

November Meeting Minutes

ARAA Volleyball Board Meeting

Date: November 16th, 2024

Time: 9:00 AM

Location: Brookside Elementary, Ramsey

Attendees

Alex St John, Commissioner	PRESENT
Jennifer Colle, Communications & Equipment/Uniforms	PRESENT
Katie Jensen, Junior Olympic Director	PRESENT
Jackie Hime, Junior Olympic Director	PRESENT
Jessica Perez, Treasurer	PRESENT
Volunteer & Events	VACANT
House Director	VACANT

Approval of Minutes

Meeting called to order at 9:30 am.

The minutes were reviewed from the last meeting and approved.

Commissioner Report

- Action item spreadsheet - shared among board members - use to request items (also need to notify owner of item) - update status as items are in progress and complete
- Month-over-month log > will have ready in the upcoming months
- Updated bylaws - will share > everyone will review and vote
 - Will share with the overall board when bylaws have been approved
 - Notes: attendance requirements, discount per child
- Audit from overall board is getting tighter

- Make sure receipts are saved and put into shared folder with respective positions folder
- Discussions will need to be reported especially for large purchases, any items needed voting will need to be reported.
- Budget proposals done before seasons begin > will be brought to the overall board for approval > end of season report of overall spend
- Space rental > some places will require 6 months in advance > we need to start to look into gym space earlier in the year
 - Gym space: reaching out to schools, community space, church gyms
- Nov 25 - gambling money requests
 - Request for invoice/quote on the uniform and apparel to send with request
 - Request for coach payments sent to Jessica
- Sponsorship Dinner - 1 table/8 seats \$400/table
 - Baskets for donation - how many are required
 - Centerpieces are in storage
- House season is wrapped up - all coaches payments are out

Treasurer Report

- Balance \$15045.46
 - Approx 5 checks uncleared
 - Square payment was deposited
 - \$1455 Tryout fees for 10-14's
 - Registration from November will deposit mid-December

Junior Olympic Director Report

Here are our JO updates/up for discussion items:

- - status of registration numbers, did all 14&under complete reg? (need from Alex/Jennifer) - **6 incomplete registrations**
- - teams 15/16s and 17/18s update, set deadline for registration, sizing, JVA due by 11/20
 - **Send out teams by Monday Nov 18, registration done by Wednesday Nov 20**
 - **Sizing will be sent by Friday so orders can be sent to Rip-it and TA**
- - apparel and uniform ordering process - all sizes documented in excel format ready to send, are we personalizing? if so, need to add to sizing costs

- (we should target submitting to RipIT and TA by Friday 11/22 or Monday 11/25 at the latest)
 - **Handing out uniforms and apparel - board members will hand out at practices**
- - decide equipment hand out @ first practice? also need to show new coaches net set ups *especially at Ramsey elem
 - **All members will take portions of equipment**
 - **Meet at storage to organize equipment & first-aid kits**

Equipment & Uniforms Report

- Numbers on apparel items? - \$5 per item
 - Yes add numbers to each item
- Order uniforms & apparel packages - November 22nd-23rd
 - Need uniforms and apparel by first week of January
- Coaches apparel - Diane @ TA will send a link so coaches will be able to go online to order their own apparel.
- Game-one Year-round Store - update from AARA to ARAA
 - Reach out to Jesse to get a meeting to discuss updates for online store by Tuesday Nov 19th
- Reach out to baseball board to see who assists with Game-one online store to request information

Action Items

- Bylaws updated and shared to be voted on
- 2 Baskets for donation at the Sponsorship Dinner
- Request for invoice/quote on the uniform and apparel to send with request
- Sizing will be sent by Friday so orders can be sent to Rip-it and TA
 - Orders to be submitted by Friday November 22nd, no later than November 24th
- Coaches apparel - Diane @ TA will send a link so coaches will be able to go online to order their own apparel.
- Game-one Year-round Store - update from AARA to ARAA

Next Meeting

December 9, 2024 - 6:30pm @ Willy McCoys

Meeting adjourned @ 10:15am