

Edmond Soccer Club

Executive Board Meeting Minutes

June 12<sup>th</sup>, 2018

Meeting Opened 7:00 pm Adjourned 8:10

Members Present: Eric Cotton, Don Noble, Jeanna Townsend, Keri Shipley, Chris McMurty, Kurt Kraft, Shawn Wiley, Greg Hunt, Michael Witte

Guests: N/A

Presidents Report: **Shayne Vigil** – Officials turns over his position to Eric Cotton.

Registrar Report: **Keri Shipley** – ready for next season, Registration starts July 1<sup>st</sup>

Background checks expire June 30th, 2018

Recreational Chair Report: **Michael Witte** – no issues to report

A/General Manager's Report: **James Soesbee** –

- Complex- Shutting fields down the summer and taking inventory on goals, nets and other items that need replaced before the fall season.
- Concession Report – 2017-2018  
Lease Payment - \$3,600.00  
Fall Refs - \$608.00  
Ice Machine Repair - \$132.00  
Total Revenue - \$2,114.00
- Camps/Tryouts  
Tryouts went well for the most part, had small issue with paint not arriving on time for first day of tryouts.
- Website  
Mike Witte will be helping me in getting the website reorganized to hopefully make it easier on everyone to find the information they need. Send any recommendations you might have over the next week. We will get everything reorganized in time for the July registration.

Treasurer's Report: **Sean Featherstone** – **Report attached**

- Accounts are good shape we are continuing to improve the entire accounting process.

Follow up items:

- Finalize all banking account with new Treasurer.  
\*\*Plan to switch academy team accounts in July/Aug.\*\*
- Need to create a capital improvement account for the balance of reserve cash.

Volunteer Coordinator's Report: Jeanna Townsend – Nothing to report. BTH volunteers will be needed.

TOPSoccer: Ann Wood – Nothing to report.

Coaches/Academy/Tournaments: James Soesbee -

- 3v3 Live June Event – 95 teams, schedule was late getting out making it difficult for our refs and assignor to find officials. Also had computer issues as well. I talked to the director Shane Schwab about moving up the deadline up a week in order to get schedules and refs lined up properly.  
July 28<sup>th</sup> – regional championship

Competitive Chair/Coordinator's Report: Shawn Wiley –

- OEFC numbers – 76 teams, 1106 Central players, 75 DA players. 50 less than current.
- Scheduled to do 20K payment but budget is tight and ESC to forego payment.
- There will be fewer fee waivers for this upcoming season

Follow up items:

- Rich Hudson is working with all DOCs for an OEFC training curriculum.

- OEFC plans to create a master teamsnap account to create savings for all teams that currently use it. By consolidating our spend a team account will go from ~\$99/yr to ~\$39/yr. I asked Eric to look into if ESC Academy teams would like to participate.

Complex Coordinator's Report: Kurt Kraft – visited with the City of Edmond on renovating the club, there's real interest from the city to help improve our facility. The city would like to see two turf fields as part of the project. The City will put RFP together next month and will invite us to help in the process.

Special Projects:

New Business: Letter to retain membership – Don Noble and Michael Witte (see attached)

Old Business: The board slate for the upcoming year was approved as follows:  
Registrar – Keri Shipley

Meeting Adjourned

**Follow up for next month's meeting:**

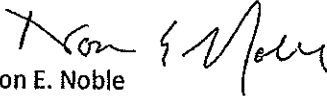
To: Tony Martin  
Edmond Soccer Club Board Secretary  
P.O. Box 955  
Edmond, Oklahoma 73083

Re: Maintain Club Membership – Don Noble

Tony –

This letter is to inform you and the ESC Board that I would like to retain my membership in the Edmond Soccer Club for the 2018-2019 Season. By remaining an active member in the Edmond Soccer Club, I would also like to remain on the Edmond Soccer Club Board for the 2018-2019 Calendar year.

Thanks

  
Don E. Noble  
5600 Pulchella Lane  
Oklahoma City, Oklahoma 73142  
405 659 0010

## Tony Martin

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**From:** Michael Witte <m.witte@cox.net>  
**Sent:** Monday, June 11, 2018 3:05 PM  
**To:** Tony Martin  
**Subject:** 2018-2019 ESC Membership

Hi Tony,

Just sending you a note to confirm I wish to retain my ESC membership for the 2018-2019 season. Thanks!

Michael Witte  
Cell: 405.816.3057 | Email: m.witte@cox.net

ESC Treasurer's Report

Fiscal Year 2018, Thru May 2018

ESC Cash in Bank			
5/31/2018	8/31/2016	8/31/2015	
ESC Operating	\$ 384,688.14	\$ 243,000.12	\$ 257,494.29
ESC Expense	\$ 918.53	\$ 6,378.94	\$ -
ESC Regionals	\$ 32,501.45	\$ 32,501.45	\$ 32,501.45
Total	\$ 418,108.12	\$ 281,880.51	\$ 289,995.74

ESC Cash Flow By Month FY 2017 (General Operating Account)													
	Jul-2016	Aug-2016	Sep-2016	Oct-2016	Nov-2016	Dec-2016	Jan-2017	Feb-2017	Mar-2017	Apr-2017	May-2017	Jun-2017	YTD
Income	\$ 193,420.19	\$ 160,310.64	\$ 31,116.72	\$ 78,748.14	\$ 81,867.01	\$ 1,175.00	\$ 138,373.57	\$ 90,849.94	\$ 24,196.02	\$ 2,851.52	\$ 10,334.11	\$ 12,665.00	\$ 825,904.86
Expenditures	\$ 28,389.85	\$ 151,130.08	\$ 56,868.71	\$ 110,809.05	\$ 42,608.24	\$ 54,797.31	\$ 23,342.45	\$ 82,630.75	\$ 35,063.57	\$ 51,072.52	\$ 35,054.16	\$ 38,098.03	\$ 709,864.72
Net	\$ 165,030.34	\$ 9,180.56	\$ (25,751.99)	\$ (32,060.91)	\$ 39,258.77	\$ (53,622.31)	\$ 115,031.12	\$ 8,219.19	\$ (10,867.55)	\$ (48,221.00)	\$ (24,723.05)	\$ (25,433.03)	\$ 116,040.14

ESC Cash Flow By Month FY 2018 (General Operating Account)													
	Jul-2017	Aug-2017	Sep-2017	Oct-2017	Nov-2017	Dec-2017	Jan-2018	Feb-2018	Mar-2018	Apr-2018	May-2018	Jun-2018	YTD
Income	\$ 121,570.50	\$ 215,820.41	\$ 50,375.00	\$ 103,200.89	\$ 43,987.94	\$ 12,965.00	\$ 109,104.00	\$ 112,868.31	\$ 51,540.87	\$ 14,494.75	\$ 7,960.00		\$ 843,887.67
Expenditures	\$ 29,382.60	\$ 133,233.06	\$ 56,228.76	\$ 90,711.71	\$ 71,567.05	\$ 24,216.35	\$ 25,996.59	\$ 35,656.15	\$ 56,701.95	\$ 56,002.27	\$ 61,560.64		\$ 641,257.13
Net	\$ 92,187.90	\$ 82,587.35	\$ (5,853.76)	\$ 12,489.18	\$ (27,579.11)	\$ (11,251.35)	\$ 83,107.41	\$ 77,212.16	\$ (5,161.08)	\$ (41,507.52)	\$ (53,600.64)		\$ 202,630.54

ESC Labor Expenses by Month FY 2018													
	Jul-2017	Aug-2017	Sep-2017	Oct-2017	Nov-2017	Dec-2017	Jan-2018	Feb-2018	Mar-2018	Apr-2018	May-2018	Jun-2018	YTD
James	\$ 7,165.00	\$ 7,365.00	\$ 7,165.00	\$ 11,561.00	\$ 7,165.00	\$ 9,115.00	\$ 7,715.00	\$ 7,565.00	\$ 7,565.00	\$ 10,865.00	\$ 8,935.00		\$ 92,181.00
Gary	\$ -	\$ 9,471.10	\$ 16,736.11	\$ 3,750.00	\$ 11,627.54	\$ 4,350.00	\$ 875.00	\$ 3,800.00	\$ 3,800.00	\$ 1,350.00	\$ 5,200.00		\$ 60,958.75
Keri	\$ -	\$ -	\$ 2,500.00	\$ 1,900.00	\$ 1,900.00	\$ 1,900.00	\$ 1,650.00	\$ 1,650.00	\$ 1,650.00	\$ 1,650.00	\$ 1,650.00		\$ 16,210.00
Lisa	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00		\$ 15,400.00
Cody	\$ 2,800.00	\$ 2,800.00	\$ 5,300.00	\$ 2,800.00	\$ 5,300.00	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00	\$ 3,200.00	\$ 3,200.00	\$ 5,700.00		\$ 39,500.00
Other Mowing	\$ 420.00	\$ 846.00	\$ -	\$ -	\$ 700.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600.00		\$ 2,566.00
Net	\$ 11,785.00	\$ 21,882.10	\$ 33,100.11	\$ 21,411.00	\$ 28,092.54	\$ 19,325.00	\$ 14,440.00	\$ 17,215.00	\$ 17,615.00	\$ 18,465.00	\$ 23,485.00		\$ 226,815.75

ESC Labor Expenses by Month FY 2017													
	Jul-2016	Aug-2016	Sep-2016	Oct-2016	Nov-2016	Dec-2016	Jan-2017	Feb-2017	Mar-2017	Apr-2017	May-2017	Jun-2017	YTD
James	\$ 7,165.00	\$ 11,094.26	\$ 7,165.00	\$ 9,665.00	\$ 7,165.00	\$ 11,055.00	\$ 7,165.00	\$ 7,165.00	\$ 7,165.00	\$ 11,700.00	\$ 7,165.00	\$ 7,165.00	\$ 100,834.26
Gary	\$ -	\$ 11,806.80	\$ 17,393.83	\$ 3,750.00	\$ 4,100.00	\$ 13,817.30	\$ 3,050.00	\$ 3,200.00	\$ 3,150.00	\$ 7,150.00	\$ 3,650.00	\$ 2,393.22	\$ 73,461.15
Keri	\$ -	\$ -	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 4,567.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 2,968.00	\$ 1,800.00	\$ -	\$ 20,135.00
Lisa	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 16,800.00
Cody	\$ 2,800.00	\$ 5,300.00	\$ 2,800.00	\$ 2,800.00	\$ 5,300.00	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00	\$ 8,550.00	\$ 44,350.00
Other Mowing	\$ 2,376.00	\$ 3,156.00	\$ 1,692.00	\$ 1,740.00	\$ 1,878.00	\$ 156.00	\$ -	\$ 468.00	\$ 1,356.00	\$ 582.00	\$ 1,248.00	\$ 2,256.00	\$ 16,508.00
Net	\$ 13,741.00	\$ 32,757.06	\$ 32,250.83	\$ 21,155.00	\$ 21,643.00	\$ 33,795.30	\$ 16,215.00	\$ 16,833.00	\$ 17,671.00	\$ 26,600.00	\$ 18,063.00	\$ 21,764.22	\$ 272,488.41

## **Accounting Class Structures**

ESC Academy Camp

ESC Rec Camp

ESC Academy (Fall)

ESC Acadeym (Spring)

ESC Rec (Fall)

ESC Rec (Spring)

TOPSoccer

Teams4Tots

General/Administrative

OEFC

Center of Excellence

ESC Adult League

ESC Academy Indoor

## ESC Proposed FY 18 Budget

	FY 18 Proposed	FY 17 Actual
<b>Revenues</b>	\$ 775,000	\$ 825,905
<b>Expenses</b>		
<b>Facilities</b>		
<i>Field Equipment</i>	\$ 25,000	
<i>Fertilizers &amp; Chemicals</i>	\$ 20,000	
<i>Field Paint</i>	\$ 10,000	
<i>Sod, Seed, Dirt</i>	\$ 25,000	
<i>Maintenance and Repairs</i>	\$ 10,000	
<i>Other Facilities Expenses</i>	\$ 10,000	
<b>Total Facilities</b>	\$ 100,000	\$ 80,953
Merchant Fees	\$ 35,000	\$ 33,214
Assignor Pay	\$ 25,000	\$ 20,324
Accounting	\$ 25,000	\$ 22,962
Referee Expense	\$ 170,000	\$ 158,349
<b>General Operations</b>		
<i>OSA</i>	\$ 25,000	
<i>Depreciation Expense</i>	\$ 20,000	
<i>Security</i>	\$ 5,500	
<i>TOPSoccer</i>	\$ 18,500	
<i>Insurance</i>	\$ 12,500	
<i>GotSoccer</i>	\$ 6,500	
<i>Other General Expenses</i>	\$ 42,000	
<b>Total General Operations</b>	\$ 130,000	\$ 124,774
<b>Labor</b>		
<i>James</i>	\$ 104,000	
<i>Gary</i>	\$ 75,000	
<i>Keri</i>	\$ 20,000	
<i>Lisa</i>	\$ 16,000	
<i>Cody</i>	\$ 45,000	
<i>Other Mowing</i>	\$ 20,000	
<b>Total Labor</b>	\$ 280,000	\$ 269,288
<b>Total Expenses</b>	\$ 765,000	\$ 709,865
<b>Net Income</b>	\$ 10,000	\$ 116,040



## GM Report June 12, 2018

### **3v3 Tournament:**

95 teams participated. Schedules did not go out until Friday afternoon making it very difficult on our referee assignor to find officials. Their computer system went down across the country so everything had to be done manually on who advances, etc. I talked with the tournament director, Shane Schwab about moving the deadline up one week earlier, so schedule and field requirements would get to us early enough to properly prepare.

### **Complex**

Shutting fields down for the summer and taking inventor on goals, nets, and any other items that need replaced before the fall season rolls around.

### **Concession Report Fall 2017/2018**

Lease Payment	\$3600
Fall Refs	\$608
Spring Refs	\$746
Ice Machine Repair	\$132
Total Revenue	\$2114.00

### **Camp/Tryouts:**

Tryouts for the most part went well. Between rains and lost shipment and late arrival of paint, fields were mowed, but not all were painted on the first day of camp. Cody did a great job of catching everything up.

### **Website:**

Mike Witte will be helping me in getting the website reorganized to hopefully make it easier on everyone to find the information they need. Send me any recommendations you might have over the next week. We will then get everything reorganized in time for July registrations.