

# NORTH WEST HIGH SCHOOL ATHLETIC ASSOCIATION

**Fall Meeting Tuesday September 9<sup>th</sup>, 2025  
Carpenter High School- Meadow Lake  
2:00 PM**

## **AGENDA**

**1 Registration & Introductions:** Brad Lejeune, Kendra Paramchuk, Doug Milne, Lisa Henry, Charmaine Hicks, Karen Johnstone, Chris Ellis, Angela Ellis, Adam Trembley, Lori Bartee, DJ Feil, Lee Morin, Rob Kozinski, Donna Javier, Ashley Fullerton, Brad Holfeld, Ryan Sklapsky, Brent Hamilton, , Clayton Parobec, Lisa Perkins, Christine Thiessen, Kelsey Rogers, Amy Lafreniere, Sam Dawson, Dave Pero, Lonnie Mercredi, Marva McCallum, Duane Hawk, Ida Sylvester, Jeff Kitts, Greg Knot, Diane Desjarlais, Blake Blais, Kirsten Palliotto, Talena Scott

**2 Voting Delegates**

-- Battle River	1) Sam D	2) Lisa H
-- Central	1) Charmaine H	2) Doug M
-- Lloydminster	1) Ashley F	2) Christine T
-- Meadow Lake	1) Dwayne H	2) Lee Morin
-- Beaver River	1) Donna J	2) Ida S

### **3 Minutes of April 15, 2025**

3.1 Adoption: Motion to: Lee M. Carried: Ida S

3.2 Business arising from the minutes: No concerns with the document at this time.

### **4 Reports**

#### 4.1 Financial Report

##### 4.1.1 See Attached

- Wendy is no longer secretary at Carpenter but will be taking on role from home. Kendra P. will be your point of communication and she will send any information to Wendy.
- Starting the 2025-2026 school year the NWHSAA has a Balance of \$11, 366.69.
- Last year there was a \$16,000 starting balance.
- Medals, hotels, officials, are more expensive and the addition of a 3A category has increased the amount of officials needed and also medals.
- There might be a change of membership fees coming. Decisions will be made in the April meeting.

##### 4.1.2 Membership Fees/Invoices need to be paid on time.

- Activity forms will come out in November rather than May this year
- \$200 membership fee invoiced within the next month

#### 4.2 Spring Activities

- Jr. Badminton (Paradise Hill)  
Adam T- Tournament went well. Facility was good and all on time.
- Sr. Badminton (Carpenter High School)  
Brad F. ran the event. Busy day but ran smooth
- Track and Field (Lloydminster Comp)  
Brad L. was commissioner. Good day overall. Biggest thing was the coaches meeting- let your coaches know that if they are going to provincials and have athletes that are advancing they need to be going to that meeting. If the coach did not show up to coaches meeting or give the information to the commissioner, then the athlete is penalized and won't be going to provincials. Meeting held right after the end of the field events. Around 5:00pm.  
Karen J- If there is time can we let the kids warm up at Track districts? One warm up throw is not reasonable when the circle or runway is open and nothing going on.  
Brad L- Will put this into December meeting conversations and take a look at the NWHSAA Track and Field Bylaws  
Doug M- liked the idea of the victory lap for all grade 12 athletes. Went over well. Lots of people agreed and one that we should continue.
- Jr. Golf  
Rob K- Loon Lake hosted. Great day of golf- a bit smoky but continued with the event. 68 golfers signed up and competition was good. Only concern was needing to have park pass for Loon Lake Golf Course now.  
Rob K- Should we have policies in place now regarding smoke?  
Lisa H- Does SHSAA have a smoke or weather policy?  
Jeff K- No we do not have a blanket policy on those items. Up to discretion of school or school division.  
NWSD is working on a policy- more to come.  
LPSD has an air quality policy  
Northern Lights does not have a policy- it is up to school discretion
- President's Report – See Attached document.
  - Athlete numbers are increasing in the NWHSAA.
  - Want to welcome any new athletic directors. Your executive is here to support you.
  - Junior Questions for grades 7-9 go directly to Brad L. Senior Questions 10-12 can go to Brad L. but directly to the SHSAA is a great option
  - Website and Facebook page is still being run by Adam.
  - All coaches need to update their coaches directory ASAP. Send your updated coaches directory to Adam at adam.tremblay@nwsd.ca or Brad L.
  - Suggested to email the coaches of the teams directly for sport information rather than the whole NWSHAA email list.
  - There is also a championship page on the website. Information and then Championships and you can see all the championships, locations and dates.

- Host sites- send pictures or videos of winners from championships to Brad and Adam. Make sure all students in the sent pictures have media release forms completed
- Send any Alumni information to Adam
- Officials clinics, coaching resources, etc will also be on the website
- RIS/Concussion. Up to all athletic directors to ensure all their coaches have completed these. You can find these on the Links page on the NWHSAA website. There is a RIS validation tool that is helpful to see if your coaches have the certification.
- Comment on ACM (Aboriginal Coaches Module) from Dave P-doing the course in person is very critical for the discussions and storytelling. There are a few people in the NWHSAA being trained to facilitate. More to come
- Provincial Hosting-5A Girls Volleyball Provincials at LCHS. November 14/15
- 2026/2027 hosting opportunities. Brad would like to declare these on President Meeting Dec 6. Regional Badminton (possibilities: Lloydminster/Carpenter/Paradise Hill). 1A Boys and 4A Boys Volleyball are open bids (need approval from our executive but also need to send into SHSAA). Send email to Brad with a write up
- Len Williams Legacy. \$1000 for coach development that needs to be used. It is encouraged that we discuss this and come up with ways to support our coaches. There will be a breakout session on this in December so please come to that meeting with ideas. Jeff K- you might be able to cover your ACM costs
- 2025 AGM items. AGM was in Moose Jaw. A few items on clarification. 1. Any coach joining after 2027 will have a year to obtain the ACM course. 2. Classification on independent/private schools- if independent schools win the Gold medal in provincials in a classification then the next year they will move up to the next classification. 3. Cross country provincials has a gate admission this year. They will be using timing chips this year and a company they have partnered with will be running the finish line. 4. Jewellery Rule-volleyball athletes can wear jewellery now. 5. Starting 2026-2027 all regional and provincial in school events are being required to livestream with no charge. If you do have a concern about a resolution, please ensure you are reaching out to the Executive (or attend the Resolution meeting) before the AGM so that the executive can vote on the NWHSAA behalf.
- S.H.S.A.A Report – Jeff Kitts
  - Tomorrow (Wed Sept 10). Officials volleyball clinic 3:30-4:30 virtual. Can register online. This will be recorded and put on the SHSAA YouTube channel as well
  - ExNet- where teams are registered and rosters are registered on the E5. Kendra P- is there a way to use the MSS information to align with ExNet. Jeff will look into it.
  - Sept 30-School Enrollment Declaration due
  - Questions regarding Ineligible students. Every student goes through a three-year period of eligibility for athletics (grade 10-12).
  - Joint Sponsorship. Primary school registers team and then adds other school.

- SHSAA Message Board. At the bottom of the SHSAA website. You can find tournaments on here. If you want to post a tournament, please contact the SHSAA office and they will give you a login
- Section 4 Rep – Greg Knott
  - Represents NW, Battle West and Central Valley
- Officials' Commissioner Report – Dave Pero
  - Rob K. and Dave P. are officials commissioners this year.
  - NWHSAA officials data base will be sent with volleyball and basketball officials. Important that all officials you use in your building gets put on there.
  - District Officials Meeting update- increase to the pay scale provincially for basketball and football. Can order basketball jerseys from the SHSAA or directly from CBOC. Green whistle campaign will be implemented-focus on basketball and volleyball. Brad L. will be ordering green whistles for the district. Goal is to give every school 2 green whistles. Any new or younger officials to wear them. Anyone under 18 will be suggested to use them in your building
  - Two in person volleyball officials clinics by Dave Spiers (non carded clinics). Ernie Studer Sept 16 at 6:30pm. Lashburn Sept 17 at 6:30pm.
  - SVA has a list of referee clinics where you can get carded.
  - SHSAA will be looking to do an online basketball clinic
  - Kaitlyn Harman will be doing two in person basketball officials clinics. Week of November 3-7 or November 17-21. More to come
  - Dave P. is the officials assigner for LBOA
  - Remind your coaches and athletes about respecting and supporting the officials in your building

## 5 Old Business

### • ACM – Aboriginal Coaching Modules

- Over the next 6 months, please compile the following data to be shared at the District Presidents' meeting in Emerald Park on December 6, 2025:
  - The number of Teacher-Coaches in your District
  - The number of Teacher-Coaches in your District that have obtained ACM training
  - The number of Non-Teacher Coaches in your District
  - The number of Non-Teacher Coaches that have obtained ACM training
 Brad will be sending information in an email to all Athletic Directors in the next month
- How can we get more over the next two years to obtain this course?
  - ACM Learning Facilitator course in the summer
  - Should you have any questions regarding ACM LF training or would like to set up an ACM in your school or division or area, please reach out to Randi Keshane ([rkeshane@sasksport.ca](mailto:rkeshane@sasksport.ca)).
 There are four people in our district that are currently working on becoming a facilitator for these courses

- **Officials Registry:**
  - Dave P. will be sending an email with the registry to sign up officials
- **CIAAA Membership:**
  - Allow Athletic Directors to log on to the [CIAAA website](#) to register for their **FREE** membership with CIAAA.

## 6 New Business

### 6.1 NWHSAA Executive:

**President:** Brad Lejeune  
**Vice President:** Kendra Paramchuk  
**Secretary:** Kelsey Rogers  
**Officials Commissioner:** Dave Pero  
**Assistant Official Commissioner:** Rob Kozinski  
**Website Technician:** Adam Tremblay  
**Equity Rep:** Charmaine Hicks

### 6.2 Discipline Committee (**6 Members – elect 4**)

**President – Brad Lejeune**  
**Officials Commissioner – Dave Pero**  
**MAL – Sam Dawson**  
**MAL – Lori Bartee**  
**MAL – Brad Holfeld**  
**MAL – Kendra Paramchuk**

### 6.3 League Representatives – Please verify

Battle River – Sam Dawson  
 Beaver River – Donna Janvier  
 Meadow Lake – Chris Ellis  
 Central – Doug Milne  
 Lloydminster – Ryan Sklapsky

## 7 Forms and Fees

- Fees
  - NWHSAA Membership Fee - \$200.00
    - This will be sent to the individual school, or school division. This will come within the month of September
  - The \$20.00 per sport the school is registered in will just go directly to the NWHSAA so you will be invoiced for that as well.
    - Athletic Directors will see an email late October with attachment of sports involved for the year. They will send this form filled out and invoice will be returned to you. Withdrawal from that sport will have to be communicated to the president and money will be given back or based on a credit for the next year.

Any elementary school participating in x-country is required to pay \$20.00 per activity.

- District Fees can be sent to:
  - NWHSAA**
  - c/o Carpenter High School**
  - Box 369**
  - Meadow Lake, Sask. S9X 1Y3**
  - Attn: Wendy Lepage**
- Forms
  - E-3 – School Team Registration – **Due September 10<sup>th</sup>**
  - E-10 – School Enrollment – September 30
  - E-5 – Activity Eligibility – dates as per SHSAA handbook –
    - Golf, Soccer and Football – Sept 10
    - All other Fall Sports – Sept 17
  - E-15 – Officials registry (fall sports) – Sept 19

## 8 Activity Commissioners and Hosts

- 2025-2026 Championship Calendar Host – we will try to fill out as best as possible.
  - Sr Golf Districts on Wednesday, September 17 at Meadow Lake Golf Course. Entries to Judy Pigott [judy.pigott@nwsd.ca](mailto:judy.pigott@nwsd.ca). All entries are due on Monday September 15 at 3:30pm. Names and scores submitted. Coaches meeting at 9:30am. \$25 for round plus tax paid to golf course. Pull carts available but bring your own if possible. \$15 for lunch. Reminder that district golf is not learn to golf. Students need to know the rules and need to be ready for tournament play.
  - Motion- Kendra P. makes a motion that for districts a 12 stroke max rule per hole be used and if athlete uses that 12 stroke max rule twice they are ineligible to advance to provincials. Karen seconds it. All in favour. Carried.
  - Cross Country Districts. Maidstone will host at Silver Lake on October 1. Brad L. is commissioner. [Bradley.lejeune@nwsd.ca](mailto:Bradley.lejeune@nwsd.ca). More info to come. Provincials are in Yorkton.
  - Jr 1A Volleyball. October 25. Boys – Maidstone, Girls – Beaver River- TBA
  - Jr 2A Volleyball. October 25. Girls- College Park, Boys- College Park
  - Jr 3A Volleyball. October 29. Girls- LCHS, Boys- LCHS
  - Junior Curling- TBA
- Sr Hosting's will be sent in emails as the last couple of years.
- Activity follow-up forms event write-ups are to be submitted to NWHSAA website technician upon completion of the event. This should include results.
- All approved expenses are to be sent to Brad Lejeune by email. See website for forms.

## 9 Other Business

### 10.1 Cross Country dates

- Possible Meadow Lake – email will come
- Neilburg hosting grade 3-6 cross country meet at Manitou Lake.

September 17

- September 25 in Lashburn grades 3-12. Email

[Daniel.cheesman@nwsd.ca](mailto:Daniel.cheesman@nwsd.ca) to register

- Vermillion- September 19. Brad L. sent out information via email.
- Sept 18- Wilkie
- Sept 23- Spiritwood
- Sept 25- Unity

### 10.2 Volleyball Tournament openings

- Gateway Jr. B. Girls Tournament- date TBD
- Ministikwan SR tournament in Lloydminster  
[Trent.alexan@mltc.ca](mailto:Trent.alexan@mltc.ca). September 25-27
- Sakaskohc HS Onion Lake Oct 3/4 SR, Oct 17/18 JR

### 10.3 Official or Coaches Training (Clinics) - see above

### 10.4 NWHSAA Clothing

- Form will be on website

## 10 Next Meeting

Tuesday December 9<sup>th</sup>, 2025, 2pm – Carpenter

Meeting Adjourned- Rob K. Second- Christine T.