



BOARD MEETING MINUTES

Attendance

DATE: Monday January 21, 2019

TIME: 6:00 PM

LOCATION: Fort Union West

CALL TO ORDER: 6:08 PM

- **Board Members Present**

- Germain Krueger, Jen Klesalek, Justine Movchan, Scott Kautzman, Tina Frisinger
- Executive Director: Stephanie Birkeland-called in to meeting
- Guests: Katrina Hanenberg

Approval of December Minutes

- **Motion: Klesalek, 2nd Frisinger-passed**

Reports

Secretary

- Next meeting to be scheduled February 11th at 6:00 PM
- Movchan shared a report from Torrea about the Rec program
 - Torrea stated that she didn't get much feedback from the last member survey she sent out but she feels that complaints have gone down since previous sessions
 - She had a wish list for new equipment for the Rec side of the gym that was put on the giving tree as a monetary donation
 - She's hoping they can get a few new pieces from her list
 - New flooring for the preschool area as well
 - Suggested to have a fundraiser to help with the purchase of new equipment for the Rec program

Treasurer

- December Financials
- Kautzman sent out an email with the total income for the month of December
 - After income and expenses were calculated for the month, we ended the month in the negative
 - Total income=\$16,623.80
 - Total Expenses=\$38,231.54
 - Net Income=\$-21,607.74
 - No concerns for the financials for the month of December

Motion: Movchan, 2nd Klesalek- passed



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Vice Chair

- Klesalek recently attended BPRD Facilities Master Plan Meeting
 - Green Play-an external company that helps with facilities management
 - Pros and Cons as to what the needs of the facilities are
 - Capital Raquet (Parks & Rec) would like to have 6 tennis courts so they could hold a state tournament
 - They are asking that the members in the community take part in a survey to express what they see the community is lacking in and could use improvements on as far programs, parks, etc
 - The survey will be on the Parks & Rec website

Chair

- No Report

Executive Director

- Program Updates
 - We currently have 706 students enrolled in this session
- Matching Grant Application
 - Original plan was to ask for a spotting platform that would benefit both the HS and USAG programs
 - After discussion with the board, we would ask for the quad bars in the matching grant
 - We have budgeted \$5,000 for new bars with matts for the comp area downstairs
 - A new spotting platform with shipping would run \$1500-1600
 - We would ask HS to purchase the spotting platform
 - If HS does not agree to the purchase, a fundraiser could be used to purchase the spotting platform
 - Kautzman made a motion to have Steph bring to the next board meeting a purchase agreement to act on with the spotting platform and matching grant
- Gym Liability Insurance Update
 - Birkeland would like to have more flexibility as far as what we can do as a facility for such events as open gym, lock-ins, etc
 - This will be discussed further with the board member who takes on the insurance portfolio as part of their role as a director
 - The board requests that an evaluation be made to quantify the ratios and value to the academy
 - Worth the investment



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- How do we financially recover
- Discussion about adding more cameras to the academy
 - Parks and Rec can add 2 cameras and then they are maxed out
 - If we add those 2 cameras for BGA, are we willing to help out with the cost to extend the system
 - The front door and main gym are the areas of focus for new cameras
 - This would be an operating expense and could be added before the next budgeting cycle
 - Katrina suggested that the system be extended and to talk with Kevin so that it could be put in their budget
 - Providing the academy with a new DVR & additional cameras
 - Katrina will plan to meet with Steph and have someone come to the facility next week and look at installing the cameras

Committee Reports

- Nothing new to report

Old Business

- Fundraising Plan
 - A calendar raffle is planned for February and Easter Lillies from Plant Perfect in March for delivery in April
 - Birkeland will meet with Frisinger and Movchan to finalize upcoming fundraisers and work on the fundraising calendar

New Business

- Officer Elections
 - It was unanimously decided that the board of director positions will remain the same for the new year
 - Motion-Kautzman, 2nd Frisinger
- Portfolio Evaluations
 - Krueger made a few changes to the current portfolios
 - A motion was made to adopt the new portfolio assignments as defined by Krueger
 - Klesalek, 2nd Kautzman



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Adjourn