered players. Goal to open registration early January in order to be available when baseball opens registration. Will reach out to Sheila at the HS this week and get updated dates/times to everyone.

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## Registration Coordinator's Report

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- N/A

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## Treasurer's Report

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- QB Balance: \$59,812.91
- QB P&L  
Total Income: \$0  
Total Expenses: \$0  
Net Income: \$0  
  
November P&L  
Total income: \$4,193.19  
Total Expenses: \$5,020.22  
Net Income: -\$827.03
- Moved \$30,000 to a 3-month CD through Old National Bank. This CD will mature in March and net approximately \$500. This money still shows up in balance sheet, though it is not liquid until March.
- Will start working on sending out tax receipts to donors.

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## Boys' Director Report

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- Met with Coach Noah (BHS). He would like to be more involved at the youth level. He is willing to lead coaching clinics and pre-season skill clinics. He is willing to help with "Try It" nights, if he is available. He is interested in having Varsity Players help with coaching, and participate in selection, along with Coaching Committee.
- Would like to host pre-season clinics end of February-early March.
- Rules changes are up for discussion through February.
- Season dates:
  - o Spring 04/12-06/01 with no games weekend of 05/24-05/25. Tournament 06-06/08. Team registration due 03/01/2025.
  - o Summer 06/09-07/23 with no games Fridays or 07/03. Tournament is 07/19 for 8U, 07/19-07/20 for 10U, 07/26-07/27 for 12U-14U, in White Bear Lake. Team registration between 03/03-04/26.

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## Girls' Director Report

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- N/A

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## Player and Coach Development Coordinator's Report

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- On-field coaching clinic with GNLL is 03/01 9am-1pm.
- Will reach out to girls HS coach/boosters to include in planning for Try It Clinic, coach clinic, skills clinics this spring.

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## Scheduler's Report

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- Scheduling meeting is 03/01-03/02
- Leagues dates for girls will be
  - o Spring 04/12-05/22 with tournament 05/30-06/01.
  - o Summer 06/09-07/23, no games Fridays or 07/03. Tournament is 07/19 for 8U, 07/19-07/20 for 10U, 07/26-07/27 for 12U-14U, in White Bear Lake. Team registration between 03/03-04/26.
  - o Added 8U girls for spring and summer and 18U girls for summer.
- Association registration 01/03-02/14, team registration by 03/01 (available with late fee until 03/28).
- All age waivers must be submitted through the Board and release for outside association must be submitted

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## Marketing Report

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- A+ and SquadLocker apparel stores are year round.
- Would like to open J&J store in line with registration dates.
- Plan to add t-shirt size to registration

- Send form to schools in January re: registration dates
- Post board openings on social media.

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## Field and Equipment Report

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N/A

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## Fundraising Report

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- Culvers does not have available dates during spring/summer
- Coborns would have hot dog stand available.

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## Volunteer Report

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- Discussed board members compiling job descriptions for openings and posting online.

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## Committee Reports

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- N/A

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## Old/Pending Business

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- Looking into streamlining our "google" and look at Google Workspace. Won't lose email addresses/admin controls it, transfers etc... have 2 back-ups assigned to admin so no-one "takes off with it", easier transfer, all info in one spot that is shared, don't have to always "share" it's just there when put there. -\$936/year for 13 users. Fewer security issues. Wanted to put on the "docket" for 2024-2025 or maybe in this year. pricing.
- QR Code - Approval for \$119.88 (2 codes only, 1 user) or \$191.88 (50 codes, 2 users) a year. - Used for school flyers, promotional materials, registration links, social media etc.. Currently using QR codes under my company. Voted to table discussion to future meeting.

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## New Business

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- Discussed each board member reviewing their job descriptions, tasks, time requirements, etc. (Erica, 1<sup>st</sup> motion; Jerrod, 2<sup>nd</sup> motion; none opposed).
- Parent meeting – how to present, what to include, etc. Will discuss in January.

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## Announcements

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## Next Meeting

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01/19/2024 | 7pm, OutDo Work

Meeting adjourned at 8:11pm. (Tiffany, 1<sup>st</sup>; Amy, 2<sup>nd</sup>; none opposed).