

I. Name

The name of this organization shall be named "The North Cobb Tip-Off Club". Hereinafter referred as the Tip-Off Club.

II. Purpose

This club has been established for the purpose of promoting, supporting, improving and furthering the interest in basketball at North Cobb High School and in the surrounding area to include a middle school program. Any funds generated by the Tip-Off Club will be used for the promotion of these objectives.

III. Objective

The Tip-Off Club will conduct itself in a manner which is free from racial discrimination and which provides equal opportunity and treatment for all members regardless of race, color, religion, sex or national origin. All members should act in good faith at all events whether it be social or athletic. No Tip-Off Club member or Officer shall use the Tip-Off Club events for personal profit or gain.

IV. Membership

Membership is open to all persons regardless of race, sex, religion or national origin interested in furthering the purpose of the Tip-Off Club. Anyone is welcome that is willing to help our group promote positive community involvement, good sportsmanship, and good fellowship among players, coaches, staff, parents and fans.

Membership of the Tip-Off Club may consist of, but not limited to the following groups:

- A. High School player parents, guardians, or individuals who support the purpose of the Tip-Off Club and pay membership dues.
- B. Junior Warrior player parents, guardians, or individuals who support the purpose of the Tip-Off Club and pay membership dues.
- C. Honorary membership is bestowed by the Tip-Off Club upon an individual who has rendered service for or to the club. He/she shall enjoy the same privileges of the regular members; except they shall not pay dues.

All voting members shall pay membership dues and have the right to hold a club office.

The Executive Board shall be made up of all current elected Officers, current Head Coaches and one member representing the High School (Principal, Athletic Director, Administrator, etc.) and one appointed Honorary member.

V. Finances

- A. Income
 1. Income shall be primarily derived from the collection of league fees (middle), program ads, donations, or from fund raising projects.
 2. Any changes in dues or fees recommended by any member must be approved by 3 members of the Executive Board .
- B. Financial Audit: An annual financial report shall be created and submitted to the proper school personnel and available for review upon request.

VI. Meetings

- A. Executive Board: The Executive Board shall meet at least once per year. The exact date and location to be determined by the Executive Board. This meeting should be held prior to the date of any regular membership meeting.
- B. General Membership: The general membership shall meet as least once per year. The exact date and location shall be determined by the Executive Board.
- C. Special Meetings: Special meetings of the membership may be called when deemed necessary by the president or by petition by the general membership.
- D. Minutes: Minutes of each meeting shall be recorded. These minutes shall be available to the general membership.

VII. Elections

- A. Term: A review of the current Officers shall be conducted once a year. This review shall be conducted within with the term of office running from April 1st to March 31st.
- B. Appointments:
 1. A search committee consisting of members shall be appointed by the Executive Board.
 2. The chairperson will be appointed by the President.
 3. The committee shall present a slate of at least one, but preferably two or more candidates for each office.
- C. Vacancies:
 1. A vacancy in the office of president shall be appointed by the Executive Board or filled by the Vice President.
 2. Vacancies in other offices shall be filled by appointments by the Executive Board.
- D. Voting:
 1. Each member shall be allowed to cast one vote per position.

VIII. Qualifications

A candidate for office shall have been a member for at least one regular fall/winter season prior to the time of nomination. No member shall hold more than one office at a time. A candidate for President or Vice President should be the parent/legal guardian of a high school player.

IX. Nominations

Officers shall be elected by written ballot at the March meeting. Each member shall receive a written or e-notice ballot prior to the election.

1. A Nominating Committee will present a list of qualified candidates for office to the Executive Board and the school's administration.
2. All nominees must meet administration approval.
3. An approved slate of candidates will be presented to the membership for election.
4. All nominees must have a child in the program.

X. Officers and Board

- A. President shall perform but not limited to the duties below:
 1. Will preside at all meetings and carry out the duties generally ascribed to this office; preserve order and regulate discussions.
 2. Will be the official liaison between the Tip-Off Club and North Cobb High School.
 3. Will appoint committee chairs.
- B. Vice President shall perform but not limited to the duties below:
 1. Will assist the President in his/her duties and preside at meetings in the absence of the president.
 2. Will succeed the President in the case of a vacancy in the office until the next regularly scheduled election.
 3. Will coordinate, identify and cultivate projects to raise funds for the Club.
 4. Will have primary responsibility for membership.
- C. Secretary shall perform but not limited to the duties below:
 1. Will issue timely distribution of the minutes to the membership and administration.
 2. Will maintain permanent records of the Club.
 3. Assist in maintaining the membership rolls.
- D. Treasurer shall perform but not limited to the duties below:
 1. Will present a budget for the fiscal year at the October meeting.
 2. Prepare a monthly financial report for the High School principal and membership.
 3. Prepare an annual budget in August of each year with input from the coach and the school's administration.

XI. Amendments

These by-laws may be amended or revised by approval of at least 3 Executive Board members present at a regular or special meeting.